



**WESTERN COVENTRY FIRE DISTRICT**

**1110 Victory Highway  
Greene, Rhode Island 02827  
Phone (401) 397-7520  
Fax (401) 397-1084  
[www.wcfd.net](http://www.wcfd.net)**

**Board of Directors Meeting  
Thursday, 10 January, 2013, 7:00 P.M.**

**MINUTES**

*(Posted 5 January, 2013)*

Members Present

*Chairman John Humble  
Jonathan Farnum  
Robert Hevey  
Richard Holt  
Robert Guastini*

*WCS Mays III  
Glen Underwood, Treasurer  
Cheryl Wilcox, Clerk  
Chief Steven Quattrini*

1. ***Call to Order and Attendance*** – The Chairman called the meeting to order at 7:00 p.m.
2. ***Confirmation of required meeting posting and quorum*** – The Chairman confirmed that there is a quorum present and the meeting was posted in all the required locations.
3. ***Charter Special Meeting follow up*** – The Chairman says that he received a request for the Word version of the Charter amendment so it can be plugged into the Bill and believes the process is moving along. Senator Kettle and Chippendale have said they will do what they can to push it through the process.
4. ***2013-2014 budget preparation*** – Mr. Underwood suggests that the Board begins with compensation. Mr. Humble distributed a proposal for full-time employee's compensation which is an annualized analysis of pay received. Run pay and officer pay is included in the amount. (Capt. Mann, \$54,000; Deputy Chief Guastini, \$54,780; each includes 1.7% COLA) The additional money that they earned will come out of other line items. There will be reductions from the officer and run pay sections. There is a 15% health insurance contribution. Capt Mann receives 35% of the cost of health insurance to waive it. Chief Quattrini says that normally pay differences in rank is 5%.

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Board of Directors

*Chairman John Humble, Robert Hevey, Richard Holt, Robert Guastini, Jonathan Farnum*

District Officers

*WCS Mays III – Moderator, Joan Smith – Tax Collector, Glenn Underwood – Treasurer, Cheryl Wilcox – Clerk  
Chief Steven Quattrini*

Chief Quattrini states that he would like to eliminate one lieutenant position and fill the empty captain's position. He would also like to consider adding one person on Saturday shift. The cost would be \$4,106. Captain, Deputy Chief, Lt., and Chief's pay will be increased by 1.5%. Adjustments were made for the minimum wage increase. An estimated 8% increase in health insurance cost was added.

Members discuss insurance billing companies and the services they provide.

Training/Admin – 3 EMT-b @ \$600; Firefighter 1, from \$300 to \$150 each; 2 EMT-c @ \$1,500; change Firefighter 2 from \$300 to \$650. Add \$510 for fire software. Change Training Supplies from \$500 to \$1,000.

Gear & Equipment – 3 sets of turnout gear, \$1,738.80; try to eliminate pagers and replace with Smartphones, \$1,867 with setup, add monthly fee; batteries, \$200; badges, \$500; chainsaw, \$500; and add \$2,574 to replace Kenwood portable radios.

5. ***New Business*** – n/a

6. ***Open Forum*** – n/a

7. ***Schedule next meeting*** – The next Board of Directors meeting will be held on February 7, 2013.

8. ***Adjournment*** – A motion was made by Mr. Farnum and seconded by Mr. Guastini to adjourn the meeting at 9:16 p.m. All voted aye. Motion carried.

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