

Regional Board of Superintendents' Meeting

Northern Rhode Island Collaborative

Main Office

2352 Mendon Road

Cumberland, RI 02864

Minutes

A regular meeting of the Regional Board of Superintendents was held at the Main Office, 2352 Mendon Road, Cumberland, RI 02864, on **Tuesday, September 6, 2005**. The meeting was called to order at 1:10 p.m. by Mr. Robert O'Brien, Chairman.

In addition to Mr. O'Brien, the following board members were present: Dr. D'Acchioli, Ms. Iacovelli, Mr. Lindberg, Dr. Morelle, Dr. Ottaviano, and Dr. Tindall-Gibson, Dr. VonVillas, and Dr. Watkins, as well as, Julian E. MacDonnell, Jr., Executive Director, Dr. Robert Fricklas, Assistant Director, and Craig Enos, Business Manager. Guest: Kathy Lawson, Northern Rhode Island Chamber of Commerce.

Mr. O'Brien entertained a motion to approve today's agenda, which was moved by Dr. D'Acchioli and seconded by Dr. Ottaviano, carried by all.

Routine Matters:

Dr. D'Acchioli motioned to approve Items 1 -12 and Item #14, which was seconded by Dr. Ottaviano, carried by all.

1.0 The Minutes of the Meeting of August 2, 2005

<u>Moved:</u>	Dr. D'Acchioli	<u>Approved:</u>	Ms. Iacovelli
<u>Seconded:</u>	Dr. Ottaviano		Dr. Morelle
			Mr. O'Brien
			Dr. Tindall-Gibson
			Dr. VonVillas

2.0 Bills for the month of August 2005

<u>Moved:</u>	Dr. D'Acchioli	<u>Approved:</u>	Ms. Iacovelli
<u>Seconded:</u>	Dr. Ottaviano		Dr. Morelle
			Mr. O'Brien
			Dr. Tindall-Gibson
			Dr. VonVillas

Executive Session:

The Board agreed to take Executive Session out of order.

Communications and Reports:

3.0 Resignation of Christine Desmarais, Instructional Assistant

The Executive Director recommended the Board accept the resignation of Christine Desmarais, Instructional Assistant.

Moved: Dr. D'Acchioli Approved: Ms. Iacovelli
Seconded: Dr. Ottaviano Dr. Morelle
Mr. O'Brien
Dr. Tindall-Gibson
Dr. VonVillas

4.0 Resignation of Gretchen Crawford, Teacher (SAP)

The Executive Director recommended the Board accept the resignation of Gretchen Crawford, Teacher in the SAP Program.

Moved: Dr. D'Acchioli Approved: Ms. Iacovelli
Seconded: Dr. Ottaviano Dr. Morelle
Mr. O'Brien
Dr. Tindall-Gibson
Dr. VonVillas

5.0 Resignation of Alicia Moran, Teacher (SAP)

The Executive Director recommended the Board accept the resignation of Alicia Moran, Teacher in the SAP Program.

Moved: Dr. D'Acchioli Approved: Ms. Iacovelli
Seconded: Dr. Ottaviano Dr. Morelle
Mr. O'Brien
Dr. Tindall-Gibson
Dr. VonVillas

Appointments:

6.0 Appointment of Rebecca Koczan, Social Worker (1.0 FTE for School Year 2005-06; .7 FTE thereafter) pending CBI

The Executive Director recommended the Board appoint Rebecca Koczan as a 1.0 FTE Social Worker for School Year 2005-06 and .7 FTE thereafter, pending CBI.

Moved: Dr. D'Acchioli Approved: Ms. Iacovelli
Seconded: Dr. Ottaviano Dr. Morelle
Mr. O'Brien
Dr. Tindall-Gibson
Dr. VonVillas

Moved: Dr. D'Acchioli Approved: Ms. Iacovelli
Seconded: Dr. Ottaviano Dr. Morelle
Mr. O'Brien
Dr. Tindall-Gibson
Dr. VonVillas

12.0 Appointment of Joanne Parillo, Teacher, SAP, pending CBI and Pre-employment Physical

The Executive Director recommended the Board appoint Joanne Parillo, as a Teacher in the SAP Program pending CBI and pre-employment physical results.

Moved: Dr. D'Acchioli Approved: Ms. Iacovelli
Seconded: Dr. Ottaviano Dr. Morelle
Mr. O'Brien
Dr. Tindall-Gibson
Dr. VonVillas

New Business:

14.0 Rescind Employment Non-Renewal:

The Executive Director recommended the following employment non-renewal be rescinded:

RAP Teacher
John Petrella

Moved: Dr. D'Acchioli Approved: Ms. Iacovelli
Seconded: Dr. Ottaviano Dr. Morelle
Mr. O'Brien
Dr. Tindall-Gibson
Dr. VonVillas

13.0 Kathy Lawson, Chamber of Commerce Presentation

The Executive Director reported that this item was placed on the agenda at the request of Dr. D'Acchioli who introduced Kathy Lawson of the Northern R.I. Chamber of Commerce.

Ms. Lawson began her presentation by distributing information to the Board on the "Principal for a Day" Program. Ms. Lawson advised that this year's event will take place on Wednesday, October 26, 2005 with an orientation on Monday, October 24th, at Fidelity. Ms. Lawson advised that the program began three years ago at SORICO as part of their school-to-career program. Last year's program resulted in 30-40 matches and this year they will expand to add Superintendents.

Discussion took place on the benefits of the program in fostering school/business partnerships.

Mr. Lindberg arrived at 1:18 p.m.

15.0 Tobacco Free School Policy

The Executive Director reported that due to recent changes in legislation the Collaborative's Tobacco Free School Policy required revision. Mr. Craig Enos reviewed the necessary changes and requested the Board approve and implement the revised Tobacco Free School Policy.

Moved: Dr. D'Acchioli

Seconded: Dr. Ottaviano

Approved:

Ms. Iacovelli

Mr. Lindberg

Dr. Morelle

Mr. O'Brien

Dr. Tindall-Gibson

Dr. VonVillas

Dr. Watkins arrived at 1:21 p.m.

Old Business:

16.0 Strategic Planning

Mr. O'Brien, Chairman, expressed his appreciation to all who were able to attend the Strategic Planning Session held on August 19th at Fidelity and to Mr. MacDonnell for coordinating the meeting. Mr. O'Brien was also encouraged by the attendance at today's Board meeting and indicated that this was a good opportunity to work together and every district could benefit in different ways.

The Executive Director reviewed the NRIC Goals for 2005-06 that were identified as a result of the Strategic Planning Session as follows:

I. Maximizing Resources

- Human Resources
 - Provide steps needed to have NRIC become a clearinghouse for staffing
 - Develop a database of personnel resources in participating NRIC districts (Home teachers, interpreters, therapists, bilingual evaluators, etc.)
- LEP
 - Examine the possibility of a regional LEP Coordinator and grant writer
- Critical Issues
 - Consider regularly scheduled NRIC retreats/critical topic meetings to share research and best practices (i.e. teacher evaluation tools, LEP programs, budget, special education practices, assistive technology, etc.)
- Update materials/resource library.

II. Purchasing

- To research other Collaborative models
- To set up regular business manager meetings to assess data on other models
- Determine commonalities and structure (i.e. fuel, copy paper, etc.)
- Educate school committees for the purpose of committee approval for district collaboration
- Explore and assess cooperative Medicaid agreements for 2006-07.

III. Funding

- Research and study/explore the types of outsourcing and internal programs in R.I. and eastern Connecticut.
- Job/spec and in-house or outsourcing implementation

IV. To support the Professional Development Needs of the Collaborative Communities

- To create a Professional Development Academy to provide professional development
 - Analyze and assess professional development needs of the communities
- Create a Professional Development Academy to support NRIC leaders
 - HQSE Change Institute
 - Aspiring Principals/Mentoring
 - Staff Recruitment
 - Annual Retreat
- Provide specific professional development to address federal and state mandates
 - LD/ID & RIT
 - PBGR
 - Research based intervention strategies
 - PLP ID/creation/implementation

V. Develop the capacity to address the identified needs of the eleven LEA's by continually enhancing present operations or developing new programs

- To generate a plan for the land usage
- To gain Regional Board Support and Endorsement for regional planning

Mr. MacDonnell also reviewed the following Internal Goals for 2005-06:

1. Get Board of Superintendents to endorse the Strategic Plan
2. Get support for meetings of regional NRIC groups
3. Monthly report from each regional group to Board/Executive Director
4. Hold meetings on a regular basis
5. Logo

Discussion ensued on the productiveness of the meeting. Mr. MacDonnell indicated that it was important to reach out to other Collaboratives to obtain ideas and mentioned possibly visiting EastConn.

Mr. MacDonnell asked the Board if there were days in their district's schedule to avoid when scheduling meetings of Business Managers and Curriculum Leaders:

Smithfield	1 st Tuesday a.m.'s
Woonsocket	Tuesday
Lincoln	Monday
No. Providence	4 th Thursday

Cumberland	Mondays 11 - 12:30 & 1 st Tuesday p.m.
No. Smithfield	Friday 9:30 a.m.
Burrillville	Tuesday p.m.
Johnston	Meetings rotate
Central Falls	1 st and 3 rd Tuesdays

Mr. MacDonnell requested the Board's support of the above NRIC Goals for 2005-06 and to move forward in scheduling meetings.

<u>Moved:</u>	Dr. D'Acchioli	<u>Approved:</u>	Ms. Iacovelli
<u>Seconded:</u>	Dr. Ottaviano		Mr. Lindberg
			Dr. Morelle
			Mr. O'Brien
			Dr. Tindall-Gibson
			Dr. VonVillas
			Dr. Watkins

Mr. MacDonnell will proceed to form groups in order to develop the action plans.

Informational Matters:

17.0 Teacher Assistant Network

The Executive Director reported that information was provided to the Board on the upcoming Teacher Assistant Network Sessions sponsored by RIDE.

Executive Session:

Pursuant to Chapter 42-46-5(a) 1&2 of the General Laws of the State of Rhode Island, Mr. O'Brien entertained a motion to adjourn to Executive Session at 1:35 p.m., which was moved by Dr. D'Acchioli, a role call vote was taken, and carried by all. The closed session ended at 1:40 p.m.

Round Robin:

- Dr. Fricklas reported that the Northern R.I. Collaborative is a recipient of the East Grant (Eastern Alliance Science & Technology Grant) which is funded through the Southern Maine University. The grant is open to K-12 students with disabilities to introduce them to Science, Technology, Engineering and Math disciplines and careers. 250 classrooms in the New England area will receive \$1,000 mini-grants. Dr. Fricklas advised that the applications for the mini-grants will become available and he will distribute to the Board at the next meeting.
- Dr. D'Acchioli suggested an idea for the NRIC land/building usage would be to form a charter school in order to get State aid. Mr. MacDonnell indicated he would investigate.

With no further information to report, Mr. O'Brien entertained a motion to adjourn the meeting at 1:54 p.m., which was moved by Dr. D'Acchioli and seconded by Dr. Ottaviano, carried by all.

Respectfully submitted,

Debra A. Jannetta