

Prudence Island Water District

Minutes of meeting: January 21, 2006

1. Meeting was called to order at 1:07 p.m. Present were David Buffum, moderator; Patricia Richard, clerk; Phillip Brooks and Robert Hanson. Absent was Richard Brooks.

2. Approval of minutes January 7, 2006. Motion to approve by Phillip Brooks, seconded by Robert Hanson, approved unanimously.

3a I. Administrative goals.

Ms. Richard presented the board with a revised draft of the FY06 budget. Downgraded extension of web hosting, telephone, \$5000 from special counsel, \$2000 from accounting, \$1000 contingency, no memberships, increased postage. \$42,523 expenses, revenues \$45649, retain \$3126. If no Rural Dev Council money, deficit of \$3873.64. Board was given accounting of 1st quarter expenses. Mr. Hanson asked if Ms. Richard knew why Mr. Driscoll had said RDC money might not be available. Ms. Richard said it was probably because the town had not pursued it. She said that she would attempt to contact Jeff Gofton. Ms. Richard suggested that the board review the new budget and be prepared to vote on it at the next meeting.

Ms. Richard said that Steve Muscatelli, CPA, had approved the annual report and would be completing the formal financial statement

shortly.

3 II. Technical. Mr. Brooks stated that a land use and development planning meeting was scheduled for Wed., January 25. Mr. Hanson said that he would attend. Mr. Brooks said that he was planning a leak detection program to begin immediately as the town suggested. Mr. Hanson pointed out that no project would be possible without the cooperation of PIUC. He said that even though the district could help to locate leaks it had neither the financial ability nor the authority to make repairs, and that the PIUC did not have the resources. Mr. Buffum said that the district was responsible for preserving the watershed. Ms. Richard said that the district is not legally responsible for the preservation of the watershed, and was specifically absolved of that responsibility in the district charter. (Section 10-s). Mr. Brooks said that a leak detection program in conjunction with PIUC would allow him to survey the system. Ms. Kim Greene, general counsel, cautioned Mr. Brooks not to take on any activities in conjunction with PIUC that might be considered a conflict of interest with his duties as a district board member. Mr. Buffum asked if the town had approached PIUC about leak detection. Mr. Brooks said no.

Mr. Hanson asked Mr. Brooks about the status of the PIUC facilities manager's certification. Mr. Brooks said that DOH suggested that as a temporary measure the PIUC be permitted to operate under his certification. Once again Ms. Greene cautioned Mr. Brooks about becoming too closely aligned with PIUC.

Ms. Richard said that she had received email from Mr. Nicholson regarding pre-development engineering report and that he wanted the board to sign off on their approval of use of estimated cost data. Ms. Richard said that she would compose a formal correspondence delineating exactly which data should be assumed, namely cost of acquisition.

3b. Funding. Mr. Hanson asked Mr. Brooks if town administrators had encouraged district taxes at the previous meeting. Mr. Brooks said that the Town Administrator had suggested this. Ms. Richard said that in her opinion the subject of district taxes was not appropriate in the context of land use meetings. Mr. Brooks suggested that Ms. Richard attend the next land use meeting. Ms. Richard said that she would not be available because she needed to be working. Ms. Greene suggested that the district board ask for a meeting with the town administrator regarding the taxation issue. Ms. Richard said that this issue should be taken up in a public meeting of the district board if the town wished to pursue it.

Ms. Greene asked if the district had made a formal request to the town for continued funding. Ms. Richard said that before approaching the town she would prefer to deal with the Dept. of Municipal Affairs. Mr. Brooks said that the town could be reimbursed from federal money for support of the water district. Ms. Richard said that requests for federal funds had to be completed soon and asked Mr.

Brooks to write a budgeted proposal for submission.

After financial statement complete, reporting to RIF on status of ADDD grant.

4a. Correspondence.

Invoice from ASRRWA – Ms. Richard said the district would not be renewing its membership.

4b – Other business: No other business

5. Mr. Buffum moved for adjournment to executive session, seconded by Mr. Brooks, approved unanimously. The meeting adjourned at 1:40 p.m.

Patricia Richard, Clerk