

Regional Board of Superintendents' Meeting
Northern Rhode Island Collaborative
640 George Washington Highway, Bldg. B, Suite 200
Lincoln, RI 02865

Minutes

A regular meeting of the Regional Board of Superintendents was held at 640 George Washington Highway, Bldg. B, Suite 200, Lincoln, RI, on **Tuesday, July 7, 2015.**

The following Board members were in attendance: Mr. Capellan, Dr. DiLullo, Ms. Fortunato, Dr. Pallotta, and Ms. Smith as well as Joseph M. Nasif, Jr., Executive Director, and Craig Enos, Director of Administration.

I. Opening of Meeting:

Chair, Georgia Fortunato called the meeting to order at 8:01 a.m. with a motion by Dr. DiLullo, seconded by Dr. Pallotta and carried by all.

II. Approval of Regular Meeting Minutes:

Ms. Fortunato entertained a motion to approve the Regular Meeting Minutes of June 2, 2015, which was moved by Dr. Pallotta, seconded by Ms. Smith, carried by all.

Moved: Dr. Pallotta
Seconded: Ms. Smith

Approved: Mr. Capellan
Dr. DiLullo
Ms. Fortunato
Dr. Pallotta
Ms. Smith

III. Old Business

A. Consider/discussion and possible vote on RI Induction Program

Ms. Fortunato reported that she will be meeting with the RI Foundation this afternoon along with Mr. Nasif and Mr. Enos to request funding for the RI Induction Program. Ms. Fortunato asked those superintendents present at today's meeting if their district would be interested in the program if there is funding available. Dr. DiLullo of Johnston, Dr. Pallotta of Burrillville and Mr. Capellan of Central Falls indicated they would be interested. Ms. Smith of North Providence indicated her district runs their own program. Mr. Nasif will keep the Board informed.

Ms. Fortunato entertained a motion to approve moving forward with the RI Induction Program pending funding. The motion was moved by Dr. Pallotta, seconded by Dr. DiLullo and carried by all.

Moved: Dr. Pallotta
Seconded: Dr. DiLullo

Approved: Mr. Capellan
Dr. DiLullo

Ms. Fortunato
Dr. Pallotta
Ms. Smith

IV. New Business:

A. Consider/discussion and possible vote on NRIC Budget 2015-2016

Mr. Enos reviewed the good standing of NRIC and the expansion of our programs over the past year and thanked the Board and Operating Committee for their support. Mr. Enos reported that student enrollment is growing and we have received referrals from Barrington and Warwick. Our relationship with CCRI in Lincoln for our TEC program places us on the same playing field with other transition programs in the state.

Mr. Enos reviewed the proposed budget which does include some increases but reduces and maintains tuitions. Some increases include:

Personnel:

- A high school teacher and teacher assistant for the RAP Program
- A career development specialist that will assist with our obligations for providing work experiences for students at St. James School.
- A behavior specialist that will help with the ever complex behavior needs of our students.

Technology:

- Work with servers – some need to be replaced and we need to upgrade software. Anticipated cost for server upgrade is \$30,000.
- Replace the telephone system and hardware at St. James, which is over 10 years old. We had significant difficulties this year with the outside wiring and system.
- Replace the telephone system at NRIC main office. Technology Director, Tom Rambacher, will explore options that will include trying to loop St. James into our system at the main office.
- Upgrades to technology in conference/training rooms.

Mr. Enos is requesting approval of the proposed 2015-16 budget of \$6,292,915.97 which is an increase of \$597,895.09 over 2014-15, an increase of 10.45%. Mr. Enos is also requesting approval of the following tuition rates for 2015-16:

RAP Program -- \$42,625, a reduction of \$242
RAP Summer -- \$4,485, a reduction of \$1,065 (primarily due to one less day in the program)
SAP Program -- \$63,900, a reduction of \$600
SAP Summer -- \$6,800, a reduction of \$195
Transition Employment Center -- \$30,308, no increase
Auditory Oral Program -- \$43,750, a reduction of \$2,127
Auditory Oral Program Summer -- \$1,700, no increase

Ms. Fortunato entertained a motion to approve the NRIC Budget for 2015-2016, which was moved by Dr. DiLullo, seconded by Mr. Capellan.

Discussion followed with a question from Dr. Pallotta regarding personnel increases. Mr. Enos advised that certified and non-certified staff will receive a 1.5% increase.

After a vote, the motion was carried by all.

<u>Moved:</u>	Dr. DiLullo	<u>Approved:</u>	Mr. Capellan
<u>Seconded:</u>	Mr. Capellan		Dr. DiLullo
			Ms. Fortunato
			Dr. Pallotta
			Ms. Smith

B. Consider/discussion and possible vote on Employment Non-Renewal of Non-Certified Staff for 2015-16

Ms. Fortunato, Chair, entertained a motion to approve the Employment Non-Renewal of Non-Certified Staff member, Della Nimely, Career Resource Specialist. The motion was moved by Dr. DiLullo, seconded by Dr. Pallotta and carried by all.

<u>Moved:</u>	Dr. DiLullo	<u>Approved:</u>	Mr. Capellan
<u>Seconded:</u>	Dr. Pallotta		Dr. DiLullo
			Ms. Fortunato
			Dr. Pallotta
			Ms. Smith

B. Consider/discussion and possible vote on Rescinding Employment Non-Renewal of Certified Staff for 2015-16

Ms. Fortunato, Chair, entertained a motion to approve Rescinding the Employment Non-Renewal of Certified Staff member, Kathleen O'Brien, Adapted Physical Education Teacher. The motion was moved by Dr. DiLullo, seconded by Dr. Pallotta and carried by all.

<u>Moved:</u>	Dr. DiLullo	<u>Approved:</u>	Mr. Capellan
<u>Seconded:</u>	Dr. Pallotta		Dr. DiLullo
			Ms. Fortunato
			Dr. Pallotta
			Ms. Smith

C. Consider/discussion and possible vote on St. James Lease Agreement

Mr. Nasif provided copies of a revised draft of proposed changes to our St. James Lease Agreement received from St. James Attorney Rita Turcotte. Mr. Nasif reported that due to NRIC's need for expansion, St. James has agreed to free up two rooms to be converted into classrooms and reconfigure some other space. Other changes include extending the contract for another 2 years at a 2% increase.

Ms. Fortunato entertained a motion to approve the St. James Lease Agreement for 2015-2018 which was moved by Dr. Pallotta, seconded by Ms. Smith and carried by all.

<u>Moved:</u>	Dr. Pallotta	<u>Approved:</u>	Mr. Capellan
<u>Seconded:</u>	Ms. Smith		Dr. DiLullo
			Ms. Fortunato
			Dr. Pallotta
			Ms. Smith

E. Consider/discussion and possible vote on Revisions/Updating of Job Descriptions

Mr. Nasif reported that several of NRIC job descriptions date back to 2003 & 2004 and they need review and updating. Ms. Fortunato requested a list of the job descriptions that need updating be submitted.

V. Appointment:

A. Stephanie Rich, Speech Language Pathologist (1.0 FTE)

Ms. Fortunato entertained a motion to approve the appointment of Stephanie Rich as a Speech Language Pathologist at a 1.0 FTE. The motion was moved by Dr. DiLullo, seconded by Mr. Capellan and carried by all.

<u>Moved:</u>	Dr. DiLullo	<u>Approved:</u>	Mr. Capellan
<u>Seconded:</u>	Mr. Capellan		Dr. DiLullo
			Ms. Fortunato
			Dr. Pallotta
			Ms. Smith

VI. Expense Warrants for June 2015

Ms. Fortunato entertained a motion to approve the Bills for June 2015, which was moved by Ms. Smith, seconded by Dr. Pallotta, carried by all.

<u>Moved:</u>	Ms. Smith	<u>Approved:</u>	Mr. Capellan
<u>Seconded:</u>	Dr. Pallotta		Dr. DiLullo
			Ms. Fortunato
			Dr. Pallotta
			Ms. Smith

VI. Executive Director Report:

A. General Information

Mr. Nasif reported that he will be attending the meeting today at the RI Foundation regarding the Induction Program. He advised that another Teacher Assistant

Training class will begin on July 21st with approximately 20+ attendees. Mr. Nasif also advised that we received our TA Program renewal approval from the RI Department of Education to continue the program for another three years.

VIII. Information:

Nothing to report.

With no further information to report, Ms. Fortunato entertained a motion to adjourn the meeting at 8:19 a.m., which was moved by Dr. Pallotta, seconded by Ms. Smith and carried by all.

Moved: Dr. Pallotta
Seconded: Ms. Smith

Approved: Dr. Capellan
Dr. DiLullo
Ms. Fortunato
Dr. Pallotta
Ms. Smith

Respectfully submitted,

Ms. Georgia Fortunato, Chair