

**Prudence Island Water District Board of Directors
Minutes of Meeting held 6/30/12**

Meeting called to order at 1:00 p.m. Present were Moderator Harry Sterling; Board Members George Dechambeau (Treasurer), Martha Fuller (Clerk), and David Buffum. A quorum was present. Also present, System Manager Will Capron, Office Manager/Bookkeeper Donna Hammann.

Public Hearing on Rate Change. Customer Ricky Brooks finds it reasonable.

Review and Approve Minutes of June 2 meeting. Philip Brooks moved, George Dechambeau seconded, to approve the minutes of June 2. Approved unanimously.

Treasurer's Report. Deferred.

Vote on rate changes discussed at Public Hearing. George Dechambeau moved, Martha Fuller seconded, to approve the rate changes. Passed unanimously.

Current Fee Schedule	Proposed Changes
Late payment fee: \$5.00/month	\$25.00 per connection after 45 days and \$25 per connection after 90 days
Water shutoff/reinstatement fee: \$50.00	\$110 for shutoff for non-payment
Unscheduled summer/winter shutoff/reactivation fee: \$25.00	\$30

Review/revise RFQ for Professional Engineering Services to develop specifications for Tank Replacement. Philip Brooks moved, George Dechambeau seconded, to approve RFQ, amended for accuracy; that the Board will meet with applicants in Bristol on August 15 and will vote on successful applicant at September meeting. Passed unanimously.

Presentation from Northeast Water Solutions on Facility Improvement Plan process. Larry Anderson and Bob Ferrari presented. The state has federal funds for small public systems to improve infrastructure, quality, and/or supply. Northeast Water Solutions will assess the needs of PIWD and develop a plan that can be used to help demonstrate to customers the need for rate changes and to proceed with improvements. The plan can be completed by the end of the summer.

Office Manager/Bookkeeper's report. Bills with enclosed letter and consumer confidence report to be mailed Monday, July 2.

Citizens Bank \$136,423.58

Moderator's Report. Distributed.

System Manager's Report. Allen Lane line installed and operational. Landscaping still needs to be completed, rocks need to be dealt with. Thanks to Mr. Owen and Ricky Brooks.

Extremely difficult job. Ball valve at the T on Prospect Terrace would not initially turn back on, but was eventually opened. PVC line through the woods, easy to puncture.

Fortini job: curb stop and homeowner's valve installed, private contractor installed service line. One of the 6" valves on Narragansett Ave. will not close.

New curb stop installed at 032 Beach Road. Also had to replace broken 1 ½" tee. 1" water line, to one customer only.

Cut grass and weed-whacked all installations and all water lines on undeveloped roads.

Refilled Greer tank for PIVFD. Chief Marshall estimated they used about 4,000 gallons. Increased pressure to system caused a leak. Requested Chief Marshall use water in Greer Tank for emergency purposes only.

Repaired major leak on Governor Paine Road with a repair clamp. Clamp leaked after backfilled, had to cut out and replace a section of water line the next day.

Got two more samples for lead/copper replacing two that were invalidated or not accepted. Both samples below or within the standard.

Called Mr. William Moclair about electrical wiring in Broadway pumphouse; he will visit sometime.

Monthly report absent of bacteria.

Yearly inspection of Big Blue – tank is in excellent condition.

Operated emergency generators under load, including portable generator.

Adjournment. Martha Fuller moved, Philip Brooks seconded. Approved unanimously.