

Regional Board of Superintendents' Meeting

Northern Rhode Island Collaborative

Main Office

2352 Mendon Road

Cumberland, RI 02864

Minutes

A regular meeting of the Regional Board of Superintendents was held at the Main Office, 2352 Mendon Road, Cumberland, RI 02864, on **Tuesday, September 7, 2004**. In the absence of Mr. Joseph Nasif, Chairman, the meeting was called to order at 1:25 p.m. by Dr. Anthony D'Acchioli.

In addition to Dr. D'Acchioli, the following board members were present: Mr. James DiPrete (Interim Superintendent of Lincoln), Mrs. Marie Hanley (Interim Superintendent in North Smithfield), Ms. Iacovelli, Mr. O'Brien, Dr. Ottoviano, and Dr. VonVillas, as well as, Julian E. MacDonnell, Jr., Executive Director, Robert E. Fricklas, Assistant Director, and Eugene LaBonte, Business Manager.

Routine Matters:

Dr. D'Acchioli entertained a motion to approve Items 1 - 6, which was moved by Mrs. Hanley, seconded by Mr. O'Brien, carried by all.

1.0 The Minutes of the Meeting of August 3, 2004 & August 6, 2004

<u>Moved:</u>	Mrs. Hanley	<u>Approved:</u>	Dr. D'Acchioli
<u>Seconded:</u>	Mr. O'Brien		Mr. DiPrete
			Ms. Iacovelli
			Dr. Ottoviano
			Dr. VonVillas

2.0 Bills for the month of August 2004

<u>Moved:</u>	Mrs. Hanley	<u>Approved:</u>	Dr. D'Acchioli
<u>Seconded:</u>	Mr. O'Brien		Mr. DiPrete
			Ms. Iacovelli
			Dr. Ottoviano
			Dr. VonVillas

Executive Session:

The Board agreed to take Executive Session out of order.

Communications and Reports:

3.0 Resignation of Christine Irving, Instructional Assistant

The Executive Director recommended the Board accept the resignation of Christine Irving, Instructional Assistant.

<u>Moved:</u>	Mrs. Hanley	<u>Approved:</u>	Dr. D'Acchioli
<u>Seconded:</u>	Mr. O'Brien		Mr. DiPrete

Due to the absence of a quorum at the July 13, 2004 and August 3, 2004 meetings, the above items require ratification by the Board.

Moved: Mr. O'Brien

Approved: Dr. D'Acchioli

Seconded: Dr. VonVillas

Mr. DiPrete

Ms. Iacovelli

Dr. Ottoviano

Abstain: Ms. Hanley

8.0 American Red Cross Instructor Program

The Executive Director reported that the American Red Cross has requested that the Collaborative host a training session for First Aid, Cardiopulmonary Resuscitation, Automated External Defibrillation (FA/CPR/AED) Instructor Training Program, for school personnel. There is no cost for the program as it is being funded by the Department of Education.

9.0 Withdrawal of Services

The Executive Director reported that this item, regarding correspondence of August 16th received from the Burrillville district withdrawing its contracted services for Adapted Physical Education, was placed on the agenda by Mrs. Hanley.

Mrs. Hanley explained the process for contracting of related services, the need for a commitment from the districts, and increased communication between the Special Education Directors and the Superintendents due to the substantial monies that are involved. She indicated that the contract between the districts and the Collaborative should be revised to reflect the Superintendents's review and signature of commitment along with a date.

Discussion took place regarding the date a commitment for services is needed, as the decision for possible layoffs needs to go before the Board in February for the upcoming school year.

Mr. O'Brien questioned when tuition rates are established. Mr. LaBonte advised the development of the budget begins in October and is distributed to the Program Coordinators; returned to the Main Office in December for review by Administration; necessary cuts are made by February; a tuition rate is determined by March/April. Mrs. Hanley advised that the late timing of the budget is due to the fluctuation of the number of students enrolled.

Also discussed was the question of the Collaborative providing purchased services at all.

Dr. VonVillas advised that Burrillville would honor their commitment to the Collaborative for this school year; however, they will review purchased services for next year.

Mr. LaBonte indicated that he would put together a dollar amount before our request to the districts for their related services needs goes out.

Mr. MacDonnell advised that the contract agreement form with the districts for related services needs would be revised to add the Superintendent's signature along with a date.

10.0 Non-Union Main Office Staff Request

Mr. LaBonte, Business Manager, reviewed the request received from the Non-Union Main Office Staff for a ½ hour paid lunch. Mr. LaBonte advised that the custodians and the Main Office staff do not receive pay for their ½ hour lunch time. The custodians filed a grievance which went to Mr. Joseph Nasif, Chairman, at the final step. Mr. Nasif ruled in favor of the grievance and granted the custodians their paid lunch effective September 1, 2004. The Main Office staff is, therefore, the only group not receiving a paid lunch.

Discussion ensued regarding the salary and benefits received by the Main Office staff of six people and the cost involved in granting this request.

Dr. D'Acchioli motioned to approved the request of the Non-Union Main Office staff for a paid lunch of ½ hour, which was seconded by Mrs. Hanley and carried by all.

Moved: Dr. D'Acchioli
Seconded: Ms. Hanley

Approved: Mr. DiPrete
Ms. Iacovelli
Mr. O'Brien
Dr. Ottoviano
Dr. VonVillas

Old Business:

11.0 Tuition Payment Protocol

Mr. LaBonte, Business Manager, advised that the Collaborative's current Billing Protocol was provided to the Board for their review and possible revision; however, the procedure seems to be working fine at this point. Payments have been received from Dr. Ottoviano in North Providence. Mr. LaBonte indicated that no further action is needed at this point unless the Board has changes to the billing protocol.

12.0 Van Purchase

Mr. LaBonte, Business Manager, reported that as discussed at the last meeting, the purchase option for an 11-passenger handicapped van is the same cost as the leased option. Mr. LaBonte is requesting that the Board approve the outright purchase of the van from Mobility Solutions in Pawtucket, RI at a cost of \$34,866.00.

The advantages of an outright purchase vs. leasing were discussed, i.e. maintenance & repair costs, lower monthly fee.

Dr. VonVillas motioned to approve the purchase of an 11-passenger handicapped van from Mobility Solutions in Pawtucket, RI at a cost of \$34,866.00, seconded by Mr. O'Brien, carried by all.

Moved: Dr. VonVillas
Seconded: Mr. O'Brien

Approved: Dr. D'Acchioli
Mr. DiPrete
Ms. Hanley
Ms. Iacovelli
Dr. Ottoviano

Informational Matters:

13.0 Teacher Assistant Network Session

The Executive Director provided information on the Teacher Assistant Network Sessions sponsored by RIDE.

Executive Session:

Pursuant to Chapter 42-46-5(a) 1&2 of the General Laws of the State of Rhode Island, Dr. D'Acchioli entertained a motion to adjourn to Executive Session, which was moved by Dr. VonVillas, seconded by Mr. O'Brien. After a roll call vote by the Secretary, Execution Session began at 1:54 p.m.

The closed session ended at 2:07 p.m.

Dr. D'Acchioli reported that during Executive Session, the Board agreed that the new representative on the Union Negotating Team would be Mrs. Marie Hanley, replacing Dr. Ken Grew.

With no further information to report, Dr. D'Acchioli entertained a motion to adjourn the meeting at 2:08 p.m., which was moved by Dr. VonVillas and seconded by Ms. Iacovelli, carried by all.

Respectfully submitted,

Debra A. Jannetta