

REGULAR MEETING NORTH SMITHFIELD TOWN COUNCIL

MAY 21, 2007

KENDALL-DEAN SCHOOL

7:00 P.M.

GOOD & WELFARE

Smith Street Manhole

Mr. Ernest Alter of 600 Victory Highway received a call from someone stating they had seen a septic tank truck hosed up to a manhole cover at the top of Smith Street.

Mr. Lowe explained the town has to pay the City of Woonsocket to flush out areas of the main trunk of the system in order to clean it out.

D. H. Keene Co. had a load of gray water from a local job and, as has happened often in the past, he dumps it into a manhole. This saves the town money for the flushing.

Elizabeth Avenue Home

Mr. Alter questioned a foundation being built in an area off of Elizabeth Avenue and whether it was properly permitted.

Mr. Lowe confirmed that the house is on Elizabeth Avenue and a building permit had been taken out a year ago.

Board of Advisors

Mr. Alter recommended the Town have a Board of Advisors accountable directly to the Town Council to screen residential and

commercial developments and to select town consultants such as an engineering firm.

Board of Assessment Review

Mr. Alter felt there should be a Board of Assessment Review, also accountable to the Town Council, to provide oversight of the consistency and fairness in assessments.

Quarterly and Annual Reports

Mr. Alter requested annual and quarterly financial reports be made available.

May 21, 2007

Highway Department Irregularities

Mr. Alter had heard there may have been misappropriation of wood and gasoline at the highway department. He recommended that an audit be done.

Memorial Day Parade

Mrs. Thibault noted that the Town's annual Memorial Day Parade will be held on Monday, May 28, 2007.

21, 2007

KENDALL-DEAN SCHOOL

7:00 P.M.

The hearing was called to order at 7:03 P.M. and began with the prayer and the pledge to the flag. Council members present were Mr. Keeley, Mr. Leclerc, Mr. Lovett, Mr. Zwolenski and Mrs. Thibault. Town Administrator Lowe and Town Solicitor Hadden were also in attendance.

This is a continuance of a public hearing to consider amendments to the North Smithfield zoning ordinance.

FENCING

Mr. Hadden recommended not making any revisions to the ordinance that relates to fences that is more comprehensive than what the town does for many other more important matters. He believes it was an overreaction to a situation between two neighbors. The Planning Board, in essence, said to leave it alone. Mr. Hadden felt the best thing to do was to restrict the height of fences or walls to six feet. He added that when an application for a building permit is received, simple notice should be given to direct abutters. If a person wanted a fence higher than six feet, he would apply for a variance.

In the future Mr. Hadden would like to have one or two Council members designated as a sponsor of an ordinance. That person

would submit his request to Mr. Hadden who would then draft an ordinance and return it to the sponsor for his review.

Mr. Zwolenski thought language should be included that would not allow for signage to be placed closer than 50 feet apart.

Mr. Lovett, Mr. Keeley and Mr. Leclerc felt the ordinance should be left alone.

MOTION by Mr. Leclerc, seconded by Mr. Lovett, and voted unanimously on a roll call vote to leave the ordinance regulating the erection of fences in residential districts, Section 6.5(1), as it is presently written in the current code of ordinances.

MOTION by Mr. Lovett, seconded by Mr. Keeley, and voted unanimously on an aye vote to adjourn at 7:24 P.M.

Respectfully submitted,

Debra A. Todd, Town Clerk

CONTINUATION OF REGULAR MEETING NS TOWN COUNCIL

MAY 21, 2007

KENDALL-DEAN SCHOOL

IMMEDIATELY FOLLOWING

PUBLIC HEARING

The meeting reconvened at 7:24 P.M. The prayer and the pledge to the flag were waived. Council members present were Mr. Keeley, Mr. Leclerc, Mr. Lovett, Mr. Zwolenski and Mrs. Thibault. Town Administrator Lowe and Town Solicitor Hadden were also present.

APPROVAL OF MINUTES

MOTION by Mr. Lovett and seconded by Mr. Keeley to approve the minutes of April 16 and 19 & May 7, 2007.

Mr. Leclerc questioned the minutes of April 19th concerning the award of bid for the Middle School Bid Package #15A – Plumbing. He felt there was a discrepancy in the dollar amount.

MOTION was amended by Mr. Lovett, seconded by Mr. Keeley, and voted unanimously on an aye vote to approve the minutes of April 16 and 19 & May 7, 2007 excluding Bid Package #15A – Plumbing.

May 21, 2007

PAYMENT OF BILLS

Monthly Bills

MOTION by Mr. Lovett, seconded by Mr. Keeley, and voted unanimously on a roll call vote to approve payment of the following: General Fund - \$2,216,729.53; Sewer - \$161,502.01; and Water - \$4,941.93 for a total of \$2,383,173.47.

Gilbane Building Co. Requisition #8 Rev. 1

Gilbane Building Co. Requisition #9

Joseph Reale

MOTION by Mr. Leclerc, seconded by Mr. Lovett, and voted unanimously on a roll call vote to approve payment to Gilbane Building for Requisition #8 Rev. 1 in the amount of \$187,370.80 and for Requisition #9 in the amount of \$231,273.95 and to Joseph Reale for his March 1, 2007 invoice in the amount of \$29.61 for a total of \$418,674.36.

BRANCH RIVER REVITALIZATION TASK FORCE

Mr. John Flaherty explained that a committee had been formed in January to revitalize the Branch River area in order to expand the town's tax base. They established a set of goals and developed a scope of services. In four to six months the committee expects to come to the Town Council with a plan. In March the committee submitted a request to the RI Division of Planning for assistance in funding and received a favorable response for a \$10,000 grant. The committee has also sought support of local businesses and has a commitment of up to \$8,800. The Industrial Development Commission has approved funding for \$10,000. Tonight Mr. Flaherty is requesting approval to use funds from a Planning Department account.

RESOLUTION RE: BRANCH VILLAGE REVITALIZATION PLAN

Mr. Lovett read the following resolution: "WHEREAS, The Branch Village Revitalization Task Force ("The Task Force") has been created

as a voluntary, unincorporated coalition of members from the community and town officials; WHEREAS, the “Task Force” has drafted goals for revitalization and is the basis for the retention of a consultant to evaluate various opportunities, assess levels of necessary investment and to create a set of strategies for implementing a collective vision for Branch Village; WHEREAS, the consultants Horsley Witten Group, Inc., Dodson Associates, Ltd., and Mullin Associates, Inc. (collectively, “the consultants”) have been recommended by the town planner to be the joint consultants to administer a study; WHEREAS, the town has received funding in the amount of \$8,800 from local members of the business community to contribute to this effort; WHEREAS, the town wishes to contribute \$14,200 from planning department funds, as recommended and authorized by the town planner; WHEREAS, the Industrial Development Commission has authorized from its budget the amount of \$10,000 toward the plan; WHEREAS, the town has applied for and will continue to pursue a grant request to the RI Department of Planning in the amount of \$10,000 for the Plan, which, if granted, will offset the contribution from planning department funds; WHEREAS, the town is willing to be signatory to the contract with the consultants for a contract in the amount of \$32,000, with a balance of \$1,000 for the administration of the tasks and activities of the “Task Force”. IT IS HEREBY RESOLVED: 1. The town council authorizes the payment of planning department funds in the amount of \$14,200 for the study and \$10,000 from the Industrial Development Commission revolving loan fund; 2. The town council authorizes the town administrator to

sign a contract acceptable to the administrator, solicitor and the town planner with the consultants not to exceed \$32,000.00, with any further amounts to be approved by the town council.”

MOTION by Mr. Zwolenski, seconded by Mr. Lovett, and voted unanimously on an aye vote to amend Paragraph 6 to read: “WHEREAS, the Industrial Development Commission has been authorized by the Town Council to release \$10,000 from its revolving loan fund”.

MOTION by Mr. Zwolenski, seconded by Mr. Lovett, and voted unanimously on a roll call vote to approve the resolution as amended.

May 21, 2007

AGREEMENT PROFESSIONAL PLANNING AND CONSULTING SERVICES FOR BRANCH RIVER REVITALIZATION PLAN

MOTION by Mr. Lovett, seconded by Mr. Leclerc, and voted unanimously on a roll call vote to authorize the Town Administrator to enter into an agreement for professional planning and consulting services for the Branch Village Revitalization Plan upon review of the final contract by the Town Solicitor, the Town Administrator and the Town Planner.

Following a question from Mr. Leclerc regarding Paragraph 3.1, Mr. Flaherty suggested that it be changed to read that the Town Administrator would have the authority to render decisions and authorizations.

Mr. Lowe agreed as long as he receives written recommendations from the Task Force.

MIDDLE SCHOOL BOND FINANCING

MOTION by Mr. Leclerc, seconded by Mr. Lovett, and voted unanimously on a roll call vote to approve Option 4 for the middle school bond financing that proposes a 12-month note in the amount of \$30,000,000 with an estimated rate of 3.8% with a bond issuance in May, 2008 (est. interest rate of 4.75%) based upon the recommendations of the Finance Director and Financial Advisor Steven Maceroni of First Southwest Company.

AWARD OF BID – SECURITY SYSTEM FOR MIDDLE SCHOOL

MOTION by Mr. Lovett, seconded by Mr. Leclerc, and voted unanimously on a roll call vote to award Bid Package #16B to Dane Tech, Inc. in the amount of \$65,240.82 based upon the recommendations of Gilbane Building Company and the School Building Committee.

Mr. Leclerc asked where the funding would be coming from for this

item since it is not listed on the main documents.

Mr. Ron Fagnoli of Gilbane Building Company responded that it had been overlooked in the GMP analysis; however, it is within the scope of the GMP so it will be deducted from the design builder contingency fund.

AWARD OF BID – INDEPENDENT TESTING AND INSPECTIONS

MOTION by Mr. Lovett, seconded by Mr. Leclerc, and voted unanimously on a roll call vote to award Job 4178 for Independent Testing and Inspections to Briggs Engineering & Testing in an amount not to exceed \$60,000 based upon the recommendations of Gilbane Building Company and the School Building Committee.

Mr. Leclerc noted that in the document he received, this work is budgeted outside the GMP as an Owner Soft Cost within the line item titled “Other Consultants”. Again, Mr. Leclerc asked where the funding would be coming from for this.

Mr. Fagnoli responded that the GMP is less than the \$30,000,000. It is \$29,000,000 and change. There is approximately \$843,000 worth of owner budget outside the GMP. The \$60,000 comes out of a \$75,000 line item that’s part of the \$843,000.

AWARD OF BID – SECURITY SYSTEMS FOR NSHS AND NSES

MOTION by Mr. Lovett, seconded by Mr. Keeley, and voted

unanimously on a roll call vote to award the bid for NSHS and NSES security systems as follows: Bid Package 08A – Doors & Hardware to Columbus Door Co. in the amount of \$34,350.00; Bid Package 08B – Glass & Glazing to Lockheed Window Corp in the amount of \$97,000.00; Bid Package 09A – Drywall to Century Drywall, Inc. in the amount of \$30,000.00; Bid Package 16B – Security (Elem.) to Dane Tech, Inc. in the amount of \$49,690.92; and Bid Package 16B – Security (HS) to Dane Tech, Inc. in the amount of \$56,549.47 for a total of \$267,590.39 based upon the recommendation of the School Building Committee.

Mr. Leclerc questioned where the funding would come from for these systems and was told it would come from the remainder of the 1999 school bond.

May 21, 2007

FUNDING FOR NSHS AND NSES SECURITY SYSTEMS

MOTION by Mr. Lovett and seconded by Mr. Leclerc that, based upon the Council's approval of the award of bids for upgrades of the security systems in both the high school and the elementary school, the following be approved: Architectural/Engineering Design Fee in the amount of \$17,000; Bid Package 08A – Doors & Hardware to Columbus Door Co. in the amount of \$34,350; Bid Package 08B – Glass & Glazing to Lockheed Window Corp. in the amount of \$97,000;

Bid Package 09A – Drywall to Century Drywall, Inc. in the amount of \$30,000; Bid Package 16B – Security (Elem.) to Dane Tech, Inc. in the amount of \$49,691; Bid Package 16B – Security (HS) to Dane Tech, Inc. in the amount of \$56,549; and Gilbane Fees (Gen. Conditions 10%, Ins. & 5% Fee) in the amount of \$47,697 for a total of \$332,287 to be funded by the 1999 school renovations bond.

Mr. Leclerc asked Mr. Fagnoli if Gilbane would consider reworking the General Conditions fee. He believed it was excessive.

Mr. Fagnoli explained that this 10% fee was dictated by the contract; however, it is not a lump sum payment to Gilbane. It is a budgeted amount that increases the budget for the General Conditions. The General Conditions within the GMP are a reimbursable item.

The motion carried unanimously on a roll call vote.

MOTION by Mr. Lovett, seconded by Mr. Leclerc, and voted unanimously on an aye vote to authorize the Town Administrator to sign the documentation for the award of bids for the security systems for all three schools.

UPDATE ON MIDDLE SCHOOL CONSTRUCTION

MOTION by Mr. Leclerc, seconded by Mr. Lovett, and voted unanimously on an aye vote to move this item up on the agenda.

Mr. Paul Vadenais distributed a copy of an inspection report done by RGB of the high school septic system. It indicates there are three to five years of life left in the system before it could fail. With the reduction in the number of students in that building, the life of the system could be extended. Mr. Vadenais noted there are remedial steps that can be taken, but the septic system will probably have to be replaced in ten to twelve years at an approximate cost of \$1 million.

RESOLUTION RE: AMENDMENT OF NATURAL HAZARD MITIGATION PLAN

Mr. Lovett read the following resolution: “Whereas, The Town Council adopted the Hazard Mitigation Plan as the official Plan for the Town of North Smithfield on August 15, 2005; and Whereas, The Town Council recognizes the need to amend plans and policies from time to time to address public safety concerns; and Whereas, The Town Administration has recommended an amendment to the Natural Hazard Mitigation Plan which calls for a study of the Cherry Brook Watershed. It is RESOLVED by the Town Council of the Town of North Smithfield as follows: SECTION 1. The first paragraph under “Risk Area #1 – Goal: Protect the citizens and property that are vulnerable to flooding” shall read as follows: “Existing conditions – There are two streets within Town that continually flood during periods of heavy rains. Flooding along Cherry Brook in the Woodlawn neighborhood affects a number of residences and Woodlawn Road. Also, many of the dams that are in Town are

privately owned which creates maintenance enforcement an issue.”

SECTION 2. Add a new Action 2 under “Risk Area #1 – Goal: Protect the citizens and property that are vulnerable to flooding.” That shall read as follows: a.) The Town will seek funding to conduct a hydrologic study of the Cherry Brook Watershed. The study should identify possible actions to alleviate flood damage in the watershed. High Priority. Responsible Party: Planning Department. In Coordination With: North Smithfield Dept. of Public Works, Southern Rhode Island Conservation District, RIEMA. When: Short term. Resources available: FEMA Grants, Town funding. Benefit: Reduce Flood. Estimated Cost: \$70,000 - \$100,000”. **SECTION 3.** This Resolution shall take effect upon passage.”

MOTION by Mr. Lovett, seconded by Mr. Leclerc, and voted unanimously on a roll call vote to amend the Hazard Mitigation Plan as presented in the resolution.

May 21, 2007

APPOINTMENT OF SPECIAL PROSECUTING ATTORNEY

Mr. Hadden explained that he has a conflict with an upcoming juvenile prosecution and recommended that another individual be appointed to serve as the prosecuting attorney in his place.

MOTION by Mr. Leclerc, seconded by Mr. Lovett, and voted unanimously on an eye vote that, because of a conflict of interest, William Bernstein be allowed to act as special prosecuting attorney

on Mr. Hadden's behalf at the rate of \$150.00 per hour.

ARCHAEOLOGICAL SURVEY OF NIPSACHUCK HILL AND SWAMP

Dr. Frederick F. Meli, Archaeology Services and Consulting, presented an assessment survey plan for the Nipsachuck Hill and Swamp Natural and Historical Area.

It was recommended in the plan that the land undergo a systematic archaeological assessment. The first phase should be the complete mapping of the entire area from Mattity Road to the junctions of Rt. 7 and 104 and the area along Log Road and Old Forge Road using GPS survey techniques. The survey map should include a graphic inventory legend identifying all potential and actual archaeological and historic areas. The second phase, part one should consist of systematic ground sweep with sophisticated metal detection equipment, followed by an excavation of several of the already disrupted mound piles to ascertain the cultural and historic association of the mound piles. Part two should be a graphic rendition of all artifacts along with a photographic library to document the site for future reference. Phase two, part one is contingent on approval of the property owners, the Rhode Island State archaeologist and the Native American Tribal peoples associated with the site. Phase three: A comprehensive and detailed report should be prepared and submitted to the North Smithfield Conservation Commission along with future recommendations and a comprehensive explanation of impact data discussed within.

Included in the report should be detailed maps of the archaeological areas and all artifacts uncovered in the excavations and a record of all the extant mound piles by number and location.

Dr. Meli noted the cost would be \$2,000 to start the project and then he would need an additional \$500 to purchase supplies. He is applying to Preserve RI for a \$1,000 grant with the understanding that the town would have to match that amount. The Planning Department does have funds available in an account.

MOTION by Mr. Zwolenski, seconded by Mr. Leclerc, and voted unanimously on a roll call vote to approve the Assessment Survey Plan for Nipsachuck Hill and Swamp contingent upon written approval from the landowner and with \$2,000.00 of funding to come from the town.

RESOLUTION RE: WASTEWATER COLLECTION SYSTEM

MOTION by Mr. Zwolenski, seconded by Mr. Keeley, and voted unanimously on a roll call vote to adopt the following resolution: “WHEREAS, the Town Council of the Town of North Smithfield desires to finance the construction and extension of sewers and sewer lines and the acquisition, construction and installation of pumping stations and related facilities and equipment within the town through the issuance of its general obligation bonds or notes including but not limited to, any bonds or notes issued pursuant to financing agreements with the Rhode Island Clean Water Finance

Agency in the Town; and WHEREAS, in order to complete the above financing, the Town Council of the Town of North Smithfield desires to issue bonds and/or notes in an amount not to exceed \$21,000,000 (the “Sewer financing”); NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF NORTH SMITHFIELD, RHODE ISLAND, AS FOLLOWS: That the Town Council of the Town of North Smithfield hereby petitions the General Assembly of the State of Rhode Island to enact legislation authorizing the Town of North Smithfield, with approval of the qualified electors of the Town of North Smithfield, to issue bonds and notes in order to complete the Sewer financing; That the Town Clerk of the Town of North Smithfield is hereby directed to forward copies of this Resolution to the appropriate offices of the Rhode Island General Assembly to commence legislative action, together with the financial statements of the Town showing its condition as of the close of the last preceding fiscal year, as is required pursuant to Section 45-12-3 of the General Laws

May 21, 2007

of Rhode Island, 1956 (Reenactment of 1999); and That this Resolution shall take effect immediately upon its passage by the North Smithfield Town Council.”

PLANNING BOARD MINUTES

MOTION by Mr. Leclerc, seconded by Mr. Keeley, and voted unanimously on an aye vote to accept and place on file the minutes of

February 22 and March 1, 2007.

SEWER COMMISSION MINUTES

MOTION by Mr. Leclerc, seconded by Mr. Keeley, and voted unanimously on an aye vote to accept and place on file the minutes of March 14, 2007.

ZONING BOARD MINUTES

MOTION by Mr. Leclerc, seconded by Mr. Keeley, and voted unanimously on an aye vote to accept and place on file the minutes of March 6 and 20 & April 3 and 10, 2007.

VICTUALING LICENSE – CHEF MAMA’S PIZZA & GRILLE

MOTION by Mr. Zwolenski, seconded by Mr. Leclerc, and voted unanimously on an aye vote to approve a victualing license to Chef Mama’s Pizza & Grille located at 408 Eddie Dowling Highway.

SOLICITATION LICENSE

MOTION by Mr. Lovett and seconded by Mr. Zwolenski to approve a solicitation license to Denise Hearity for the purpose of distributing educational products.

MOTION was amended by Mr. Lovett, seconded by Mr. Zwolenski, and voted unanimously on an aye vote to approve the license for the period May 2007 through August 2007, within the times of 9:00 A.M. to 8:00 P.M. Ms. Hearity must register the vehicle license plate and the

area in which she will be going door to door with the police department.

RESOLUTION RE: LIBRARY BOND REFERENDUM

MOTION by Mr. Lovett, seconded by Mr. Leclerc and Mr. Keeley, and voted unanimously on an aye vote to move this item up on the agenda.

Mrs. Alison Peirce, President of the North Smithfield Library Board of Trustees, requested support for a \$12 million bond for renovations and expansion of the Power House located in the Slatersville Mill project for a new library.

MOTION by Mr. Zwolenski and seconded by Mr. Keeley to adopt the following resolution: “ WHEREAS, the Town of North Smithfield desires to finance the acquisition of land and/or interests in land for a new municipal public library and library facilities and the reconstruction and rehabilitation of existing buildings and construction of new buildings or new additions to existing buildings for, and the equipping of, a new municipal public library and library facilities in the Town; and WHEREAS, in order to complete the above financing, the Town of North Smithfield desires to issue bonds and/or notes in an amount not to exceed \$12,000,000 (the “Library financing”); NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF NORTH SMITHFIELD, RHODE ISLAND, AS FOLLOWS: That the Town of North Smithfield hereby petitions the

General Assembly of the State of Rhode Island to enact legislation authorizing the Town of North Smithfield, with approval of the qualified electors of the Town of North Smithfield, to issue bonds and notes in order to complete the Library financing; That the Town Clerk of the Town of North Smithfield is hereby directed to forward copies of this Resolution to the appropriate offices of the Rhode Island General Assembly to commence legislative action, together with the financial statements of the Town showing its condition as of the close of the last preceding fiscal year, as is required pursuant to Section 45-12-3 of the General Laws of Rhode Island, 1956 (Reenactment of 1999); and That this Resolution shall take effect immediately upon its passage by the North Smithfield Town Council.”

The MOTION was amended by Mr. Zwolenski and seconded by Mr. Keeley to include the following: “... to finance the acquisition or leasing of

May 21, 2007

land and/or interests in land . . .” The motion passed unanimously on a roll call vote.

The Clerk was directed to prepare resolutions naming an election date, October 16, 2007, for both the sewer bond and the library bond.

2ND READING ORDINANCE AMENDMENT RE: RETURNED CHECKS

MOTION by Mr. Lovett, seconded by Mr. Keeley, and voted unanimously on a roll call vote to adopt this ordinance. It can be found in its entirety in the minutes of May 7, 2007.

RESOLUTION RE: SCHOOL BOND REFERENDUM

Mr. Lowe had received notification from Superintendent of Schools Stephen Lindberg and from School Committee Chair Robert Lafleur that they would like this issue tabled as they may reconsider their plans.

MOTION by Mr. Zwolenski, seconded by Mr. Leclerc, and voted unanimously on an aye vote to table this matter indefinitely.

COMMUNICATIONS

MOTION by Mr. Lovett, seconded by Mr. Leclerc, and voted unanimously on an aye vote to place on file the following: A.) Animal Control Monthly Report for April 2007; B.) NSF&RS Monthly Report for April 2007; C.) Resolution Re: House Bill H5990: An Act Relating to State Affairs and Government/State Rural Conservation – Town of Burrillville; D.) Resolution in Support of the Coalition of Communities Improving Rhode Island – Town of Portsmouth; E.) Conference to Promote Wind Energy in RI – Warren Town Council and F.) Resolution Re: Elimination of Straight Party Ticket Ballot – Town of Westerly.

EXECUTIVE SESSION

MOTION by Mr. Zwolenski, seconded by Mr. Keeley, and voted

unanimously on an aye vote to enter into executive session at 10:15 P.M. pursuant to RIGL 42-46-5(A)(4) Any investigative proceedings regarding allegations of misconduct, either civil or criminal to discuss the request of Ernest Alter concerning highway department employees; pursuant to RIGL 42-46-5(A)(3) Discussion regarding the matter of security including but not limited to the deployment of security personnel or devises to discuss the NSHS and NSES security systems; and pursuant to RIGL 42-46-5(A)(2) Sessions pertaining to collective bargaining or litigation to discuss Narragansett Improvement vs. the Town of North Smithfield and NRIPIC vs. the Town of North Smithfield.

MOTION by Mr. Lovett, seconded by Mr. Keeley, and voted unanimously on an aye vote to come out of executive session at 10:50 P.M. and to seal the minutes.

A vote was taken regarding the Northern Rhode Island Private Industry Council lawsuit against the town but the results are sealed until a later time when a settlement is determined.

MOTION by Mr. Zwolenski, seconded by Mr. Leclerc, and voted unanimously on an aye vote to adjourn at 10:51 P.M.

Respectfully submitted,

Debra A. Todd, Town Clerk