

**Prudence Island Water District Board of Directors  
Minutes of Meeting held 2/16/13**

**Call to Order.** Meeting called to order at 1:00 p.m. Present were Moderator Harry Sterling; Board Members George DeChambeau (Treasurer), Martha Fuller (Clerk), Philip Brooks, and David Buffum. A quorum was present. Also present, Office Manager/Bookkeeper Donna Hammann and System Manager Will Capron.

**Approve Minutes.** Philip Brooks moved to approve the minutes, George DeChambeau seconded. Passed unanimously.

**Treasurer's Report.** Martha Fuller moved to approve the Treasurer's Report, David Buffum seconded. Passed unanimously.

**Accountant's Report.** Martha Fuller moved to approve the Accountant's Report, Philip Brooks seconded. Passed unanimously.

**Open Meetings Report.** Martha Fuller and Donna Hammann reported on their attendance at the Attorney General's Summit on Open Records and Open Meetings, and presented certain aspects of the law that would apply to PIWD.

**Review Annual Report.**

**System Improvement Projects.** PIWD and PIVFD are discussing the possibility of installing fire hydrants at selected locations. There is a risk of damage to the system and contamination of the water supply; more information is needed.

The highest priority projects are to flush the hydrants and to complete the 3<sup>rd</sup> Street project. Philip Brooks moved to approve these projects, Martha Fuller seconded. Passed unanimously.

**RFQ and estimated cost procedures in Bylaws, qualification based contracting.**  
Deferred.

**Report on well exploration and approval of contract with Northeast Water Solutions.** Philip Brooks moved to approve the contract, subject to the Dr. Urish's approval of video inspection of the wells. Passed unanimously.

Urish report including recommendation to measure conductivity

Pump Replacement, Indian Spring #4. Cost would be \$1350 for the pump, \$1500-800 for installation. Deferred to March 9 meeting.

Office Manager's Report.

System Manager's Report.

Blizzard of 2013. "Big Blue filled to capacity at 12:30 p.m. on Friday, February 8. Electricity and phone service down at 8-8:30 p.. Operated emergency generators at Broadway and Indian Spring pumphouses until electricity restored, February 11, about 11 a.m. Shoveled snow at Broadway and World Headquarters. Alton Barrett shoveled a parking spot and a path to Indian Spring pumphouse and around the pumphouse. On his own initiative he cleared trees and limbs from electrical line leading to Indian Spring pumphouse. Nate Bacon volunteered to use his bucket loader to clear the road to Army Camp well, since he had to clear his own road/driveway to Sunset Hill Avenue. Alton also shoveled a parking spot to the gate at Big Blue.

Again searched extensively for leaks throughout the district. Pressure tested many water lines. Inspected many houses of customers who normally come to the island on weekends.

Leak repaired on Second Street to the west of Fairview.

Leak by garage/apartment at 0363 Narragansett Avenue. An emergency water line replacement will need to be done on the east side of Narragansett Avenue from 0371 Narragansett to south of Landing Lane, complicated by need to keep Landing Lane clear for emergency vehicles.

Leak somewhere on or off Broadway in Bristol Colony. Cliff & Beach Road okay, not on service lines to Mike Kelley's place or the Shaws'. There is too much surface water and snow in this area right now, will continue to monitor.

Received an emergency shutoff request at 01267 Narragansett Avenue on February 15. Homeowner's valve box cleaned out and valve turned off. Termination of Service form filled out. Request Board approval to waive fine and instead send a warning letter. Board approves request.

**Adjournment.** David Buffum moved, Philip Brooks seconded. Approved unanimously.