

Approve 08/17/2009

5.1

**NEWPORT SCHOOL COMMITTEE**  
**Regular Meeting**  
Tuesday, June 9, 2009

**MINUTES**

**Call to Order.** Chairperson Mrs. Jo Eva Gaines called the Regular Meeting of the Newport School Committee to order at 7:02 p.m. at the Thompson Middle School Beatrice Berman Bazarsky Performing Arts Center and Cafeteria.

**Roll Call.** Attendance was as follows: School Committee Members: Chairperson Jo Eva Gaines, Vice Chairperson Hugo J. DeAscentis, Jr., Rebecca Bolan, Sandra J. Flowers, Ph.D., Patrick K. Kelley, Robert J. Leary, and Dr. Charles P. Shoemaker. School Department: Superintendent of Schools John H. Ambrogi, Ed.D., and Director of Property Services Paul Fagan.

**PLEDGE OF ALLEGIANCE.**

**1.0 MOMENT OF SILENCE.**

- **Dr. George M. Silva:** who passed away at Massachusetts General Hospital, in Boston, following an illness, on Monday, May 18, 2009, at the Age of 77. He was the father of Rogers High School English Teacher James Silva. Born in Fall River, Dr. Silva maintained his dentistry practice in Fall River for many years and was a Veteran of the United States Army. He is survived by his wife, Nancy, five children, and eight grandchildren.
- **Allene Reynolds:** who passed away at Newport Hospital on Wednesday, June 3, 2009. She was the former wife of the late Fred C. Reynolds. Mrs. Reynolds served as a Crossing Guard at Hillside and Beacon Avenue, after working for Transcom for 20 years, retiring in 1985. She is survived by her five children, ten grandchildren, and nine great-grandchildren.

**2.0 PUBLIC COMMENT.** No Public Comment was received.

**3.0 STUDENT ACTIVITIES.**

**3.1 Student Council:**

**3.1.1 Update—Michael Turchetti.** Student Council Representative Michael Turchetti provided the Student Council's Year-End Report. On behalf of the Committee, Chairperson Jo Eva Gaines presented a farewell gift to Mr. Turchetti for serving as the Committee's Student Representative during the 2008-2009 School Year.

**3.1.2 Introduction of 2009-2010 Officers.** Rogers High School Student Council Outgoing President Michael Turchetti introduced the incoming Officers for the upcoming 2009-2010 Academic Year, as follows: President Bethany Richards, Vice President Anne Galvin, Secretary Maryellen Settle, Treasurer Devin Woolhouse, and Activities Coordinator Cassandra McCarthy.

**4.0 RESOLUTIONS AND CERTIFICATES OF ACHIEVEMENT.**

**4.1: Certificates of Achievement.**

**4.1.1 Music—All State Ensembles and Festivals:**

At the request of Supervisor of the Arts Alan Bernstein, School Committee Chairperson Mrs. Gaines announced this year's Music Students who participated in the Rhode Island Music Educator's All State Ensembles and the John Phillip Souza Honors Band in Harvard, Massachusetts, and the awards earned by the Thompson Middle School Band, Orchestra, and Chorus at the Great East Music Festival at Six Flags, and the Rogers High School Jazz Ensemble, Orchestra, and Chorus at the Heritage Music Festival in Washington D.C.

These students and faculty were then recognized by the Committee with Certificates of Achievement.

**All State Students**

**Thompson Middle School**

Chase Ceglie	alto sax	grade 8	Junior All-State Band
William Chilton	trumpet	grade 8	Honors Band
Jesennia Zamora	soprano	grade 7	Honors Chorus
Tiernan Chase	soprano	grade 7	Junior All-State Chorus

**Rogers High School**

Lukas Chaves	flute	grade 10	Senior All-State Band
Michael Finn	double bass	grade 9	Junior All-State Orchestra
Sarah Murphy	violin	grade 10	Junior All-State Orchestra
Mia Cegli	soprano	grade 9	Honors Chorus
Molly Gomes	soprano	grade 9	Honors Chorus
Melody MacDonald	alto	grade 9	Honors Chorus

**John Phillip Souza Honors Band, Harvard, MA, April 25, 2009**

Chase Ceglie	alto sax	grade 8	Honors Band
William Chilton	trumpet	grade 8	Honors Band

### **Thompson Middle School at the Great East Music Festival**

The Thompson Middle School Ensembles participated in the Great East Festival at Six Flags in Agawam, MA, on May 30, 2009, earning the following awards:

Band, directed by Lori McDowell: Gold  
Orchestra, directed by Emma Hookway: Gold  
Chorus, directed by Vikki LePree: Gold

### **Rogers High School at the Heritage Music Festival**

The Rogers High School Ensembles participated in the Heritage Music Festival in Washington, DC, April 24-26, 2009, earning the following awards:

Jazz Ensemble, directed by Alan Bernstein: Silver  
Orchestra, directed by Alan Bernstein: Silver  
Chorus, directed by Corey Johnson: Bronze

In addition, the Orchestra earned the "Outstanding Orchestra" award for the Festival.

**5.0 CONSENT AGENDA.** Dr. Shoemaker made a motion to accept the Consent Agenda, as presented. Ms. Bolan seconded the motion. At the request of Mr. Leary, Superintendent of Schools Dr. Ambrogi explained the necessity for the Recalls at Rogers High School in terms of the student/teacher ratio and the need to continue the District's commitment to maintain a strong Advanced Placement Course Program (Item No. 5.4-Recalls). At the request of Mr. DeAscentis, Superintendent of Schools Dr. Ambrogi reviewed the T.A.N. Contract Language relative to the Request for Leave of Absence (Item No. 5.5). The motion carried unanimously (7-0).

**5.1 Approval of Minutes.** Dr. Shoemaker made a motion to consent to the approval of the Regular Meeting Minutes of Tuesday, May 12, 2009, Special Meeting Minutes of Monday, May 18, 2009, Special Workshop of Monday, May 18, 2009; Special Meeting Minutes of Wednesday, May 20, 2009, and Special Meeting Minutes of Tuesday, May 26, 2009, as follows. Ms. Bolan seconded the motion, which carried unanimously (7-0).

- **Regular Meeting Minutes of Tuesday, May 12, 2009.** No amendments were made.
- **Special Meeting Minutes of Monday, May 18, 2009.** No amendments were made.
- **Special Workshop of Monday, May 18, 2009.** No amendments were made.

- **Special Meeting Minutes of Wednesday, May 20, 2009.** No amendments were made.
- **Special Meeting Minutes of Tuesday, May 26, 2009.** No amendments were made.

**5.2- Personnel Actions.**  
**5.5**

**5.2 Resignations/Retirements.** N/A.

**5.3 Layoffs.** Dr. Shoemaker made a motion to approve the Para Educator Layoffs, effective June 30, 2009, of: Stephanie Biello, Sullivan School; Rebecca Bronk, Sullivan School; Elizabeth Desrosiers, Cranston-Calvert School; and Kenra Tarlton, Underwood School. Ms. Bolan seconded the motion, which carried unanimously (7-0).

**5.4 Transfers/Recalls.**

**Transfers.**

Dr. Shoemaker made a motion to approve the Transfers, effective July 1, 2009, of: Mark Gaynor, Clerk Typist, NACTC, to: Secretary Bookkeeper, Business Office; Cindy Hightower, Secretary to the Director of Human Resources, to: Clerk Typist, Student Services; Maureen Martin, District Information Clerk, to: Clerk Typist, Sullivan School; Theresa Robinson, Clerk Typist, Underwood School, to: Clerk Typist, Coggeshall School; and Beverly Weaver, Clerk Typist, Carey School, to: Secretary to the Director of Technology. Ms. Bolan seconded the motion, which carried unanimously (7-0).

**Recalls—Non-Tenured (Rescission of Non-Renewal of Contract).**

Dr. Shoemaker made a motion to approve the Recalls, Non-Tenured, effective Immediately, of: Alaina Behbehani, Special Education Teacher, K-2, Cranston-Calvert School; Beth Brugnoli, Art Teacher, Elementary; Justin Buffman, Mathematics, Grade 8, Teacher, Thompson Middle School; Hope Chella, Art Teacher, .6, Elementary; Britany Coleman, Science Teacher, .5, Rogers High School; John Dusel, English Teacher, Newport Alternative School, .6/Rogers High School, .4; Emma Hookway, Music Teacher, Elementary; and Kaitlin Wilson, Mathematics, Grade 7, Teacher, Thompson Middle School. Ms. Bolan seconded the motion. Discussion followed, as stated under Consent Agenda Item 5.0. The motion carried unanimously (7-0).

**Recalls—Tenured (Rescission of Suspension/Layoff).**

Dr. Shoemaker made a motion to approve the Recalls, Tenured, effective Immediately of: Sarah Bagley, Physical Education/Health Teacher, Rogers High School; Suzanne Blais, to be determined; Scott Dickinson, Science Teacher, Rogers High School; Julie Frederick Downey, Physical Education/Health Teacher, Rogers High School; John Heino, Social Studies Teacher, .4 FTE, Rogers High School; Donna Kelly, Kindergarten Teacher, Underwood School; Michal Kuriscak, Social Studies Teacher, Newport Alternative School, .6/Rogers High School, .4; Stacy Lyon, Librarian, .6 FTE, Elementary; Lee Russell, Social Studies/ELA Teacher, Grade 6, Thompson Middle School; and Steven Taylor, Grade 2 Teacher, Underwood School. Ms. Bolan seconded the motion. Discussion followed, as stated under Consent Agenda Item 5.0. The motion carried unanimously (7-0).

**5.5 Leave of Absence—Request for Extension.** Dr. Shoemaker made a motion to approve the Leave of Absence-Request for Extension, Without Pay, of: Julie Frederick Downey, Physical Education/Health Teacher, Rogers High School, effective 2009-2010 School Year. Ms. Bolan seconded the motion. Discussion followed, as stated under Consent Agenda Item 5.0. The motion carried unanimously (7-0).

**5.6 Requests for Home Instruction.** Dr. Shoemaker made a motion to approve the one (1) Request for Home Instruction, as presented. Ms. Bolan seconded the motion, which carried unanimously (7-0).

**5.7 Bid:**

**5.7.1: One (1) Fourteen Passenger Multi-Function Activity Bus.** Dr. Shoemaker made a motion to award the Bid for One (1) Ford, 2009, Fourteen Passenger Multi-Function Activity Bus, to Anderson Motors of East Providence, Rhode Island, in the amount of \$39,372, as presented. Ms. Bolan seconded the motion, which carried unanimously (7-0).

**5.8 Fiscal Impact Analysis.** Dr. Shoemaker made a motion to approve the budget transfer request to transfer \$51,500 from 51110 Regular Salaries to 51322 Severance. Ms. Bolan seconded the motion, which carried unanimously (7-0). Dr. Shoemaker made a motion to approve the budget transfer request to transfer \$40,000 from 55630 Tuition to Private Sources to 57310 Technology—Related Hardware. Ms. Bolan seconded the motion, which carried unanimously (7-0). Discussion followed.

Superintendent of Schools John H. Ambrogi, Ed.D., distributed the approved Personnel Actions (attached) dated June 9, 2009, as presented.

## 6.0 DISCUSSION

**6.1 World of Work (WOW) Grant at Rogers High School.** Superintendent of Schools Dr. Ambrogi stated that the Newport Public Schools was selected to receive a Grant, totaling \$158,535, developed by the Rhode Island Department of Labor in conjunction with the Rhode Island Department of Education to provide funding for one certified position and another position that does not have to be a certificated instructor, with an approximate enrollment of 100 students. He stated that this Program would just be another alternative pathway for our students to successfully get to the finish line of a high school diploma but is not just for youngsters who plan to go to work immediately after high school, as there would be opportunities for different types of connects within our community which would be appropriate for college-bound students. Discussion followed. Mr. Leary requested administration to provide an updated Listing of Ongoing Grants within the District.

**6.2 Update on Transitions—Fifth Grade to Thompson Middle School; Carey School to Underwood School; and Possible Move of Administration to Rogers High School Campus.** Superintendent of Schools Dr. Ambrogi updated the Committee on the planned activities for the transitions of both Fifth Grade to Thompson Middle School and Carey School to Underwood School, as well as the possible move of administration to the Rogers High School Campus.

**Fifth Grade to Thompson Middle School.** Superintendent Dr. Ambrogi stated the District was moving forward by coordinating schedules so that the fifth grade can continue to be an elementary school model while the sixth, seventh, and eighth grades would continue to be clusters and a more traditional Newport middle school model. Discussion followed.

**Carey School to Underwood School.** Superintendent of Schools Dr. Ambrogi reviewed, with the Committee, the letter he sent to the parents of students who are attending Carey and Underwood Schools, indicating that he scheduled a meeting with them on June 16<sup>th</sup>, at 5 p.m., at Underwood School.

Ms. Bolan addressed the Committee regarding concern of potential overcrowding, next year, at the newly configured Underwood School, recommending the transfer of one first grade and one third grade out of Underwood School. Committee Members Mr. DeAscentis and Mr. Leary echoed Ms. Bolan's concern.

Dr. Ambrogi stated his continued opposition to the possibility of involuntarily transferring students out of the newly configured Underwood School, given high mobility and the possibility parents would want to have their students go to other schools in the District. He further stated that with moving entire classes out of Underwood School would not only be disruptive for students but also could pose an imbalance in the District's ability to have Title I Funds for Underwood

School. Discussion followed. Dr. Ambrogi stated that he would review updated enrollment statistics and report back to the Committee with a recommendation prior to the June 16<sup>th</sup> Meeting with Parents.

**Possible Move of Administration to Rogers High School Campus.** Superintendent of Schools Dr. Ambrogi stated that, given the fact that the District would not be having a Director of the Newport Area Career and Technical Center next year and substantial space is available in the Career and Technical Center, the District should begin to transition the Central Office functions to the Rogers High School Campus over the summer, as an intermediate step and one not to be viewed as permanent as the future of the Career and Technical Building is unknown, and, ultimately, the Central Office and the remaining Career and Technical operations may need to be moved to Rogers High School to deal with the excess capacity issue. He stated that administration would continue to pursue this to determine a total cost and that it appears the District could achieve operational savings by taking this first step in a long-range plan. Discussion followed. Mr. DeAscentis stressed the need for the development of a long-range plan. Chairperson Gaines stated that the State should have available this coming September new proposed Regulations for the Career and Technical Centers.

**6.3 Rogers High School Energy Program—Update.** Superintendent of Schools Dr. Ambrogi reviewed, with the Committee, the final Draft Contract with ConEdison Solutions regarding the Investment Grade Audit and indicated that Counsel Galvin was satisfied that the conditions that were agreed upon would be met. He stated that ConEdison Solutions would be forwarding a final copy of the Contract, inclusive of the agreed upon dollar amount that was previously discussed.

**6.4 Subcommittee Reports:**

**6.4.1 Facilities Subcommittee.** Discussion held under Item No. 6.3.

**6.4.2 Finance Advisory/Audit Committee.** Chaired by Mr. Leary, there was no Report from the Finance Advisory/Audit Committee. At the request of Chairperson Gaines, discussion followed regarding the establishment of an External Audit Committee for Rhode Island District School Committees.

**6.4.3 Newport School Committee/Newport City Council Liaison.** Chairperson Mrs. Gaines reported out on the Newport School Committee/Newport City Council Liaison Subcommittee Meeting held on Thursday, May 28, 2009, at 6:30 p.m., at the Newport Public Schools' Administration Center, relative to the Budget and the School Department's Available Balance Fund. The next Meeting is scheduled for Tuesday,

June 16, 2009, at 6:30 p.m., at Newport City Hall, Second Floor Conference Room, to further discuss these topics.

- 6.4.4 Policy.** Chairperson Dr. Flowers reported out on the Policy Subcommittee Meeting held on Wednesday, June 3, 2009, at 4 p.m., at the Newport Public Schools' Administration Center. Topics of Policy Discussion will be: Dress Code; Indoor Air Quality; and Homework.
- 6.4.5 Public Relations/Community Outreach Subcommittee.** Chairperson Ms. Bolan reported out on the Public Relations/Community Outreach Subcommittee Meeting held yesterday, Monday, June 8, 2009, at 11:30 a.m., at the Newport Public Schools' Administration Center. The next Meeting of the Public Relations/Community Outreach Subcommittee has been scheduled for Monday, September 14, 2009, at 11:30 a.m., at the Newport public Schools' Administration Center, Conference Room No. 2. Chairperson Mrs. Gaines spoke briefly about the newly established Wellness Subcommittee Work Group entitled "Gardens of Eating" and tomorrow's WADK Radio Show Agenda relative to Graduation Requirements.
- 6.4.6 Rhode Island Association of School Committees (RIASC).** Representative Mrs. Gaines stated that the Rhode Island Association of School Committees held its Annual Meeting last month, focusing on financial management.
- 6.4.7 Substance Abuse Prevention Task Force.** Representative Mr. Leary stated that the Substance Abuse Prevention Task Force Chairperson David Roderick would address the Committee regarding the Task Force's findings of the Student Survey recently administered to address under-age drinking and their efforts in reaching out to the community/businesses regarding the prevention of substance abuse at a Committee Meeting to take place during the summer. In the meantime, Mr. Leary requested a meeting with Superintendent Dr. Ambrogio and Mr. Roderick regarding the Task Force.
- 6.4.8 Wellness.** Chairperson Ms. Bolan stated that the next scheduled Meeting of the Wellness Subcommittee would take place on Thursday, June 11, 2009, beginning at 4 p.m., at Sullivan School Cafeteria. She stated that a Fourth Work Group of the Wellness Subcommittee was established entitled "Gardens of Eating". The purpose of this newly formed Work Group would be to coordinate the creation of a Garden for each of the four elementary schools for next year.

## 7.0 ACTION.

- 7.1 HMFH Architects—Contract Amendment.** Dr. Shoemaker made a motion to approve HMFH Architects' Contract Amendment. Dr. Flowers seconded the motion. Discussion followed. Mr. Leary commended Mr. Kelley for requesting renegotiation rate. The motion carried unanimously (7-0).
- 7.2 Authorize HMFH Architects—To Commence with the Stage II Application Submittal.** Dr. Flowers made a motion to authorize HMFH Architects to commence and complete the State II Application Submittal. Dr. Shoemaker seconded the motion. Discussion followed. At the request of Mr. Kelley, regarding cross-district due diligence, he requested that a meeting be coordinated with the Island Superintendents relative to Regionalization and that the Committee, at Joe DaSilva's request, set up a meeting with him and the School Building Committee and its Planning Team. Mr. DeAscentis stated he could not support the Motion given that the Stage II Application Checklist contained language to consider locating an Early Childhood Center at Rogers High School, which was not discussed by the School Committee. The motion carried (6-1). The Member who voted against the motion was: Vice Chairperson Hugo J. DeAscentis, Jr.
- 7.3 2005-2010 District Strategic Plan—Approval of Action Plans' Update.** Dr. Shoemaker made a motion to approve the Action Plans' Update to the 2005-2010 District Strategic Plan. Mr. Kelley seconded the motion. Discussion followed. Mr. DeAscentis stated that he could not support the Plan given there was no community input on the Action Plans' Update. Superintendent of Schools Dr. Ambrogi stated that this coming year would be the last year of the current District Strategic Plan and that a Committee would be formulated to Draft the New Plan. The motion carried (6-1). The Member who voted against the motion was: Vice Chairperson Hugo J. DeAscentis, Jr.
- 7.4 Authorize Superintendent—To Begin Variance Process with State Department of Education for the Elimination of the Director Position at the Newport Area Career and Technical Center.** Superintendent of Schools Dr. Ambrogi reviewed the Rhode Island Department of Education's Variance Process for the elimination of the Director Position at the Newport Area Career and Technical Center. Discussion followed. Ms. Bolan made a motion to authorize the Superintendent to begin Variance Process with State Department of Education for the elimination of the Director Position at the Newport Area Career and Technical Center. Mr. Leary seconded the motion. Discussion followed. The motion carried unanimously (7-0).

**8.0 Reports from Superintendent and Staff: Expenditure and Revenue Reports, Enrollment Reports, Damage Reports, Superintendent's Update, and Aquidneck Island Adult Learning Center Report.**

**8.1 Expenditure and Revenue Reports.** Superintendent of Schools Dr. Ambrogi reviewed with the Committee the Expenditure and Revenue Reports from Business Manager Michael Saunders. Discussion followed relative to the projected year-end available balance estimated at \$777,725. Mr. DeAscentis made a motion to accept the Expenditure and Revenue Reports, as presented. Ms. Bolan seconded the motion, which carried unanimously (7-0).

**8.2 Enrollment Reports.** Superintendent of Schools Dr. Ambrogi reviewed with the Committee the May 29, 2009, Enrollment Reports. Mr. DeAscentis made a motion to accept the Enrollment Reports, as presented. Ms. Bolan seconded the motion, which carried unanimously (7-0).

**8.3 Damage Reports.** There were no Damage Reports presented this month.

**8.4 Superintendent's Update.** Superintendent of Schools Dr. Ambrogi briefed the Committee on activities to date: Urban Education Task Force Forum (05-13-09); Urban Education Task Force Meeting (05-15-09); Elementary Summer Learning Academy Meeting (05-18-09); Rogers High School Senior Project Presentations Day (05-20-09); Evan Start Awards Celebration (05-20-09); PTO Leadership Meeting (05-20-09); Kindergarten Parent Orientation Meeting (05-21-09); NACTC Coordinating Committee Meeting (05-22-09); Urban Education Task Force—Science/Math Outreach Meeting (05-26-09); NACTC Awards Ceremony (05-26-09); JROTC Awards Ceremony (05-27-09); Urban Education Task Force—Expanded Learning Time Presentation to Administrators (05-28-09); NSC/NCC Liaison Subcommittee Meeting (05-28-09); Student Transportation Services Meeting (05-29-09); RHS Golden Dozen Annual Recognition Breakfast (06-01-09); Rhode Island Public Expenditure Council (RIPEC) Meeting @ Oliphant School (06-01-09); Carey/Underwood School—Transition Meeting with Administrators (06-01-09); SCORES Focus Group Meeting (06-02-09); RHS National Honor Society Induction Ceremony (06-02-09); NSC Policy Subcommittee Meeting (06-03-09); RHS Honors Night (06-03-09); World of Work (WOW) Grant Meeting (06-04-09); Student Transportation Services Meeting (06-04-09); NSC Employee Retirement Dinner (06-04-09); RHS Guitar Class Recital (06-05-09); and Island Moving Company at Coggeshall School (06-05-09).

At the request of Superintendent of Schools Dr. Ambrogi, Dr. Shoemaker and the following Members of Community Organizations—Marlene Davis, Nurse, Birthing Center, Newport Hospital; Sue Garvey, representing the East Bay Community Action Program; Adelaide Ritt, representing the Newport Family and Child Opportunity Zone (formally known as the Sullivan School Family Center); and Terry Mason, representing the Visiting Nurse Services; highlighted the need to implement a Program, similar to that of the "Baby College" Program found in the

Harlem Children's Zone, for intervention with students, starting from birth, who are high-risk for school failure, prior to their coming to the District in Kindergarten. They asked support from the Newport Public Schools for a coordinated effort to promote the development of such a Program. At the request of Chairperson Gaines, Dr. Shoemaker stated that he would begin to assemble a Task Force for the development of an "Early Parental Teaching Program".

Mr. DeAscentis made a motion to accept the Superintendent's Update, as presented. Ms. Bolan seconded the motion, which carried unanimously (7-0).

**8.5 Aquidneck Island Adult Learning Center Report.** Superintendent of Schools Dr. Ambrogi reviewed with the Committee the monthly Aquidneck Island Adult Learning Center Report, as well as the 2009 Schedule for Summer Programs. Mr. DeAscentis made a motion to accept the Aquidneck Island Adult Learning Center Report, as presented. Ms. Bolan seconded the motion, which carried unanimously (7-0). Chairperson Gaines reminded Committee Members that the Aquidneck Island Adult Learning Center's Graduation would be held on Monday, June 15, 2009, at 7 p.m., at the Rogers High School Auditorium.

**9.0 SUGGESTED MEETING DATES AND AGENDA ITEMS.**

Dr. Ambrogi reviewed suggested meeting dates and agenda topics.

**10.0 Executive Session.**

At 9:13 p.m., Mr. DeAscentis made a motion to go into **Executive Session** under jurisdiction of Rhode Island State Law, Chapter 46, 42-46-5 – Exceptions (a)(1) Personal Matters, and the person or persons affected have been notified in advance in writing and advised that they may require that the discussion be held in an open session; and (a)(2) Collective Bargaining and Litigation. Ms. Bolan seconded the motion, which carried unanimously (7-0).

**EXECUTIVE SESSION**

**SEALED MINUTES—CONFIDENTIAL**

**OPEN SESSION**

At 10 p.m., the meeting was called in Open Session.

**Adjournment.** At 10:01 p.m., Mr. Leary made a motion to adjourn the meeting. Dr. Flowers seconded the motion, which carried unanimously (7-0).

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**Jo Eva Gaines**  
Chairperson

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**John H. Ambrogi, Ed.D.**  
Clerk