

Prudence Island Water District Board of Directors

Minutes of Meeting held 8/6/11

1. Call to Order: Meeting called to order at 1:10 p.m. Present were incoming

Moderator Harry Sterling; Board Members Martha Fuller and David Buffum.

Also present were William Capron, System Manager, and Patricia Richard,

District Treasurer. Absent were Leo Perrotta, Clerk and Phillip Brooks.

2. Administrative

a) Swearing in of Board Members: Incoming moderator Harry Sterling was sworn in by outgoing moderator and current board member David

Buffum. New Moderator swore in Board member Martha Fuller

b) Purchasing and Treasury: Current balances: BOA \$40,711.42; Citizens

\$108,266.78 for a total of \$148,978.20

Expense report for July presented to the Board. Expenses for July totaled

\$17,611.02, which seems high, but both property/liability and workers

compensation were paid for the upcoming year, and the property taxes

associated w/world headquarters lease were also paid for the year.

\$5400 in parts and labor for Greer tank project has been paid, then

invoiced to PIVFD.

First draft of budget for 2012 – the Treasurer recommended pay raises

this year be tied to annual cost of living increase, which as 8/1/11 is 3.6%

over last year, with no seasonal adjustment. The adjustments to line items

are based on actual 2010/2011 costs rather than the previous year's budget. Still in the process of refining so figures might change nominally.

c) Customer Accounts/Billing: Open invoices total \$29,426.45; \$8102 of

that is construction related. Second notices on July 1 billing will go out on

8/15/11.

d) Waiting List: The Board discussed adding new service connections from

the waiting list. One connection is pending and Mr. Capron will generate

an estimate for that connection. A second connection will be discussed at

the next meeting.

3. Approval of minutes 7/16/11: Approved with a correction to Martha Fuller's name.

4. Technical

a) System Manager's Report:

Mr. Capron has been diagnosed with Lyme disease; also sustained injury

and has been on light duty.

Repaired leak on Cliff Rd., easily found isolation valve with metal detector.

AE Bragger Construction installed flange on Greer Tank; fire hydrant

purchased from Vellano Bros.

3rd quarter water samples for synthetic organic compounds taken from

Army Camp well. All compounds under reporting limit.

Lead and copper samples (10) taken from various locations within the

distribution system. 2 samples were over limit for lead; one was considerably over. Homeowner was instructed to run tap before drawing

water to drink or cook. More sampling ordered by RIDOH. Information on

lead and copper rule was presented to the board.

There is some local interest in bidding on removal of Broadway tank.

Stage 2 water conservation measures in effect since 8/2/11.

b): Other: No other business

5. New Business

a) Correspondence:

Letter to Prudence Conservancy asking for approval of Broadway

tank

replacement approved and signed.

Letter to ASRWWA in reply to their letter of July 12 requesting estimates for assistance with RFP for Broadway tank replacement and funding mechanisms.

Two letters to NBNERR, one stating that we will cease mowing at Mill

Creek, and the other asking to borrow their well and stream flow monitoring equipment, as agreed upon by board at last meeting.

Treasurer has priced the monitoring equipment and it comes to about

\$1100 replacement value, so not worth putting on our insurance since

we have \$1000 deductible.

b) Other: No other business

Meeting adjourned at 2:05 p.m.