

**MINUTES OF OFFICERS MEETING
OF THE
MISQUAMICUT FIRE DISTRICT**

May 30, 2014

The Officers' Meeting of the Misquamicut Fire District was called to order by the Moderator, Michelle Vacca, at 7:00 p.m. on May 30, 2014.

Members present were: Marilyn Bellesheim, Leone D'Onofrio, Mary Delisio, Russell Ryan, William Sisco, Michelle Vacca and Dianne Vumback. Members absent: John Toscano and Fire Chief Shannon Earle.

The Moderator began the meeting by presenting all board members with a copy of "Title 42 – State Affairs & Government" – This was a law that was passed last year. We have discussed as a board and the Clerk has been in compliance. However, concern is that the Fire Department has never posted meeting notices or minutes. Additionally, committees have posted meeting notices, yet no minutes. Effective immediately, the Moderator is requiring all notices and minutes to be posted in compliance with the Rhode Island Open Meetings law.

- Clerk offered to post notices and minutes in their final draft form for**

any committee if they send to her within established posting deadlines.

- Request made by Moderator that one person review before posting draft versions – guaranteeing a review within 24 hours so Clerk can post within established posting deadlines.

Budget

- Profit & Loss Budget Overview (Proposed and Draft)
- Discussion of last year's rates and evaluations
- Delinquent taxes – \$22,000 roughly
- Less arrears to collect, collected \$36,000 more than we budgeted
- Reviewing line by line budget items
- Total revenues: \$576,390.00
- Total Fire Department Operation: \$122,970.00 (+\$19,000 from last year)
 - o Decreased to \$105,870
- Only new item under “Other” was Centennial at \$15,000 (celebration for 100th year anniversary).
- Add under Salaries: Increase Tax Collector's salary by \$1,000 per year due to increased tax demands and job duties

A motion was made by Leone D'Onofrio and seconded by William Sisco to increase the Tax Collector's salary by \$1,000 due to increased tax demands and job duties.

VOTED: That the Board increase the Tax Collector's salary by \$1,000 due to increased tax demands and job duties. (Bellesheim, D'Onofrio, Ryan, Sisco, Vacca, Vumback – Yes; Delisio - abstain).

- o Two sheds – we would like to sell one and keep the other – handle through the budgets.**
- o Hold up on security fences**
- o Budget of \$570,390.**

A motion was made by Leone D'Onofrio and seconded by Russ Ryan that we accept the proposed budget of \$570,390 for the 2014-2015 fiscal year.

VOTED: That the Board accept the proposed budget of \$570,390 for the 2014-2015 fiscal year. (Bellesheim, D'Onofrio, Delisio, Ryan, Sisco, Vacca, Vumback – Yes).

The Moderator received a letter from Harold Stedmen Jr. on May 28th stating that he is withdrawing his name for the position of Fire Chief (see attached).

Discussion:

- o Treasurer William Sisco had a concern that the Beach Manager was given \$1 raise. Only the board can approve salary increases. Moderator disagrees, stating she has the authority to spend up to \$5,000. Board needs to vote on that \$1/hr.**

- o Beach Manager already spent \$3,000 over what was budgeted per year to date statement on Profit and Loss Statement. This is where salaries gets established.**
- o No one individual has the authority when it comes to setting rates.**
- o Morgan Bowen – promoted to Assistant Beach Manager; why is she earning \$12 versus previous Assistant Beach Manager earnings of \$14/hr?**
- o The Moderator was not aware that Morgan Bowen was making less.**
- o Treasurer mentions he was told that Moderator did know.**
- o Leone recommends we defer a decision on salary increases until the Solicitor is present.**

A motion was made by William Sisco and seconded by Dianne Vumback that George Maynard receive a \$1/hour raise from \$16 to \$17.

VOTED: That the Board accept that George Maynard receive a \$1/hour raise from \$16 to \$17. (Bellesheim, D'Onofrio, Delisio, Ryan, Sisco, Vacca, Vumback – Yes).

The District received a bill from Total Construction – upgrading faucets and hand dryer (plumbing to auto shut off water faucet). JPW and Michelle changed to cast iron type hand dryers versus porcelain. New bill total was \$2,680.

A motion was made by Leone D'Onofrio and seconded by Mary

Delisio that we pay the bill as stated and presented to modify the faucet and plumbing.

VOTED: That the Board pay the bill as stated and presented to modify the faucets and hand dryers. (Bellesheim, D'Onofrio, Delisio, Vacca, Vumback – Yes; Ryan, Sisco – No).

OLD BUSINESS

o Board members intentions to run again – all present were interested in running for the upcoming 2014-2015 year.

o Last meeting Leone talked about where the architects contract would come in under cost – payment is contracted for \$8,000 where typical rates would be 6% of the project.

A motion was made by Russ Ryan and seconded by Mary Delisio to add \$5,000 in the 2014-2015 budget under miscellaneous for professional services.

VOTED: That the Board add \$5,000 in the 2014-2015 budget under miscellaneous for professional services. (Bellesheim, Delisio, Ryan, Sisco, Vacca, Vumback – Yes; D'Onofrio – abstain).

A motion was made and seconded to adjourn the meeting at 8:24 p.m. all were in favor. The next scheduled board meeting is set for June 14, 2014 at 10:00 a.m. (Annual Meeting).

Respectfully submitted,

Dianne Vumback

Clerk