

Town of Westerly Housing Authority

5 CHESTNUT STREET, WESTERLY, RHODE ISLAND, 02891

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MEETING MINUTES

BOARD OF COMMISSIONERS

TUESDAY, MARCH 8, 2016 6:00 PM PARK VIEW APARTMENTS

CALLED TO ORDER/PLEDGE OF ALLEGIANCE

The regular meeting of the Board of Commissioners was called to order by the Chairman, Brian Lumnah. Present for roll call: Commissioner Lauren Matarese, Commissioner Barbara Rofrano and Commissioner Mike Gulluscio. Also present was the Executive Director, William Valentine and Attorney, George Comolli. Commissioner Gary Murano excused. The Chairman called the meeting to order at 6:00PM. The Chairman declared a quorum present.

MINUTES

- Commissioner Matarese made a motion to accept the minutes of the February 9, 2016 board meeting with noted correction. Seconded by Commissioner Rofrano, the motion passed.
- Commissioner Matarese made a motion to accept the minutes of the February 23, 2016 board workshop with noted correction. Seconded by Commissioner Rofrano, the motion passed.

- **Commissioner Gulluscio made a motion to accept the minutes of the March 1, 2016 board workshop. Seconded by Commissioner Matarese, the motion passed.**

TREASURE'S REPORT

- **Commissioner Gulluscio made a motion to accept the Treasurer's Report. Seconded by Commissioner Matarese, the motion passed.**
- **Commissioner Gulluscio made a motion to accept the Budget Revision to move \$5,300 from Administration Salaries to Office Contracts. Seconded by Commissioner Matarese, the motion passed.**

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

The Secretary's Report was accepted as prepared and explained by the Executive Director and approved on motion by Commissioner Gulluscio and seconded by Commissioner Matarese, motion passed.

REPORT OF LEGAL COUNSEL

The Legal Counsel Report was accepted as prepared and explained by the George Comolli and approved on motion by Commissioner Murano and seconded by Commissioner Rofrano, motion passed.

TENANT INPUT

- **Request for a replacement dumpster as the current one has rusted holes.**
- **Cox still has not addressed the door cameras.**

BILL & COMMUNICATIONS

The Executive Director reported that all bills were paid.

REPORT OF COMMITTEES

None

UNFINISHED BUSINESS

- **Travel Policy Update:** Previously completed and needs to be placed into G-Drive
- **By-Law update:** Previously completed and needs to be placed into G-Drive
- **Mission Statement:** Commissioner Matarese made a motion to accept the Mission Statement of “Our Mission is to develop and manage safe, good quality, affordable housing for elderly, low income individuals and families in a manner which promotes citizenship, community and self reliance”. Seconded by Commissioner Gulluscio, the motion passed.
- **Vision Statement:** Commissioner Gulluscio made a motion to accept the Vision Statement of “We envision neighborhoods where poverty is alleviated, communities are healthy and safe, and all people can achieve their full potential.” Seconded by Commissioner Matarese, the motion passed.

NEW BUSINESS

- **Shower/Tub Contract Award:** Motion made by Commissioner

Matarese to table. Seconded by Commissioner Gulluscio, motion passed.

• Natural Gas Rate Contract: Motion made by Commissioner Gulluscio to approve the Contract for discussion. Discussion was held about the natural gas rate lock for 3 years and utility cost savings. Seconded by Commissioner Rofrano, motion passed.

EXECUTIVE SESSION

None

WORKSHOP

There was motioned for a special meeting to be held at Chestnut Court, April 5, 2016 at 6 pm by Commissioner Gulluscio and Seconded by Commissioner Matarese, motion passed.

ADJOURMENT

There was motioned for the next meeting to be held at Chestnut Court, April 12, 2016 at 6 pm and then adjournment by Commissioner Gulluscio and Seconded by Commissioner Matarese, motion passed.