

Regional Board of Superintendents' Meeting
Northern Rhode Island Collaborative
640 George Washington Highway, Suite 200
Lincoln, RI 02865

Minutes

A regular meeting of the Regional Board of Superintendents was held at 640 George Washington Highway, Suite 200, Lincoln, RI, on **Tuesday, June 7, 2011.** The meeting was called to order at 12:35 pm by Chair Dr. Donna Ottaviano with a motion by Ms. Georgia Fortunato, seconded by Dr. Bernard DiLullo and carried by all.

In addition to Dr. Ottaviano, the following Board members were present: Ms. Cylke, Dr. DiLullo, Ms. Fortunato, Dr. Gerardi, and Dr. Pallotta, as well as Julian E. MacDonnell, Jr., Executive Director, and Craig Enos, Director of Administration. Guest: Pat Boucher, Bacon & Company Auditors

The Board agreed to take Agenda #5 out of order:

New Business:

5.0 Audit 2009-10

The Executive Director welcomed Pat Boucher of Bacon & Company to give an overview of NRIC's Audit for 2009-10. Ms. Boucher reviewed NRIC's Total Assets and Liabilities, Revenues and Expenses, Statement of Cash flow, Functional Expenses broken down by program, and Notes to the Consolidated Financial Statements.

(Dr. Pallotta arrived at 12:38 pm).

Ms. Boucher also reviewed the Report on Internal Control Over Financial Reporting, copies of which were distributed by Mr. Enos, along with the Report on Compliance and the Auditors' findings and recommendations for the Federal Grant Activity Audit.

Ms. Boucher entertained questions from the Board. Discussion took place regarding the recommendations for internal controls.

Ms. Boucher left the meeting at 12:55 pm.

Dr. Gerardi motioned to accept the 2009-10 Audit as presented, which was seconded by Dr. DiLullo, carried by all.

Moved: Dr. Gerardi
Seconded: Dr. DiLullo

Approved: Ms. Cylke
Dr. DiLullo
Ms. Fortunato
Dr. Gerardi
Dr. Pallotta
Dr. Ottaviano

Routine Matters:

1.0 The Minutes of May 3, 2011

Moved: Ms. Fortunato
Seconded: Ms. Cylke

Approved: Ms. Cylke
Dr. DiLullo
Ms. Fortunato
Dr. Gerardi
Dr. Pallotta
Dr. Ottaviano

2.0 Bills for the Month of May 2011

Moved: Ms. Fortunato
Seconded: Dr. Pallotta

Approved: Ms. Cylke
Dr. DiLullo
Ms. Fortunato
Dr. Gerardi
Dr. Pallotta
Dr. Ottaviano

Old Business:

3.0 Strategic Planning – Professional Development – Collaborative Planning

The Executive Director reported that the Project Success training for the first cohort of elementary science teachers will be conducted by Dr. Maria Lawrence and Dr. Li-Ling Lang on June 24 and 27 at NRIC.

4.0 Shared Resources

Nothing to report.

New Business:

6.0 NRIC Budget 2011-12

The Executive Director reported that the projected enrollment for next year is currently at 79 students. The deadline for enrollment is July 31. Mr. MacDonnell asked Mr. Enos to review the budget.

Mr. Enos reviewed the proposed budget of \$5,914,500 beginning with Section 2 reviewing the Contractual Increases and Benefits Increases and Decreases from the previous year. Mr. Enos noted that the budget is based on 0% salary increases. Mr. Enos also reviewed increases and decreases in Program and Operating Expenses, and Revenue Projections, indicating the projected student enrollment is 28 in the RAP Program; 28 in the SAP Program; 13 in the Auditory/Oral Program; and 9 in the TEC Program.

Mr. Enos advised that NRIC was awarded the Southern RI Transition Center Grant and are still awaiting word on the RIDE ISP Grant.

Mr. Enos reviewed the proposed tuition rates for 2011-12:

RAP	\$44,350	SAP	\$68,455
TEC	\$30,308	AOP	\$38,773
Summer AOP	\$ 1,200	Summer RAP	\$6,681
Summer SAP	\$ 7,645		

After discussion of the tuition rates, costs, and student enrollment, Dr. DiLullo motioned to approve the NRIC Budget for 2011-12 of \$5,914,500, which was seconded by Dr. Pallotta and carried by all.

<u>Moved:</u>	Dr. DiLullo	<u>Approved:</u>	Ms. Cylke
<u>Seconded:</u>	Dr. Pallotta		Dr. DiLullo
			Ms. Fortunato
			Dr. Gerardi
			Dr. Ottaviano
			Dr. Pallotta

7.0 Rescind Employment Non-Renewals for 2011-12

The Executive Director recommended rescinding the employment non-renewals of the following personnel for the 2011-12 school year:

<u>Teacher:</u>	<u>Adaptive PE Teacher:</u>
T. Dennis	K. O'Brien (.5 FTE)

<u>Speech Therapist:</u>	<u>Physical Therapist</u>
S. Brandreth	M. Shiel-L'Esperance

Occupational Therapists:
Anne Bastien
Erin Manchester

Ms. Fortunato motioned to approve, seconded by Dr. Pallotta and carried by all.

<u>Moved:</u>	Ms. Fortunato	<u>Approved:</u>	Ms. Cylke
<u>Seconded:</u>	Dr. Pallotta		Dr. DiLullo
			Ms. Fortunato
			Dr. Gerardi
			Dr. Ottaviano
			Dr. Pallotta

8.0 Termination of Director of Educational Services

The Executive Director reported that due to the low projected enrollment of 79 students for next school year, he is recommending that Robert Wall's position as Director of Educational Services be terminated. Mr. MacDonnell advised that in doing so he is being fiscally responsible and that this is not performance related.

Discussion followed regarding concern with this action. Mr. MacDonnell advised that if the enrollment increases to 90 students, we would bring Mr. Wall back to the position.

Dr. Gerardi motioned to accept the Executive Director's recommendation, which was seconded by Ms. Fortunato with regret, and carried by all.

<u>Moved:</u>	Dr. Gerardi	<u>Approved:</u>	Ms. Cylke
<u>Seconded:</u>	Ms. Fortunato		Dr. DiLullo
			Ms. Fortunato
			Dr. Gerardi
			Dr. Ottaviano
			Dr. Pallotta

9.0 Appointment of Grant Facilitator

The Executive Director recommended the appointment of Cindy Van Avery as the new Grant Facilitator replacing Jane Signorelli-Slade, who accepted David Sienko's former position at RIDE. Ms. Fortunato motioned to approve, which was seconded by Dr. Pallotta, and carried by all.

<u>Moved:</u>	Ms. Fortunato	<u>Approved:</u>	Ms. Cylke
<u>Seconded:</u>	Dr. Pallotta		Dr. DiLullo
			Ms. Fortunato
			Dr. Gerardi
			Dr. Ottaviano
			Dr. Pallotta

10.0 NRIC Human Management Policy

The Executive Director is requesting the Board's approval of the new NRIC Human Management Policy which replaces the old Staff Hiring Policy. The new policy was developed by Attorney Ben Scungio. Dr. Pallotta motioned to approve, which was seconded by Ms. Fortunato and carried by all.

<u>Moved:</u>	Dr. Pallotta	<u>Approved:</u>	Ms. Cylke
<u>Seconded:</u>	Ms. Fortunato		Dr. DiLullo
			Ms. Fortunato
			Dr. Gerardi
			Dr. Ottaviano
			Dr. Pallotta

Information:

Nothing to report.

Executive Session --

Move into Closed Executive Session pursuant to Chapter 42-46-5(a) 1, 2 & 5 of the General Laws of the State of Rhode Island for legal advice related thereto:

- . Personnel, Grievance(s) and Potential/Threatened Litigation

The Board did not enter into Executive Session.

Ms. Deb Cylke questioned an item in the Budget and then expressed concern in the decision to eliminate the Director of Educational Services position. Dr. Gerardi motioned to open Agenda #8 again for discussion on the Termination of the Director of Educational Services, which was seconded by Dr. Pallotta, carried by all.

The Board discussed the consequences of eliminating this position regarding liability, costs, student enrollment, and the concern with reorganizing NRIC. Other options were also discussed such as eliminating the Technology Director position.

Dr. Gerardi motioned to rescind the termination of the Director of Educational Services position, which was seconded by Ms. Fortunato.

After further discussion, it was agreed that the Executive Director withdraw his original recommendation to terminate the Director of Educational Services and fund the position within the approved FY 2012 Budget of \$5,914,500.

Ms. Fortunato approved the withdrawal of Mr. MacDonnell's recommendation to terminate the Director of Educational Services, which was seconded by Dr. Pallotta and carried by all.

<u>Moved:</u>	Ms. Fortunato	<u>Approved:</u>	Ms. Cylke
<u>Seconded:</u>	Dr. Pallotta		Dr. DiLullo
			Ms. Fortunato
			Dr. Gerardi
			Dr. Ottaviano
			Dr. Pallotta

With no further information to discuss, Dr. Ottaviano, Chair, entertained a motion to adjourn the meeting at 1:43 pm, which was moved by Dr. Gerardi, seconded by Dr. Pallotta, and carried by all.

<u>Moved:</u>	Dr. Gerardi	<u>Approved:</u>	Ms. Cylke
<u>Seconded:</u>	Dr. Pallotta		Dr. DiLullo
			Ms. Fortunato
			Dr. Gerardi
			Dr. Ottaviano
			Dr. Pallotta

Respectfully submitted,

Dr. Donna Ottaviano, Chair