

**RI Department of Environmental Management**

**ISDS Designer Licensing Review Panel**

**Minutes of Open Session of October 27, 2006**

**This meeting of the ISDS Designer Licensing Review Panel was conducted at 235 Promenade Street, in Conference Room 280C.**

**Members of the Panel Present:**

**Scott Moorehead, Chairman**

**Jim Tavares (Early Departure)**

**Al DiOrio**

**David Burnham**

**Dan Cotta (Delayed arrival)**

**Members Absent: None**

**Others present:**

**Russ Chateauneuf, Chief, DEM Groundwater & Wetlands Protection  
(Delayed arrival)**

**Brian Moore, DEM ISDS Program**

**Brian Sullivan, DEM ISDS Program**

**Lisa McGreavy, DEM Groundwater and Wetlands Protection**

**Peter O'Rourke, DEM ISDS Program (Partial attendance)**

**Greg Schultz, DEM Legal (Partial attendance)**

**John Langlois, DEM Legal (Partial attendance)**

**Bob Johnson (Provided testimony in Executive Session only)**

**John Timpson (Provided testimony in Executive Session only)**

**Steve Henry (Provided testimony in Executive Session only)**

**Nick Piampiano (Provided testimony in Executive Session only)**

**Carl Adamo (Provided testimony in Executive Session only)**

**Steve Garafalo (Present during Executive Session only)**

**Mary Shekarchi (Present during Executive Session only)**

**The meeting was called to order at 9:30 A.M.**

**Minutes of the September 15, 2006 Meeting Open Session:**

**Al DiOrio made a motion to accept the Minutes of the Open Session portion of the September 15, 2006 meeting with no revisions. Jim Tavares seconded the motion. Al DiOrio, Jim Tavares, Dave Burnham, and Scott Moorehead voted in favor of the motion. The motion passes.**

**At 9:31 A.M., in open call, Al DiOrio announced that the meeting would proceed in executive session pursuant to R.I.G.L. 42-46-5 (a)-4 for discussion of conduct of specific designers. Dave Burnham seconded the motion. Al DiOrio, Dave Burnham, Scott Moorehead, and Jim Tavares voted in favor of conducting this business in Executive Session. The motion passes.**

**Continuation of Open Session:**

**The open meeting was reconvened at 1:15 P.M.**

**Dave Burnham made a motion to reaffirm and seal the minutes of the Executive Session. Dan Cotta seconded the motion. Dave Burnham, Dan Cotta, Scott Moorehead, and Al DiOrio voted in favor of the motion. The motion passes.**

**Votes taken while in Executive Session:**

**Dave Burnham made a motion to accept the minutes of the Executive Session portion of the September 15, 2006 meeting with the revisions noted. Al DiOrio seconded the motion. Dave Burnham, Al DiOrio, Jim Tavares, and Scott Moorehead voted in favor of the motion. The motion passes.**

**Dave Burnham made a motion that that all five parties involved in the alleged illegal maintenance/repair activity may be issued a warning letter that the Department shall draft for review by the panel at the next meeting. Moorehead seconded the motion. Dave Burnham, Scott Moorehead, Jim Tavares, Al DiOrio, and Dan Cotta all voted in favor of the motion. The motion passes.**

**Dave Burnham made a motion that a warning letter be sent to Mr. Coutu citing his unprofessionalism including his unresponsiveness to requests for an inspection of the system he designed and his unresponsiveness to the department. Moorehead seconded the motion with clarification that the warning applies even though Coutu did not have a contract with the property owners at the time. Further,**

**the letter that Coutu submitted to the Department dated September 18, 2006 would be accepted as a proposed quality control program. The Department will continue to monitor Coutu's performance and the representations he has made in the letter for a period of six months. Dave Burnham, Scott Moorehead, Al DiOrio, and Dan Cotta voted in favor of the motion. The motion passes.**

**Dave Burnham made a motion to seal the minutes of the Executive Session, adjourn the Executive Session, and reconvene the Open Session. Scott Moorehead seconded the motion. Dave Burnham, Scott Moorehead, Dan Cotta, and Al DiOrio voted in favor of the motion. The motion passes.**

**Next Meeting:**

**The next meeting is tentatively scheduled for Friday, December 8, 2006 from 9:30 AM to 12:00 PM in Conference Room 280C in the DEM Office of Water Resources.**

**Dave Burnham made a motion to adjourn. Al DiOrio seconded the motion. Dave Burnham, Al DiOrio, Scott Moorehead, and Dan Cotta voted in favor of the motion. The motion passes.**

**The meeting adjourned at 1:20 P.M.**