

**6:15pm Executive Session per RIGL §42-46-5 (a) (1) pertaining to personnel**

**Town Council Present: Michael B. Isaacs, President; Bradford C. Bishop, Councilor; Mark Watkins Gee, Councilor**

**Town Staff Present: Leigh Botello, Town Clerk; Thomas E. Coyle III, Town Manager; Peter Clarkin, Solicitor**

- Police Chief Contract**
- Fire Chief Contract**

**President Isaacs called the meeting to order at 6:37pm.**

**Councilor Bishop moved to go into Executive Session per RIGL §42-46-5 (a) (1) pertaining to personnel, seconded by Councilor Gee. Roll call vote 3-0 all in favor, motion carried.**

**Following the Executive Session, Councilor Bishop moved to return to open session, seconded by Councilor Gee. Voted 3-0 all in favor, motion carried.**

**Councilor Bishop moved to seal these Executive Session minutes, seconded by Councilor Gee. Voted 3-0 all in favor, motion carried.**

**Councilor Bishop moved to adjourn, seconded by Councilor Gee.**

**Voted 3-0 all in favor, motion carried.**

**6:45pm Interviews for Boards and Commissions**

**Town Council Present: Michael B. Isaacs, President; Bradford C. Bishop, Councilor; Mark Watkins Gee, Councilor**

**Town Staff Present: Leigh Botello, Town Clerk; Thomas E. Coyle III, Town Manager; Peter Clarkin, Solicitor**

- **Stephen Zubiago for Zoning Board of Review**

**The applicant is a business lawyer concentrating in health care and insurance regulations. He is a ten year resident and a registered voter who wants to get more involved in the community. From 2000 – 2010, he represented the Warwick Sewer Authority. He prides himself on finding fair ways to resolve issues and asking questions to get information. Tuesday night meetings may be difficult if he has business at the State House that runs late. He would disclose any possible conflicts of interest. There is a vacancy for an alternate member to serve to July 2014.**

**(Councilor Kiernan arrived at the conclusion of the interview.)**

**7:00pm Call to Order and Pledge of Allegiance to the American Flag**

**Town Council Present: Michael B. Isaacs, President; Bradford C.**

**Bishop, Councilor; Mark Watkins Gee, Councilor; Michael S. Kiernan, Councilor**

**Town Staff Present: Leigh Botello, Town Clerk; Thomas E. Coyle III, Town Manager; Peter Clarkin, Solicitor; Janice Peixinho, Tax Assessor; Joseph Duarte, Public Works Director; Erin McAndrew, Senior and Human Services Director; Kristen Benoit, Acting Finance Director; Lisa Bourbonnais, Planning Director; Wendy Schmidle, Information Technology Director; Catherine Bradley, Parks and Recreation Director**

**School Committee Present: David Green, Chair; Jack Sommer**

**Others: Dr. Victor Mercurio, Superintendent; Carole Malaga, Stenographer**

**President Isaacs called the meeting to order and recognized Senator Dawson Hodgson, Representative Anthony Giarrusso, Victor Mercurio, David Green and Jack Sommer. He welcomed and thanked the Police and Fire Chiefs from around the State as well as the State Police in attendance.**

**Color guards from the East Greenwich Police and Fire Departments presented the colors and Mr. Coyle led the assembly in the Pledge of Allegiance to the American Flag.**

## **Acknowledgments**

- **Promotion of Captain Stephen J. Brown to Chief of Police**
- **Promotion of Deputy Fire Chief Russell G. McGillivray, Jr. to Fire Chief**

**Councilor Bishop moved to promote Captain Stephen J. Brown to Chief of Police, seconded by Councilor Gee. Voted 4-0 all in favor, moved carried.**

**Councilor Gee moved to promote Deputy Fire Chief Russell G. McGillivray, Jr. to Fire Chief, seconded by Councilor Bishop. Voted 4-0 all in favor, motion carried.**

**Stephen Brown was presented to Council by Mr. Coyle who read his career achievements. He was sworn in by Town Clerk, Leigh Botello. His wife, Julie, pinned his new badge.**

**Russell McGillivray, Jr. was presented to Council by Mr. Coyle who read his achievements. He was sworn in by Town Clerk, Leigh Botello. His wife, Beverly, pinned his new badge.**

**Council took a brief recess as both Chiefs were congratulated by their friends, families and colleagues.**

### **7:30pm Joint Meeting with School Committee**

**Town Council Present: Michael B. Isaacs, President; Bradford C. Bishop, Councilor; Mark Watkins Gee, Councilor; Michael S. Kiernan, Councilor; (Jeffrey B. Cianciolo, Vice President arrived at 7:53pm).**

**Town Staff Present: Leigh Botello, Town Clerk; Thomas E. Coyle III, Town Manager; Peter Clarkin, Solicitor; Janice Peixinho, Tax Assessor; Joseph Duarte, Public Works Director; Erin McAndrew, Senior and Human Services Director; Kristen Benoit, Acting Finance Director; Lisa Bourbonnais, Planning Director; Wendy Schmidle, Information Technology Director; Catherine Bradley, Parks and Recreation Director**

**School Committee Present: David Green, Chair; Jack Sommer, Dr. Deidre Gifford, Clark Smith**

**Others: Dr. Victor Mercurio, Superintendent; Maryanne Crawford, Director of Administration; Bill Baxter, CPA; Paul Dansereau, CPA; Carole Malaga, Stenographer**

- **Discussion of Comprehensive Annual Financial Report for FY 2013**

**David Green called the School Committee to order.**

**Paul Dansereau introduced himself and his partner Bill Baxter and gave a summary overview on the results of the audit for the fiscal year ending June 30, 2013. The report was issued on time by December 31, 2013 and the opinions were unqualified with no material weaknesses or issues. He addressed the fact that the Fire District was combined with the Town in 2013 and that the School**

District was included in the reports although shown separately. The Town has a strong total net position of \$58,740,645. He reviewed figures of profit and loss and balance sheets for the general fund, school bond and non-major funds. Fund balance for general funds was \$11,174,904. He explained reconciliations and net assets and cash flow for the sewer fund. He noted that the report is full of more details. All federal funds were reviewed and found to be in compliance.

He further explained total net position and fund balance for Councilor Kiernan. President Isaacs summarized that the Town is in good shape. Both the School and Town had a surplus, despite some losses attributable to the Fire District and the timing of Capital Expenditures on the Town side.

Jack Sommer moved that the School Committee adjourn at 8:04pm, seconded by Dr. Gifford. Voted 4-0 all in favor, motion carried.

## **Regular Meeting**

### **1) Town Council Minutes**

#### **a) January 13, 2014 (Regular Session)**

Councilor Bishop moved to approve the minutes, seconded by Councilor Gee. Voted 5-0 all in favor, motion carried.

### **2) Reports and Communication**

**a) Public Comment (15-minute time limit for items NOT on the agenda)**

**None**

**b) Financial Report**

**Ms. Benoit reported on the financials for the months of November and December 2013. She gave brief explanations on departmental expenditures that were over budget or needed to be re-classed. Discussion followed on how to report actual expenditures and adjustments, either quarterly or monthly.**

**c) Comprehensive Plan Update**

**Ms. Bourbonnais advised that the State did not approve the Town's plan as submitted back in August and she has since received a letter requesting the following changes: reassess the housing plan from 2005, establish subcategories in the land use map to show government vs. public/open space, implementation of timeline with short, medium and long range action items and to add a disclaimer stating that the Zoning Ordinance will be brought into compliance with the future land use map in the plan itself. In lieu of repeat advertising, a letter from the Solicitor should be included in the response confirming that no substantive changes are being made,**

only changes as requested.

**d) Report on Capacity Assessment of the Wastewater Treatment Facility and the Hunt's River Interceptor as related to The Commons on Frenchtown Road and vote on the request of The Commons on Frenchtown Road to connect to the sewer system.**

**Mr. Duarte gave a detailed explanation of the study which was paid for by the developer. An amendment to the Wastewater Treatment Plant Facilities Plan would be required as well as a pump station if this extension is granted outside of the existing geographic limits. The developer is requesting the ability to use 25,000 gallons per day. The fee structure needs to be discussed as well as other conditions of approval.**

**John C. Revens, representing Frenchtown Commons, concurs that the facilities plan will need to be amended and that the Town does have capacity to support his project which will increase revenue. He anticipates only using 4% of the available capacity. One concern he has is how to get reimbursed from other users that may tie into the pump station they pay for.**

**Councilor Bishop moved to approve the applicant's connection to the sewer system conditional on at least two conditions; the first is that the applicant pay for any amendments to the facilities plan, the second is that the applicant pay for the building of a pump station,**

**the specific details of which will be negotiated in good faith between the applicant and the Department of Public Works. Voted 5-0 all in favor, motion carried. Item will be heard again on March 24th.**

### **3) Public Hearing - BOARD OF LICENSE COMMISSIONERS**

**a) RENEWAL of Alcoholic Beverage Licenses with Victualing including Entertainment and New Year's Eve Extended Hours from December 1, 2013 to November 30, 2014.**

#### **i. Norman's (continued from January 13)**

**David Dumas, representing the Harris family, advised that the family has been denied financing. Their options now are to explore private financing or sell the property. A title search was completed on the Main Street property only even though the loan application listed several other pieces of real estate as collateral. A discussion followed on recordings against all properties in the Land Evidence records.**

**Councilor Bishop moved to extend the victualing and alcoholic beverage license for Norman's until midnight on February 6, seconded by President Isaacs. Voted 5-0 all in favor, motion carried.**

#### **ii. Rok Bar and Grill (continued from January 13)**

**Clearance has not been received from the State Division of Taxation.**

**VP Cianciolo moved to extend the victualing and alcoholic beverage license for Rok Bar and Grill until midnight on February 6, seconded by Councilor Bishop. Voted 4-1 with Councilor Gee voting no, all others in favor, motion carried.**

#### **4) Consent Calendar**

**a) Approval of Class F Alcoholic Beverage Licenses for The Greenwich Odeum**

**i. February 14th – Love is in the Air**

**ii. April 5th – Neil Diamond Tribute**

**b) Recommendation from the Tax Assessor for additions and abatements to the tax roll**

**i. Additions \$1,156.79 – Town Real Estate 2013**

**ii. Abatements \$15,611.32 – Town Real Estate 2013, Motor Vehicle 2010, Personal Property 1999-2009 for \$15,502.89 and Fire (audit purposes) \$108.43.**

**c) Authorization to pay \$3,300 to Public Archaeology Laboratory for site examination at Post Road and Cedar Avenue.**

**VP Cianciolo moved to approve, seconded by Councilor Bishop. Voted 5-0 all in favor, motion carried.**

#### **5) Unfinished Business**

**None**

**6) New Business**

**a) An ordinance in amendment of the Zoning Ordinance adopted July 25, 2000, as amended, Chapter 260 ZONING, Article VII Signs, and Sections 260-26 through 260-32 specifically amending the text of the Sign Code (FIRST READING/INTRODUCTION).**

**Amends sections pertaining to commercial and political signs to be in compliance with the First Amendment of the Constitution. Councilor Gee moved to introduce on First Reading and schedule second reading and Public Hearing on February 24th, seconded by Councilor Bishop. The item will be on the Planning Board's agenda on February 5th. Voted 5-0 all in favor, motion carried.**

**b) Resolution extending the Wind Facility Moratorium imposed in June, 2013.**

**Ms. Bourbonnais explained the language is exactly the same as the resolution approved in June 2013, only the year changed. A comprehensive wind study has been completed and a draft ordinance has been prepared and reviewed by the Planning Board. Councilor**

**Bishop moved to adopt the resolution of the Town Council to extend the moratorium on wind turbine construction for six months to end June 30, 2014, seconded by Councilor Gee. Voted 5-0 all in favor, motion carried.**

**c) Police Chief Contract**

**Item was continued.**

**d) Fire Chief Contract**

**Item was continued.**

**e) Appointments to the Zoning Board of Review**

**i. Alternate member to serve remainder of 1-year term to expire July 1, 2014.**

**Councilor Bishop moved to appoint Stephen Zubiago as an alternate to serve the remainder of the 1-year term to expire July 1, 2014, seconded by VP Cianciolo. Voted 5-0 all in favor, motion carried.**

**ii. Alternate member to serve remainder of 1-year term to expire July 1, 2014.**

**Councilor Gee moved to appoint Ashley Cullion as an alternate to serve the remainder of the 1-year term to expire July 1, 2014, seconded by Councilor Bishop. Voted 5-0 all in favor, motion carried.**

## **7) Town Manager's Report**

**Mr. Coyle commends Kristen Benoit for her support as Acting Finance Director.**

## **8) Council Comments**

**None**

## **9) Public Comment ( 15-minute time limit)**

**Janice Peixinho, Tax Assessor, suggested that Council begin looking for new members for the Board of Assessment Review to replace members reaching term limits.**

**10) Executive Session per RIGL §42-46-5 (a) (1) (2) pertaining to personnel and litigation or collective bargaining:**

**a) Police Chief Contract**

**b) Fire Chief Contract**

**c) 5750 Post Road vs. Town of East Greenwich**

**There was no motion for Executive Session.**

**VP Cianciolo moved to adjourn at 9:12pm, seconded by Councilor**

**Gee. Voted 5-0 all in favor, motion carried.**

**Leigh A. Botello, CMC**

**Town Clerk**

**An audio recording of this meeting is available in the Town Clerk's office.**

**APPROVED BY TOWN COUNCIL FEBRUARY 10, 2014**