

**Marian J. Mohr Library**

**Regular Board of Trustees Meeting**

**Thursday January 19, 2018**

**6:30pm**

**Present:**

**Jon Anderson, Director**

**Joseph Rotella, Chairperson**

**Raymond Bruzzese, Treasurer**

**Lisa Filippelli-Moan- Secretary**

**Absent:**

**Vilma Zanni**

**Debbie Fairman-Vlce Chair**

**Welcome: Joe**

**Minutes of Previous Meeting 7/19/17**

**Regular Meeting of the Board of Trustees**

**Minutes Reviewed- No changes**

**Motion to Approve Minutes By Ray Second by Lisa**

**Unanimous Vote**

**Minutes of Previous Meeting 8/2/17**

**Special Meeting of the Board of Trustees**

**Minutes Reviewed- No changes**

**Motion to Approve Minutes by Lisa**

**Second by Ray**

**Unanimous Vote**

## **Staff Report January 18, 2018**

**Photo identification from minors unaccompanied by a responsible adult, with the exception of minors waiting for a ride, has begun. Video Surveillance has been upgraded so that all of the stairwell is in view or motion alarmed. The Code of Conduct has been posted in a prominent place. Signed copies are kept on file for minors using the building. Greater staff vigilance and these changes have made a big difference in the environment. Early Learning Center has been sending students twice a week. Regular programs of young adult activities and adult programs have all been very successful.**

### **Monthly Financials**

**Financials on schedule.**

**Motion to accept Financials by Joe, Second by Lisa**

**Unanimous Vote**

### **Communications:**

**Have received a grant for \$29,500 for new furniture in the teen area from Champlin.**

**Champlin also asked us to use the remainder of the grant. Jon used this for collections.**

**Letter from staff member stating that the member has not gotten a raise in 7 years. She is requesting a 5.2 increase which would put her from \$10.00 an hour to \$10.52. Jon would like to reconfigure her job description to increase her duties and then work on a raise. Will**

**report at next meeting.**

**Joe received a very nice email from Grayce thanking staff and Board for the fruit basket.**

### **Safety and Security:**

**Police came by to inform and teach staff about, “Panic Button”. Video Surveillance of stairwell and motion detectors in use.**

### **Wiring:**

**Town Inspector working on front door handicap -access switch.**

### **Young Adult Room Progress:**

**Young Adult Librarian has been working on furniture, flooring, 3-D Printer, and seating configurations which will be used to update Young Adult Room.**

### **Friends Comments:**

**Helen asked if there will be any new hires with skills for a library. Joe responded that every effort will be made to hire those with skills. Helen is concerned that Jon does not have enough help to move the library forward with technology. Joe believes this will be the year that the library will be fully staffed with those who meet the libraries needs. Helen has been doing more advocacy work by sending email to Sheldon Whitehouse and Jack Reed and has received responses. Friends belong to professional organizations. Young Adult Programs are going well. Friends would like minutes of meetings from past**

**year. Music Programs hosted by Maria Arsenault and were successful. As a Public Comment, Helen would like to see more new and interesting programs.**

**Board Comments:**

**Lisa thanked Jon for sending a basket to Grayce. Joe requested that we make a calendar of future meetings. Schedule set for third Thursday of the month.**

**Agenda items for next time**

**Minutes**

**Staff Report**

**Monthly Financials**

**Communications**

**Safety and Security**

**Young Adult Room**

**Motion to Adjourn**

**by Ray. Second by Lisa**

**Unanimous Vote**