

Prudence Island Water District Board of Directors

Minutes of Meeting held 3/9/13

Call to Order. Meeting called to order at 1:00 p.m. Present were Moderator Harry Sterling, Board Members George DeChambeau (Treasurer), Martha Fuller (Clerk), Philip Brooks, and David Buffum. A quorum was present. Also present, Office Manager/Bookkeeper Donna Hammann, System Manager Will Capron, and PIVFD Chief Bob Marshall.

Approve minutes. David Buffum moved to approve the minutes of the last meeting. Philip Brooks seconded. Passed unanimously.

Fire Hydrants, Chief Marshall. Chief Marshall requests that PIWD keep in mind the needs of the PIVFD when making improvements to the system. PIVFD can use water from the Bay as a last resort, but salt water destroys the equipment, and cleaning it out of the equipment uses more fresh water. Even with cleaning, damage is likely to occur. Larger-capacity pipes, or dedicated pipes alongside PIWD system, could supply hydrants in key areas. Meanwhile, VFD plans to install tanks in densely populated areas.

Treasurer's Report. Martha Fuller moved to approve, Philip Brooks seconded. Passed unanimously.

Work for Customers: Rate Schedule. Deferred.

Pump Replacement, Indian Spring 4. Philip Brooks moved, George DeChambeau seconded, to authorize System Manager to purchase replacement pump from Aqua Science for \$1095. Passed unanimously. David Buffum moved, Philip Brooks seconded, to authorize System Manager to purchase from second cheapest supplier if problems with Aqua Science. Passed unanimously.

Progress report on FIP projects. We will ask banks for loan information, since any grant we receive would be paid as reimbursement. We will apply for a predevelopment grant. C & E proposals will be submitted to the USDA by the end of March – to be voted on at a special meeting on March 16.

Borehole inspections. David Buffum moved to inspect only Indian Spring #1, Philip Brooks seconded. Passed unanimously.

RFQ, Bylaw change for qualification based contracting. Martha Fuller moved, David Buffum seconded, to add language to the bylaws requiring that the Board follow the *Qualifications Based Selection Owners Manual* of the American Council of Engineering Companies of Massachusetts when hiring a professional architect or engineer. Passed unanimously.

Add customers from waiting list. David Buffum moved, Martha Fuller seconded, to move five customers from the waiting list. Passed unanimously.

Rate increase discussion. Deferred

Office Manager's report. \$182,754.85 in the bank. \$3,444.88 undeposited.

System Manager's report. The weather has been awful and has stopped us from doing projects which require excavation. Got stuck three times one day going to the Army Camp well in 4wd truck, had to shovel through snow drifts, took over one hour to get to the well. Trees and tree limbs partially blocking access to the Army Camp well cut up and removed from road. Part of a tree limb needs to be removed from road. Part of a tree limb needs to be removed by the Indian Spring #1 & #4 wells. Tree limbs large and small need to be removed for easy access to the IS #3 well.

Did stream flow and well monitoring for February, used the good truck. Cleared briars, vines, blueberry bushes and small trees on Bay Avenue to the Iron Gate.

Did not use Army Camp well for several days after having difficulty reaching well. Once put on line again the #2 pump at the Broadway pump house became air bound. Used flushing hydrant behind pump house to expel air. Bled air out of line inside pump house, reprimed pump, no apparent damage to pump (caught it in time). Not sure how air is getting in line, possibly from the pitless adapter? After snow melt and rain water is being siphoned from the Army Camp well when well is off. Until this line from the Army Camp well to the Broadway pump house is properly pressurized, there is a risk of contamination.

Five water samples from the district for February absent of bacteria.

Installed an isolation valve on east side of Narragansett Avenue to the south of Landing Lane. While excavating parallel to the water about a 6'-8' long by about a 1 ½' wide cave in occurred. Material appeared stable. Water line is 1 ¼" HDPE not 2" HDPE, I thought it was a 1 ½" HDPE. Water line was less than 1" over tip of a large broken off piece of ledge. Cut and broke off tip of ledge for at least 6" clearance. Because of excessive water and dangerous conditions cannot proceed with job at present.

Picked up 22 bags of "green patch" from Pawtucket Asphalt. The owner, Jeffrey Joaquin, would not charge us for this. Savings of \$176. Sending letter of gratitude.

Adjourn. Martha Fuller moved, Philip Brooks seconded. Passed unanimously.

Addendum: Minutes of Meeting held 3/16/13

Call to Order. Meeting called to order at 1:00 p.m. Present were Moderator Harry Sterling; Board Members Martha Fuller (Clerk), Philip Brooks, and David Buffum. A quorum was present.

Review and approve decision to apply for Pre Development Grant, USDA-RD. Martha Fuller moved to approve, Philip Brooks seconded. Passed unanimously.

Review and approve decision to apply for Rural Utilities Grant/Loan, USDA-RD. Board discussed possibility that priorities will change, depending on potential new well. Moderator affirmed that changes can be made without penalty after approval of the grant. Martha Fuller moved to approve, Philip Brooks seconded. Harry Sterling, Philip Brooks, and Martha Fuller voted aye. David Buffum voted no. Passed, three votes to one.

Adjournment. David Buffum moved, Philip Brooks seconded. Approved unanimously.