

**MINUTES OF OFFICERS MEETING
OF THE
MISQUAMICUT FIRE DISTRICT**

May 4, 2013

The Officers' Meeting of the Misquamicut Fire District was called to order by the Clerk, Dianne Vumback at 8:30 a.m. on May 4, 2013.

Members present were: Mary Delisio, Leone D'Onofrio, Louis Misto, Frances Myszka, Russell Ryan, William Sisco, Michelle Vacca and Dianne Vumback. John Toscano, Solicitor, was also present.

Finance Committee Comments

Marshall Adams presented the Finance Committee's recommended budget for the Misquamicut Fire District, stating:

- Footnote page needed to be redone and passes out an updated page**
- William Sisco advises the need to fix the cover letter with the appropriate page**
- Met on two consequent Saturdays and held phone/email conferences**

- **Familiarized ourselves with FD and Moderator's budget.**
- **Collected data – went down line item by line item**
- **Did ask Fire Chief for some breakdowns of some of his requests.**
- **Received information from the Treasurer re: three year history and actuals**
- **Vast majority of changes we are recommended are based on historicals**
- **Revenue side – did discuss with moderator that we recommend that there should be line items for some additional funding for super storm sandy**
- **Expense side – fire department we looked at the recommendations by the Fire Chief versus the recommended budget by the moderator.**
- **We are recommending as we state on the footnote page that the board needs further review of the requests for the buildings (some details not available for us to be able to meet a deadline)**
- **Minor adjustments made to utilities**
- **Equipment – found some concern that number 1 and 2 items are categorized as miscellaneous with the largest lump sum**
- **Chief recommendation \$55,000; Moderator had \$13,550. Recommended \$25,000 was a good number for equipment.**
- **Two line items with footnotes – Chief presented a salary increase for him and two assistants. We discussed it in length with him. We felt it was admirable that the Moderator's budget did not reflect any increase for the board given the tough conditions. Excellent example of the board to lead. We had further discussion and came up with a one-time bonus for the Chief and his staff, based on extraordinary**

effort they put in during the storm.

- Beach areas – any adjustments due to 3 year history we did. Recommending some adjustments with some of your insurance policy based on 3 year trending.**
- Rubbish removal appears to be tracking a little high this year.**
- Beach wages – Beach others – septic trailers in there.**
- Maintenance and repairs – couple adjustments on the downward side.**
- Utilities just a very small adjustment – requirement for telephone – committee recommends some arrangements made out with assistant managers, managers and captain of their lifeguard use their phones for compensation.**

Detailed notes were given to the board for consideration. The Board appreciates and thanks the Finance Committee for their detailed and thorough work on the 2013-2014 budget.

The board had questions for the Finance Committee members present (Marshall Adams and Neil Collins). Questions regarding Asbestos and Cleaning.

Louis Misto makes a motion that we accept through fire department operation, decreasing the \$30,000 for building repairs and maintenance to \$15,000 and we completely remove the appreciation bonus of \$6,000 and move the \$6,250 Fire Fighter's incentive bonus to the Fire Fighter's incentive program.

Is there second?

Russell Ryan seconds for discussion. \$6,250 more than we should put into the incentive, unless you make it so the incentive committee has up to \$6,250.

Mary asks how many people receive the incentive. Answer given was approximately twenty people, always the same people.

Leone recommends a structure be implemented.

Poll Vote:

Frances Myszka – no

Russ Ryan - yes

Louis Misto - yes

Mary Delisio – yes

William Sisco – yes

Leone D'Onofrio - no

Dianne Vumback - no

Michelle Vacca - no

Motion does not carry.

A motion was made by Louis Misto and seconded by William Sisco that we approve through the Fire Department operations, reducing

the \$30,000 to \$10,000 under building, we reduce the equipment from \$25,000 to \$21,000 and we completely remove the appreciation bonus of \$6,000 and move the \$6,250 Fire Fighter incentive bonus to the Fire Fighter incentive program as a one year recommendation resulting in a \$30,000 decrease from Fire Chief budget recommendation.

VOTED: That the Board approve through the Fire Department operations, reducing the \$30,000 to \$10,000 under building, we reduce the equipment from \$25,000 to \$21,000 and we completely remove the appreciation bonus of \$6,000 and move the \$6,250 Fire Fighter incentive bonus to the Fire Fighter incentive program as a one year recommendation resulting in a \$30,000 decrease from Fire Chief budget recommendation. (Delisio, D'Onofrio, Misto, Myszka, Ryan, Sisco, Vacca, Vumback – Yes)

Leone D'Onofrio makes a motion, seconded by Louis Misto, that we accept salary, insurance at \$35,200, rubbish removal at \$85,500, as presented by the finance committee. Beach wages, other, maintenance/repairs \$31,850 reduce to \$21,850.

VOTED: That the Board accepts salary, insurance at \$35,200, rubbish removal at \$85,500, as presented by the finance committee. Beach wages, other, maintenance/repairs \$31,850 reduce to \$21,850. (Delisio, D'Onofrio, Misto, Myszka, Ryan, Sisco, Vacca, Vumback – Yes)

Louis Misto made a motion, seconded by Russ Ryan, to accept wages, other, and maintenance with the removal of the \$10,000 for imprints and move to 6128.

VOTED: That the Board accept wages, other, and maintenance with the removal of the \$10,000 for imprints and move to 6128. (Delisio, D’Onofrio, Misto, Myszka, Ryan, Sisco, Vacca, Vumback – Yes)

A motion is made by Louis Misto and seconded by William Sisco that the total for all items found under storm damage total \$480,000 per the Finance Committee’s recommendation for storm damage repairs / utilities and replacement.

VOTED: That the Board accept that the total for all items found under storm damage total \$480,000 per the Finance Committee’s recommendation for storm damage repairs / utilities and replacement.

(Delisio, D’Onofrio, Misto, Myszka, Ryan, Sisco, Vacca, Vumback – Yes)

A motion is made by Louis Misto and seconded by Leone D’Onofrio to accept Finance Committee recommendation from sinking fund and balance of the report through the Opal data with the change of property tax software to property tax software support.

VOTED: That the Board accepts Finance Committee recommendation from sinking fund and balance of the report through the Opal data

with the change of property tax software to property tax software support. (Delisio, D'Onofrio, Misto, Myszka, Ryan, Sisco, Vacca, Vumback – Yes)

A motion is made by Louis Misto and seconded by Leone D'Onofrio that a notice be put in the newsletter notifying the tax payers that there may be some potential implementation issues with their March 23, 2013 vote to issue a one-time flat assessment of up \$500 and it will be discussed at the June 8, 2013 Annual Meeting.

VOTED: That the Board prepare a notice to be put in the newsletter notifying the tax payers that there may be some potential implementation issues with their March 23, 2013 vote to issue a one-time flat assessment of up \$500 and it will be discussed at the June 8, 2013 Annual Meeting. (Delisio, D'Onofrio, Misto, Myszka, Ryan, Sisco, Vacca, Vumback – Yes)

A motion is made by Leone D'Onofrio and seconded by Louis Misto that we sell the surplus used equipment and return the money back to the Fire Department.

VOTED: That the Board sells the surplus used equipment and return the money back to the Fire Department. (Delisio, D'Onofrio, Misto, Myszka, Ryan, Sisco, Vacca, Vumback – Yes)

Letters went out, five, for those in arrears for two years. Next step

will be tax sale. We received payment from two. A third has been in contact with John Toscano.

Fireman's incentive committee will resume. We will review a protocol for meetings.

Letters of intent – running for position this year – everyone plans on running.

FEMA update – significant reduction due to buildings not being insured.

A motion was made and seconded to adjourn the meeting at 9:57 a.m. all were in favor. The next scheduled board meeting is May 15, 2013 at 4:30 p.m.

Respectfully submitted,

Dianne Vumback

Clerk