

**Town of Westerly Housing Authority**

**5 CHESTNUT STREET, WESTERLY, RHODE ISLAND, 02891**

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**SPECIAL MEETING MINUTES**

**BOARD OF COMMISSIONERS**

**TUESDAY, SEPTEMBER 20, 2016**

**6:00 PM CHESTNUT COURT**

**CALLED TO ORDER**

**The Special Meeting of the Board of Commissioners was called to order by the Chairman, Gary Murano. Present for roll call was Commissioner Brian Lumnah, Commissioner Lauren Matarese, Commissioner Barbara Rofrano and Commissioner Mike Gulluscio. Also present was the Executive Director William Valentine and Counsel George Comolli. The Chairman called the meeting to order at 6:00PM.**

**BUSINESS:**

- Employee Leave of Absence, Maximum Time: The Executive Director seeks Board's guidance in crafting a Policy for the maximum period of time an employee can be out on a Leave of Absence. WHA is a small business (less than 50 employees) and is exempt from state or federal labor laws. Being a small business, WHA ability to function can be impeded by the absence of an employee for an extended period of time.**

- o Commissioner Lumnah made a motion for 8 weeks. Discussion**

regarding term of leave as well as occurrences within a time period.

No second. Motion fails.

o Commissioner Lumnah makes a motion for 13 weeks within a one year period. Discussion regarding injury recovery time and effect of absences on WHA functions. No second. Motion fails.

o Commissioner Matarese makes a motion for a maximum six (6) month leave within a consecutive two (2) year period. Commissioner Lumnah, Gulluscio and Matarese vote Yes; Commissioner Rofrano and Chairman Murano vote No. Motion Passes.

• **Worker Compensation Leave:** The Executive Director seeks Board's guidance in crafting a Policy for the maximum period of time an employee can be out on a Workers Compensation. WHA is a small business (less than 50 employees) and is exempt from state or federal labor laws. Being a small business, WHA ability to function can be impeded by the absence of an employee for an extended period of time.

o Commissioner Gulluscio made a motion for one (1) year of absence. Discussion regarding the reasonable term of leave. Commissioner Matarese seconded the motion. Commissioner Matarese, Gulluscio, Rofrano and Murano vote Yes; Commissioner Lumnah voted No. Motion Passes

## **ADJOURNMENT**

There was motioned for adjournment by Commissioner Matarese and Seconded by Commissioner Gulluscio, motion passed.