

**Board of Directors, Prudence Island Water District**

**Minutes of Meeting July 16, 2016**

**Call to Order. 1:01 p.m. Present were Moderator Robin Weber; Clerk Martha Fuller; Treasurer Ann Marie Lockwood; Board members Bill Silvia and Philip Brooks. A quorum was present. Also present, Operations Manager Bob Marshall and Richard Brooks.**

**Approve minutes for June 16, 2016 meeting. Philip Brooks moved, Bill Silvia seconded, to approve the minutes. Passed unanimously.**

**Review May Treasurer's Report. PIWD continues to do well. Martha Fuller moved to accept the report, Philip Brooks seconded. Passed unanimously.**

**Approval of Accounts Payable. Ann Marie Lockwood moved, Philip Brooks seconded, to approve payment of all just and due bills in the amount of \$10,045.63. Passed unanimously.**

**August accounts payable process. Philip Brooks moved: Resolved: Whereas, the Board is not scheduled to meet during the month of August, 2016, the Board hereby authorizes and directs the Moderator and the Operations Manager to jointly review and approve all just and due bills for the month of August. Martha Fuller seconded. Passed unanimously.**

**Budget.** The Board discussed the draft budget presented by the Operations Manager, and will review the next draft in September, after the Treasurer and the Operations Manager look into possible funding options, including exercising the right of the PIWD to tax properties in the District.

**Online bill customer payment.** It was determined that providing customers with the option of online bill payment would be too costly and will not be pursued.

**Executive session RIGL 42-46-5(a): Acquisition or lease of real property.** Omitted

**Narragansett Avenue Project.**

**a. 0409 Narragansett Avenue.** Bill Silvia moved that no action be taken on this project at this time, Philip Brooks seconded. Passed unanimously.

**b. Pier Road/Narragansett Avenue Junction.** Martha Fuller moved that no action be taken on this project at this time, Philip Brooks seconded. Passed unanimously.

**c. 7 Customers on East side of Sand Point Hill.** Martha Fuller moved that Will Capron should extend the existing 1½" line up the hill from its current termination point south of Landing Lane to the three northernmost houses, and that existing outside contracts be employed to connect to the top four houses, as well as looping back to the 6" line, contingent on coordination with the Town paving

**project and actual undertaking of the paving project on this section of Narragansett Avenue by the Town. Philip Brooks seconded. Passed unanimously.**

**Indian Spring well house upgrade project. The Department of Health has approved the improvement. The Operations Manager has requested a schedule from East Coast Construction.**

**Pending Legislation. S2315 has gone into effect; it requires the purchaser of a tax sale property to pay the recording fee, which would be good for PIWD. H8127/S3098 was signed by the Governor; it could require more stringent water protection standards for lead content, which could complicate things for PIWD. The status of S2007, which would give the public finance management board authority over public debt, including that of PIWD, is unclear. H8312, establishing a special legislative commission to oversee compliance with rules and regulations regarding lead in drinking water, was enacted; it could require more stringent water protection standards for lead content, which could complicate things for PIWD. The Operations Manager will continue to monitor these items when the legislature meets again.**

**Operations Manager Report. Submitted.**

**June-July Board Objectives for Operations Manager. Continuing, without monitoring legislation, since the legislature is not in session.**

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**Executive Session RIGL 42-46-5(a): Work session pertaining to litigation.**

**Philip Brooks moved, Bill Silvia seconded, to move to executive session. Passed unanimously.**

**Martha Fuller moved to approve the letter prepared by the Treasurer to send to employees concerning Individual Retirement Accounts; Bill Silvia seconded. Passed unanimously.**

**Philip Brooks moved, Bill Silvia seconded, to leave executive session. Passed unanimously.**

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**Upon return to open session, the Moderator reported one vote had been taken in executive session, as follows:**

**Martha Fuller moved to approve the letter prepared by the Treasurer to send to employees concerning Individual Retirement Accounts; Bill Silvia seconded. Passed unanimously.**

**By-laws Review. The Board discussed the draft prepared by the Operations Manager. Several suggestions were made concerning**

**style and clarity. Philip Brooks moved that the use of water without permission have a fine equivalent to the fine for dumping; Ann Marie Lockwood seconded. Passed unanimously. The Operations Manager will incorporate all suggestions into a final version of the by-laws, to be reviewed and adopted at the September meeting.**

**Adjourn: Martha Fuller moved, Ann Marie Lockwood seconded. Passed unanimously.**

**Respectfully submitted,  
Martha Fuller, Clerk**