

**Prudence Island Water District
Minutes of meeting held August 7th, 2010**

Call to Order

Meeting was called to order at 1 p.m. Present were David Buffum, moderator, Robert Hanson and, Richard Brooks board members, Patricia Richard, treasurer and William Capron, system manager. Absent were Leo Perrotta, Clerk and, Philip Brooks board member.

Approval of minutes

R. Brooks made a motion to approve the minutes of July 17th 2010.

D. Buffum seconded the motion.

Vote; R. Brooks and D. Buffum approved R. Hanson abstained. Motion passed.

Administrative

Treasury / Purchasing/Customer accounts/billing

Profit and Loss statement- Expenses for the month were higher than usual due to getting our Insurance bill, worker Comp.insurance bill, and a bill for surging well number one. All were paid.

Also paid for membership in Atlantic States Rural Water and Wastewater Association.

Received our License from DOH.

BOA balance \$35,461.78, Citizens balance \$92,188.78, for a total of \$127,650.56, undeposited funds; \$3100.00, and outstanding balances of \$11,622.76.

Assuming we will collect the outstanding balances we have \$142,373.32 in total current assets.

Subtract opening balance equity, and the loan payment for RICWFA (due this month) would leave us with enough money to Spend \$17,500.00 month through the end of the year and be at a breakeven point.

P. Richards handed out a draft budget for the board to look over for the budget meeting on August 28 th.

Adjustments were made to include pay raises, more allocated for parts, increase in advertising (it will be an election year).

Decreased legal budget, and electric etc. Overall a budget increase but it will still leave us with a \$12,000 surplus.

P. Richards to post draft budget for people to review for the next meeting.

Discussion of: Hardship hookup policy/bylaw revision to conservation section F. /Cross connection control plan.

D. Buffum handed out draft copies of the Hardship hookup policy, the bylaw revisions to section F Conservation, Revised rates and fees page, and Cross Connection Control Plan, for board review.

Will continue discussion at next meeting.

P. Richards to post proposed changes on website to aid in facilitating input from the districts residents.

With regards to setting conservation stages R. Brooks wanted to clarify the rain fall guidelines used to set conservation stages

It should be based upon the previous three months of rainfall in non growing seasons,(ie. Before June and after the summer Months.) since foliage would consume most rainfall before it got into the aquifer.

Technical

System Managers report.

Mark Young surged number one well and installed new more appropriately sized pump, existing electrical wiring was reused due to its good condition. Water sample taken after surging and was free of bacteria.

Well was put on line and run, 20 gal/min. initial flow rate which dropped to 18 gal/min. well ran from wed to Friday at which time it was taken off line due to air in the lines. Probably the well was over pumped slightly at the 18gal/min. restriction to flow will be applied to help prevent this from happening again.

4" water main was located at mill creek crossing and marked.

Leaks found and repaired leak on Holbrook, Broadway and Governor Paine road (in the untraveled section).

Tattersal property(who is no longer on the system) had two connections going into one line into house. W. Capron disconnected both lines from system.

Abandoned 2000 gal tank near big blue was removed. It was suppose to be done before the district took over from the PIUC.

Removed flushing hydrant near 073 Governor Paine rd. it was damaged by plowing and was nonfunctional at its current location.

Also located a 4" ball valve shutoff, it is nonfunctioning and will be replaced in the future.

Continued curb stop surveys on Holbrook, Madison, Deer Ln, Ross Ln, And Narragansett fed from these side streets.

Property at 088 Ross Ln has a curb stop (not a customer anymore) and a well W. Capron to permanently disconnect from

system. Customer at 1056 Narragansett ave to build a new house and service line to 1060 Narragansett ave goes under this house so service connection will need to be moved. Service line in street is ¾" and substandard and should be replaced at the

same time as the service lines going to the houses at the end of the line. We may want to run the line to Edda ave. thus creating a loop and this will also enable us to connect another house to the new line as well.

Complaints about rust from some customers. Owners from 02 Fairview brought water samples to show the various levels of rust they are experiencing. These owners wanted to know what the District can do to eliminate this problem. They were informed that we were well aware of the rust problem but at this time the Districts current debt level prohibits us from taking on any more debt, and that we also need to keep some money on hand for inevitable system upgrades that will occur. As soon as we get the our level down and monies needed to explore other options (a new well or a treatment plant) we would pursue them, but for now the District needs to concentrate on stabilizing the system, paying down our current debt, and saving for options to help eliminate the rust problem.

Technical Other

No updates at this time.

New Business

Correspondence

None

Other

None

B. Hanson made a motion to adjourn, R. Brooks seconded, vote was unanimous, meeting adjourned at 2:45 pm.