

Approve 03/13/2012.

5.1

**NEWPORT SCHOOL COMMITTEE/
NEWPORT CITY COUNCIL
Special Joint Meeting, 6:30 p.m.
Wednesday, March 7, 2012**

MINUTES

1.0 OPENING ITEMS.

- 1.1 Call to Order.** City of Newport Mayor Stephen C. Waluk called the Special Joint Meeting of the Newport School Committee and Newport City Council to order at 6:30 p.m., at the City of Newport Council Chambers.
- 1.2 Roll Call.** Attendance was as follows: School Committee Members: Chairperson Patrick K. Kelley, Vice Chairperson Rebecca Bolan, Sandra J. Flowers, Ph.D., Jo Eva Gaines, Robert J. Leary (absent), Thomas S. Phelan, and Dr. Charles P. Shoemaker; City Council Members: Mayor Stephen C. Waluk, Vice Chairperson Justin S. McLaughlin, Charles Y. Duncan; Kathryn E. Leonard, Jeanne-Marie Napolitano, Naomi L. Neville, and Henry F. Winthrop (absent); School Department: Superintendent of Schools John H. Ambrogi, Ed.D., and Director of Administrative Services John Miley; City of Newport Administration: City Manager Jane Howington and Finance Director Laura Sitrin.

2.0 DISCUSSION ITEMS.

- 2.1 Initial Discussion—FY 13 Budget.** Discussion followed regarding federal and state funding sources, FY 12 Budget Forecast and FY13 Budget Projections (attached), Audit, and shared services for finance and facilities. City Revenue Estimates for FY2013 were provided (attached).

Adjournment. At 7:15 p.m., Mr. Phelan made a motion to adjourn the meeting. Dr. Shoemaker seconded the motion, which carried unanimously (6-0).

Patrick K. Kelley
Chairperson

John H. Ambrogi, Ed.D.
Clerk

Newport Schools
 Forecasted Objects report for Year End 2012
 At 3/2/12

At 3/2/12

1/31/2012

Description		2011 - 2012 Budget	Expended YTD	Encumbrance	Variance updated
51110	Regular Salaries - certified staff	18,408,413	10,066,580	8,280,833	10,000
51112	Vacation - support staff	23,000	12,633	10,367	(10,000)
51131	Differential Pay	119,450	112,002	7,448	
51113	Professional Days	219,037		219,037	54,000
51200	Regular Overtime - support staff	96,928	42,936	53,992	
51322	Severance	120,000	27,974	92,026	48,000
51500	Salaries Expense (Non-Pensionable) 4000	98,206	46,187	52,019	
	Total Salaries	19,085,034	10,308,312	8,715,722	102,000
52101	Health and Medical Premiums	3,354,610	1,664,693	1,477,917	
52102	Life	79,587	42,368	37,219	
52103	Dental	242,892	114,468	97,424	
52109	Medical Buyback Payments	383,707	186,822	218,178	
52201	Retiree Benefits	4,185,747	2,425,088	1,720,912	
52203	Teacher/Administrative Pension - ERSRI	2,263,423	1,353,298	1,172,702	
52302	FICA/Medicare	537,839	276,882	248,118	
52501	Unemployment Insurance	83,002	26,507	56,495	
52710	Worker's Compensation Premium	127,655	126,131	5,524	
52910	Auto Allowance	19,800	7,845	11,955	
	Total Benefits	11,278,262	6,224,102	5,046,444	7,716
53200	Professional Educational Services	0		0	
53204	Therapists	36,906	24,186	12,720	
53205	Psychologists - Contracted	6,500	7,595	(1,095)	
53207	Interpreters	5,813	3,998	1,815	
53209	Bus Assistants/Monitors	166,764	6,255	130,000	100,000
53213	Evaluation Services	20,741	7,983	12,758	
53216	Tutoring Services	11,690	11,690	0	
53220	Professional Educational Services	179,736	174,719	5,017	
53301	Professional Development and Training	24,028	31,545	500	(8,000)
53303	Conference / Workshop	12,300	8,395	3,905	
53400	Other Professional Services	0		0	
53402	Legal	45,000	32,792	42,208	(20,000)
53406	Other Services	0			
53413	Crossing Guards	41,982	19,796	22,186	
53414	Medicaid Claims Provider	25,000	6,460	18,540	
53416	Officials/Referees	35,566	20,411	15,155	
53501	Data Processing and Coding Services	17,340	8,667	5,000	0
53502	Other Technical Services	1,800		1,800	
53503	Testing	53,762	40,828	12,934	
53701	Other Charges	0		0	
53705	Postage	32,577	11,591	20,986	
	Total Professional and Technical Services	717,505	416,911	304,429	72,000
54201	Rubbish Disposal Services	35,902	14,951	20,951	
54203	Custodial Services	0		0	
54204	Goundskeeping Services	21,559	17,149	4,410	(3,000)
54310	Non-Technology-Related Repairs and Maintenance	42,723	31,867	10,856	4,000
54311	Maintenance & Repair, Furniture/Fixtures & Equipment	38,560	22,343	16,217	10,000
54312	Maintenance & Repair - Buildings And Grounds	95,622	94,893	729	(17,000)

1/31/2012

Description		2011 - 2012 Budget	Expended YTD	Encumbrance	Variance updated
54320	Technology-Related Repairs and Maintenance	17,900	4,869	13,031	10,000
54402	Water/Sewage	77,545	49,471	28,074	(36,391)
54403	Communications to Telephone	62,340	43,829	18,511	(18,000)
54404	Energy Management Services & interest	146,887	92,360	54,527	
54603	Rentals of Computers and Related Equipment	21,128	970	20,158	10,000
54902	Alarm & Fire Safety Services	20,245	6,324	13,921	
	Total Purchased Property Services	580,411	379,026	201,385	(40,391)
55111	Transportation Contractors	966,433	469,180	509,160	(110,000)
55201	Property/Liability Insurance	108,695	108,082	0	
55401	Advertising Costs	29,132	15,780	13,352	
55501	Printing	14,906	5,227	9,679	
55640	Tuition to Educational Service Agencies	2,034,294	535,997	1,398,297	193,000
55803	Employee Travel - Non-Teachers	4,800		4,800	
55809	Employee Travel - Teachers	6,200	430	5,770	
	Total Other Purchased Services	3,164,460	1,134,696	1,941,058	83,000
56101	General Supplies, Materials & Athletics	230,148	146,423	83,725	
56103	Software	0		0	
56104	Library And Audio-Visual	150		150	
56113	Graduation Supplies	5,088	971	4,117	
56115	Medical Supplies	10,482	2,039	8,443	
56116	Athletic Supplies	19,311		19,311	
56201	Natural Gas	264,470	62,426	202,044	123,000
56202	Gasoline	14,000	3,069	10,931	0
56203	Diesel Fuel	118,897	45,776	73,121	(1,000)
56209	Fuel Oil	102,248	42,528	59,720	19,000
56215	Electricity	342,814	201,255	141,559	(40,000)
56219	Custodial Supplies	162,033	99,056	62,977	
56401	Textbooks	148,674	27,034	121,640	
56402	Library Books	4,010	6,326	(2,316)	
56403	Reference Books	1,644	544	1,100	
56404	Subscriptions and Periodicals	4,204	3,037	1,167	
56501	Technology-Related Supplies	31,725	327	31,398	
	Total Supplies	1,459,898	640,811	819,087	101,000
57202	Building Improvements	0		0	
57309	Technology-Related Hardware	61,647	47,796	13,851	
57311	Technology Software	111,532	56,658	54,874	
57312	Other Equipment	0		0	
	Total Property	173,179	104,454	68,725	0
58101	Professional Organization Fees	26,011	30,017	0	(4,000)
59101	Transfer to Capital	0		0	
	Total Miscellaneous	26,011	30,017	0	(4,000)
	Grand Total Newport Public School	36,484,760	19,238,329	17,096,850	321,325

**NEWPORT PUBLIC SCHOOLS
REVENUE REPORT
Projected for June 30, 2012**

Description	Budget	YTD ACTUALS RECEIPTS	Total		Over
	2011-2012	2011-2012	Anticipated	Expected 2012	(Under)
<u>FEDERAL REVENUES:</u>					
PL-847 Impact Aid	\$ 400,000	\$ 492,033	\$ -	\$ 492,033	\$ 92,033
E-RATE REFUND	\$ 45,000	\$ 45,382	\$ -	\$ 45,382	\$ 382
JROTC REIMBURSEMENT	\$ 56,000	\$ 14,510	\$ 15,490	\$ 30,000	\$ (26,000)
Stimulus	\$ -			\$ -	\$ -
MEDICAID	\$ 450,000	\$ 151,806	\$ 208,194	\$ 360,000	\$ (90,000)
TOTAL FEDERAL REVENUES	\$ 951,000	\$ 703,731	\$ 223,684	\$ 927,415	\$ (23,585)
<u>STATE REVENUES</u>					
<u>Unrestricted</u>					
GROUP HOME TUITIONS	\$ 480,000	\$ 91,200	\$ 388,800	\$ 480,000	\$ -
OPERATIONS AID	\$ 10,095,164	\$ 5,221,340	\$ 4,857,559	\$ 10,078,900	\$ (16,264)
VOCATIONAL EQUITY				\$ -	\$ -
LANGUAGE ASSISTANCE				\$ -	\$ -
LITERACY AID				\$ -	\$ -
FULL DAY KINDERGARTEN				\$ -	\$ -
TECHNOLOGY				\$ -	\$ -
CHARTER AID (In Oper. Aid)				\$ -	\$ -
TOTAL UNRESTRICTED STATE REVENUES	\$ 10,575,164	\$ 5,312,540	\$ 5,246,359	\$ 10,558,900	\$ (16,264)
<u>Restricted</u>					
EARLY CHILDHOOD	\$ 142,226	\$ 45,471	\$ 96,755	\$ 142,226	\$ -
FEDERAL JOBS BILL ALLOCATION			\$ -	\$ -	\$ -
STUDENT EQUITY				\$ -	\$ -
TOTAL RESTRICTED STATE REVENUES	\$ 142,226	\$ 45,471	\$ 96,755	\$ 142,226	\$ -
TOTAL STATE AID	\$ 10,717,390	\$ 5,358,011	\$ 5,343,114	\$ 10,701,126	\$ (16,264)
<u>LOCAL REVENUES</u>					
REAPPROPRIATION OF FUND BALANCE	\$ 1,370,211	\$ 1,370,211		\$ 1,370,211	\$ -
TUITIONS	\$ 820,800	\$ 178,296	\$ 521,704	\$ 700,000	\$ (120,800)
ATHLETIC REVENUES	\$ -			\$ -	\$ -
RENTAL INCOME	\$ 36,200	\$ 33,338	\$ 9,000	\$ 42,338	\$ 6,138
GHGRI Dividend				\$ -	\$ -
INDIRECT COSTS	\$ 25,000	\$ 117	\$ 24,883	\$ 25,000	\$ -
TOTAL LOCAL REVENUES	\$ 2,252,211	\$ 1,581,962	\$ 555,587	\$ 2,137,549	\$ (114,662)
CITY TAXES APPROPRIATION	\$22,564,158	\$16,923,118	\$ 5,641,040	\$ 22,564,158	\$ -
TOTAL REVENUES	\$ 36,484,759	\$ 24,566,822	\$ 11,763,425	\$ 36,330,248	\$ (154,511)

**Newport Public Schools
Revenue Streams
2012 versus 2013**

	Budget FY 2012	Projected FY 2012	Shortfall FY 2012	Projected FY 2013	Projected Shortfall FY 2013
Funding Sources:					
Federal	951,000	927,415	(23,585)	835,382	(92,033)
State	10,717,390	10,701,126	(16,264)	10,610,691	(90,435)
Reappropriation of Fund Balance	1,370,211	1,370,211	0	250,000	(1,120,211) Estimated
Local Revenues	882,000	767,338	(114,662)	767,338	0
Sub total	<u>13,920,601</u>	<u>13,766,090</u>	<u>(154,511)</u>	<u>12,463,411</u>	<u>(1,302,679)</u>
Difference City Approved Appropriation	22,564,158	22,564,158	0	-	
Total Revenues	<u><u>36,484,759</u></u>	<u><u>36,330,248</u></u>	<u><u>(154,511)</u></u>	<u><u>12,463,411</u></u>	<u><u>(1,302,679)</u></u>

Newport Schools
Fund Balance Roll-Forward
Projected FY 2012

	<u>\$(000)</u>
Assumed Fund Balance for 2012 Budget	\$ 1,370
Additional amount added after Audit	\$ 117
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Actual Beginning Balance for 2012	\$ 1,487
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Amount used for the 2012 Budget	\$ (1,370)
Projected revenue shortfall FY 2012	\$ (154)
Projected Expenses FY 2012 (less than budgeted)	\$ 321
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Projected amount available for the 2013 Budget	<u><u>\$ 284</u></u>

Newport Schools
 Salaries and Benefits for Active Employees
 2012 Versus 2013

			Variance
	2012 Budget	2013	2012 Bud vs 2013
Salary & Stipends	\$ 18,540,034	\$ 18,428,700	
Subs	\$ 545,000	\$ 551,000	
Step increases	\$ -	\$ 283,457	
All wages	\$ 19,085,034	\$ 19,263,157	\$ 178,123
Health	\$ 3,354,610	\$ 3,105,724	\$ (248,886)
Dental	\$ 242,892	\$ 218,362	\$ (24,530)
Buybacks	\$ 383,707	\$ 429,720	\$ 46,013
Workers Comp.	\$ 127,655	\$ 130,016	\$ 2,361
Life	\$ 79,587	\$ 78,665	\$ (922)
Pension	\$ 2,263,423	\$ 2,718,610	\$ 455,187
Survivor Benefits		\$ 20,207	\$ 20,207
Unemployment	\$ 83,002	\$ 55,000	\$ (28,002)
Fica/medicare	\$ 537,839	\$ 453,716	\$ (84,123)
Auto allow	\$ 19,800	\$ 16,000	\$ (3,800)
Total Benefits	\$ 7,092,515	\$ 7,226,020	\$ 133,505
Total Salary & Benefits	\$ 26,177,549	\$ 26,489,177	\$ 311,628

**Newport Schools
Step Increases
For 2013 Budget**

Group	Total Step Amount
TAN	\$ 275,629
Council 94	\$ 7,828
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Total	<u><u>\$ 283,457</u></u>

City of Newport
Revenue Estimates for FY2013
as of March 5, 2012

Changes:

Meals and Beverage Tax and Hotel Occupancy Tax some rebound plus America's Cup etc.	600,000
Building permits	(142,000)
Investment Income	(200,000)
State Aid current year and projection higher than anticipated	461,000
Minor adjustments	<u>(32,890)</u>
Net projected increase to total revenues	<u>686,110</u>