

NORTH AND EAST BURIAL GROUND COMMISSION

1081 HOPE STREET

BRISTOL, RI 02809

THE MEETING OF MONDAY MARCH 13, 2006 WAS HELD IN THE CHAPEL BUILDING AT THE NORTH BURIAL GROUND, 1081 HOPE STREET AND WAS CALLED TO ORDER BY THE CHAIRMAN AT 2:30 PM.

PRESENT WERE CHAIRMAN RALPH PETERS JR, COMMISSIONER REINHARD BATTCHER III, COMMISSIONER HOWARD BRELSFORD, AND SUPERINTENDENT ENZLY W. RAMSAY JR . VICE-CHAIRMAN JEFFREY STEADMAN AND COMMISSION JAMES RICCIO WERE EXCUSED. CAROL GAFFORD FILLED IN FOR SECRETARY DOLORES CANDELMO.

MINUTES OF THE JANUARY 9, 2006 MEETING WERE READ. MOTION WAS MADE BY COMMISSIONER REINHARD BATTCHER III TO ACCEPT THE MINUTES AND SECONDED BY COMMISSIONER HOWARD BRELSFORD

OLD BUSINESS

RE: E.B.G. ORNAMENTAL FENCE RESTORATION - WIP (WORK IN PROGRESS)

THIS IS A WORK IN PROGRESS. SUPERINTENDENT RAMSAY WILL

CONTINUE TO WORK ON THIS AS WEATHER PERMITS.

RE: ESTABLISHMENT OF RULES AND REGULATIONS FOR THE N.B.G. - TABLED FOR FUTURE MEETING

THE COMMISSION CONTINUES TO DISCUSS OPTIONS ON INFORMING THE PUBLIC OF NEW RULES AND REGULATIONS. THE COMMISSION IS STILL RESOLVING QUESTIONS REGARDING IMPLEMENTATION OF THE NEW RULES AND REGULATIONS. THERE IS NO NEW INFORMATION AT THIS TIME AND THIS IS CONTINUED TO A FUTURE MEETING.

RE: CREMATION GARDENS- WIP (WORK IN PROGRESS)

ENGINEER RON BLANCHARD IS WORKING ON THE PERMIT TO BUILD THE DRAIN NECESSARY TO THE CREMATION GARDENS PROJECT. THERE HAVE BEEN SEVERAL REVISIONS IN THE PLAN. SUPERINTENDENT RAMSAY WILL KEEP THE COMMISSION APPRISED OF ANY UPDATES.

STEVE MURGO CONTINUES TO WORK ON THE MAP FOR THE CREMATION GARDENS ALONG WITH A SMALLER MAP FOR CEMETERY PAMPHLETS.

SUPERINTENDENT RAMSAY IS WORKING ON RESEARCHING SEVERAL QUESTIONS FOR THE COMMISSION INCLUDING:

- 1. HOW QUICKLY WILL THE CREMATION GARDENS SELL?**
- 2. WHAT IS THE DEMAND FOR CREMATION IN THE BRISTOL COMMUNITY?**
- 3. HOW MANY PLOTS WOULD WE NEED TO SELL TO REPLACE THE MONEY USED TO CREATE THE CREMATION GARDENS? (THE CREMATION GARDENS WILL HAVE 1328 BURIAL PLOTS).**
- 4. HOW QUICKLY WOULD THE TOWN REQUIRE THE MONEY THE COMMISSION BORROWS BE REPLACED?**

SUPERINTENDENT RAMSAY TALKED WITH TOWN TREASURER JOHN DAY REGARDING FINANCES FOR THE CREMATION GARDEN. JOHN DAY CONTACTED THE INVESTMENT FIRM THAT HOLDS THE CEMETERY FUNDS AND HE IS INQUIRING AS TO WHAT THEY WOULD LIKE TO SEE FROM US TO PROCEED WITH THE CREMATION GARDENS PROJECT AND IF THEY WILL NEED A SURVEY.

MANY OF THE QUESTIONS REGARDING THE VIABILITY OF THE CREMATION GARDENS PROJECT MAY BE ANSWERED BY A MARKETING SURVEY. SUPERINTENDENT RAMSAY CONTINUES TO RESEARCH THE IDEA OF USING A MARKET SURVEY BY CONTACTING COMPANIES AND GETTING COST ESTIMATES FOR A SURVEY TO BE DONE TO EVALUATE CREMATION TRENDS IN THE BRISTOL COMMUNITY. HE WILL ALSO TALK WITH THE RHODE

ISLAND CEMETERY ASSOCIATION REGARDING RESEARCH AND WILL UPDATE THE COMMISSION. ALSO DISCUSSED WAS DEVELOPING A CARD TO BE COMPLETED BY THE PUBLIC ON THEIR INTEREST IN CREMATION. THIS IS A WORK IN PROGRESS.

DISCUSSION CONTINUED ON WAYS TO INFORM THE PUBLIC OF THE CREMATION GARDENS PROJECT INCLUDING A PRESS RELEASE IN THE LOCAL NEWSPAPER AND PUTTING THE MAP OF THE PROJECT ON DISPLAY AT TOWN HALL.-TABLED TILL NEXT MEETING

DISCUSSION CONTINUED ON PRICING OPTIONS FOR THE CREMATION GARDENS BASED ON TYPE OF BURIAL (FLAT MARKER, COLUMBARIUM, BENCHES, ETC...). TABLED TILL NEXT MEETING.

SUPERINTENDENT RAMSAY WILL CONTINUE TO MEET AND TALK WITH TREASURER JOHN DAY CONCERNING HIS FINANCIAL RECOMMENDATIONS FOR THE CREMATION GARDENS PROJECT. CONTINUING HIS DISCUSSION ON COST, RETURN ON INVESTMENT AND TIMING OF THE PROJECT, TREASURER DAY HAS ALSO SUGGESTED LOOKING INTO THE COMMISSION BORROWING THE MONEY FROM THE TOWN AS A LOW INTEREST LOAN . SUPERINTENDENT RAMSAY WILL KEEP THE COMMISSION UPDATED ON THIS.

DISCUSSION CONTINUED ON THE COST OF MONUMENTS AND THE DESIGN AND AESTHETICS OF THE CREMATION GARDEN PROJECT. THIS IS A WORK IN PROGRESS AND HAS BEEN TABLED TO A FUTURE MEETING.

SUPERINTENDENT RAMSAY WILL CONTINUE TO TALK TO THE RICEMETERY ASSOCIATION ABOUT DEVELOPING AND ORGANIZING THE CREMATIONS GARDEN PROJECT AND POSSIBLY USE THE RICEMETARIANS AS A FOCUS GROUP FOR MARKETING RESEARCH. HE WILL TALK WITH THEM AT THEIR NEXT MEETING AND GET FEEDBACK CONCERNING CREMATION. HE WILL KEEP THE COMMISSION INFORMED.

SUPERINTENDENT RAMSAY WILL TALK WITH TOWN PLANNER DIANE WILLAMSON AND WORK WITH HER REGARDING THE LIMITED OPEN SPACE AVAILABLE FOR FUTURE BURIALS AND HOW THE CREMATION GARDEN MAY BE AN ALTERNATIVE.

SUPERINTENDENT RAMSAY DISCUSSED LOOKING FOR GRANT MONEY TO HELP WITH THE CREMATION GARDENS PROJECT. THE COMMISSION WILL CONTINUE TO RESEARCH THIS OPTION.

PHASES IN THE CREMATION GARDENS PROJECT:

STEP ONE: SUPERINTENDENT RAMSAY HAS PROVIDED A COST ESTIMATE OF THE CREMATION GARDENS (\$343,058.50). THIS IS

FOR THE COMPLETED PROJECT.

STEP TWO: SUPERINTENDENT RAMSAY IS STILL RESEARCHING VARIOUS COMPANIES AS TO THE COST OF PERMITS NECESSARY FOR THE PROJECT. TABLED TILL NEXT MEETING.

STEP THREE: THE COMMISSION IS WAITING FOR MORE INFORMATION TO DECIDE IF THEY WILL TAKE BIDS FROM OTHER COMPANIES FOR THE CREMATION GARDENS PROJECT. THIS IS TABLED TILL NEXT MEETING.

STEP FOUR: PURCHASING PRODUCTS FOR THE CREMATION GARDENS. SUPERINTENDENT RAMSAY WILL PROVIDE A PRICE LIST WITH HARD PRICES OF PRODUCTS THE COMMISSION HAS PICKED FOR THE CREMATION GARDENS PROJECT. THIS IS A WORK IN PROGRESS AND THE COMMISSION IS STILL EVALUATING VARIOUS COMPANIES.

RE: MAP CREATION OF THE NORTH BURIAL GROUND-WIP (WORK IN PROGRESS)

THIS IS A WORK IN PROGRESS AND THE COMMISSION IS WAITING UNTIL SURVEYOR STEVE MURGO FINISHES WORK ON THE CREMATION GARDEN PROJECT BEFORE HAVING A SMALLER MAP PRINTED FOR CEMETERY PAMPHLETS.

RE: NEW TRASH RECEPTACLES-WIP (WORK IN PROGRESS)

CHAIRMAN RALPH PETER'S REQUESTED SUPERINTENDENT RAMSAY PURCHASE FOUR MORE TRASH RECEPTACLES. SUPERINTENDENT RAMSAY WILL WORK ON THIS ASAP.

RE: PLANTS AND FLOWERS FOR NORTH BURIAL GROUND-WIP

SUPERINTENDENT RAMSAY WILL WORK ON THIS AS WEATHER PERMITS.

RE: COMPUTERIZATION OF THE CEMETERY RECORDS-WIP

SUPERINTENDENT RAMSAY HAS HAD A FILEMAKER PROGRAM CREATED THAT WILL ORGANIZE THE CEMETERY RECORDS.

RE: RECLAIMING SAMPLE STONES FROM WALT CHANEY-WIP

SUPERINTENDENT RAMSAY WILL PICK THESE UP. HE WILL CONTACT WALT CHANEY TO SCHEDULE A TIME TO COLLECT THE SAMPLE STONES.

RE: NO DOGS ALLOWED SIGN - WIP

CHAIRMAN RALPH PETERS HAS REQUESTED THAT THE NO DOGS ALLOWED SIGNS BE REMOVED FROM THE NORTH BURIAL GROUND CEMETERY.

RE: PRICE INCREASE FOR THE CEMETERY - WIP

THE COMMISSION HAS TABLED THIS DISCUSSION FOR A FUTURE MEETING.

RE: WHITE WASHING OF THE WALLS - WIP

SUPERINTENDENT RAMSAY WILL CONTACT THE BOY SCOUTS TO HAVE THIS COMPLETED AS A PROJECT.

NEW BUSINESS

SUPERINTENDENT RAMSAY SUBMITTED A NEW FEE SCHEDULE. 2003 WAS THE LAST PRICE INCREASE. THERE ARE THREE MAJOR CHANGES:

SUPERINTENDENT FEES- UP \$50.00

MONTHLY MAINTENANCE-UP BY \$10,738.56

BURIAL MAINTENANCE SERVICES - UP BY \$5.00

A MOTION WAS MADE BY COMMISSION HOWARD BRELSFORD TO ADJOURN AND SECONDED BY COMMISSIONER REINHARD BATTCHER III. THE MEETING ADJOURNED AT 3:15 PM.

RESPECTFULLY SUBMITTED AND APPROVED FOR RECORD

MONDAY, APRIL 10, 2006

CAROL GAFFORD, SECRETARY