



**WESTERN COVENTRY FIRE DISTRICT
Board of Directors Meeting
September 8, 2012
MINUTES**

MEMBERS PRESENT

John Humble

Richard Holt

Jon Farnum

Robert Guastini

Robert Hevey

Skip Mays

Tax Collector, Joan Smith

Clerk, Cheryl Wilcox

Members Excused

Treasurer, Glen Underwood

Chief Hall

- 1. Call to Order and Attendance*** – The Chairman called the meeting to order at 9:00 a.m.
- 2. Confirmation of required meeting posting and quorum*** – There is a quorum present and the Chairman confirms that the meeting was posted at all required locations.
- 3. Acceptance of BOD meeting minutes of 16 August, 2012*** – a motion was made by Mr. Guastini and seconded by Mr. Farnum to accept the minutes of the August 16, 2012 Board of Directors meeting. Discussion: On page 3, #13, after Clerk's Report and all items without discussion, add no report instead of leaving it blank; in #22, change to 'Mr. Farnum will produce a draft of the contract'; in #9 change from 'standard charge' to 'standard recovery'.

Mr. Humble, aye; Mr. Farnum, aye; Mr. Guastini, aye; Mr. Holt, aye; Mr. Hevey, abstain.
Motion carried.

- 4. Continuation of 2012-2013 Budget and Annual Meeting Packet and Meeting preparation-(repeat from 20 March, 2012 Board of Director's meeting)*** – The next item is an item on the March 20, 2012 meeting. The line item was 'Continuation of 2012/2013 Budget Meeting Packet and Meeting Preparation'. Mr. Humble reads the March 20th motion. "Robert Hevey motions to accept the 2012/2013 budget and annual meeting packet for presentation to the voters of the district. Richard Holt seconded the motion. The motion carried unanimously".

Board of Directors

Chairman, John Humble, Robert Hevey, Richard Holt, Robert Guastini, Jonathan Farnum

District Officers

*Moderator, WCS Mays III; Tax Collector, Joan Smith; Treasurer, Glenn Underwood; Clerk, Cheryl Wilcox
Chief Donald Hall*

A motion is made by Mr. Holt and seconded by Mr. Guastini to accept the 2012/2013 budget and annual meeting packet for presentation to the voters of the district as presented on the March 20, 2012 agenda. All members voted aye. Motion carried.

5. *Open Forum.*

Mr. Mays suggests that the Board works as a team in proof reading agendas and minutes and report errors as soon as possible.

Future agendas will be filed and posted by the Clerk. Mr. Humble states that the Attorney General made the same mistake on an Executive Session posting which was clearly cut and pasted.

The Tax Collector distributes Assessors statement of assessed valuations and Tax Levy. She states that exemptions are up a little bit and two large properties were lost. One by fire and the other was purchased by the Town. This will be on the next Board of Director's meeting agenda.

6. *Schedule next meeting* – The next Board of Director's meeting will be held on September 20, 2012.

7. *Adjournment* – A motion is made by Mr. Guastini and seconded by Mr. Hevey to adjourn the meeting. All voted aye. Motion carried.

Board of Directors

Chairman, John Humble, Robert Hevey, Richard Holt, Robert Guastini, Jonathan Farnum

District Officers

Moderator, WCS Mays III; Tax Collector, Joan Smith; Treasurer, Glenn Underwood; Clerk, Cheryl Wilcox
Chief Donald Hall