

**Prudence Island Water District Board of Directors  
Minutes of Meeting held 11/12/11**

**Call to Order:** Meeting called to order at 1:05 p.m. Present were Moderator Harry Sterling; Board Members George Dechambeau (Treasurer), Martha Fuller (Clerk), and Philip Brooks. A quorum was present. Also present was William Capron, System Manager.

**1. Approval of Minutes of 10/22/2011.** Motion to approve, George Dechambeau; seconded, Martha Fuller. Approved unanimously.

**2. Introduction of Donna Hammann, new Bookkeeper/Office Manager.**

**3. Approve Treasurer's Report.**

Bank balances:

BoA	\$ 23,793.54
Citizens	\$ 98,235.59
Undeposited	535.00
Total cash on hand	\$122,564.13

Approve bank transfers. Philip Brooks moved, Martha Fuller seconded. Approved unanimously.

**4. Approve Financial Audit.** Philip Brooks moved, Martha Fuller seconded. Approved unanimously.

**5. Proposal to remove Broadway Tank Pad.** No action taken.

**6. PIVFD Hydrant.** No action taken.

**7. Prudence Conservancy decision on tree removal and drainage installation at Big Blue.**

The Conservancy has approved the drainage plan and tree removal. Tree is to be cut into lengths and delivered to the Farnham Farm.

**8. Report on cost of drainage installation.** Proposal by Allan Barse for \$450. Philip Brooks moved, Martha Fuller seconded. Accepted unanimously. Clerk will write to homeowner updating on the plan.

**9. Cost-sharing of new connection at 053 Homestead Avenue.** Conference call with representatives of the homeowners, the Barrett Trust. Verbal agreement to share costs 50/50. Clerk will send letter with specifics, to be signed and returned.

**10. Treasurer's Report on Transition.** Treasurer reports that transition is proceeding satisfactorily.

**11. Moderator's Report.** Not distributed at meeting.

**12. Adopt Meeting Schedule for 2012.** Martha Fuller moved to approve 2012 calendar; Philip Brooks seconded. Passed unanimously.

**13. Technical System Manager's Report.** Damage to Indian Spring pumphouse, knocked off its foundation. Police report filed. John and Shannon Cubellis examined electric system, found it safe. Re-settled pumphouse on its foundation. The board discussed placing a chain across the access road to prevent unauthorized access.

Installed RPZ backflow prevention device at PIVFD site, got no flow. Will reinstall and try again. Should work if Big Blue is isolated from the system.

Lost power at Broadway pumphouse during the Noreaster, emergency generator was used. Had enough water in the tank.

Noreaster worsened Hurricane Irene damage to trees. Removed damaged branches. Dead cherry tree at Broadway pumphouse has been removed.

Silvia job completed, Lots #34 and 34A.

Stream flow and well monitoring for NBNERR

Cold patch on Narragansett Avenue, to north and south of fire station.

Mowed and weed-whacked at Army Camp, Allen Lane, to and around monitoring well at Prudence Park. Cut barberry, bittersweet on Atlantic Avenue.

011 Madison Avenue, excavated to waterline. 1 ¼" line. Will be continued to service 01042, 01056 (demolished, to be rebuilt), 01060 Narragansett Avenue. Homeowner of 01056 will grant easement to 01060. ¾" line, substandard. Will install 1 ¼" line.

**14. Adjournment.** Martha Fuller moved, George Dechambeau seconded. Approved unanimously.