

**Town of Westerly Housing Authority**

**5 CHESTNUT STREET, WESTERLY, RHODE ISLAND, 02891**

**TELEPHONE (401)596-4918 / FAX (401)348-0714**

**MEETING MINUTES**

**BOARD OF COMMISSIONERS**

**TUESDAY, APRIL 8, 2014**

**6:00 PM CHESTNUT COURT**

**CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

The regular meeting of the Board of Commissioners was called to order by the Chairman, Gary Murano. Present for roll call: Commissioner Lauren Matarese, Commissioner Mike Gulluscio and Commissioner Brian Lumnah. Also present was the Executive Director, William Valentine and Mr. Steven Surdet from Attorney Comolli's office. Commissioner Katherine Vacca is absent. The Chairman called the meeting to order at 6:00PM. The Chairman declared a quorum present.

**MINUTES**

Commissioner Lumnah made a motion to accept the minutes of the March 11, 2014 Meeting. Seconded by Commissioner Matarese, the motion passed.

**TREASURE'S REPORT**

Commissioner Lumnah made a motion to table the Treasure's Report

**for the meeting with the Accountants to discuss line items they wish in the reports. The meeting will be scheduled after the April 2014 Tax season. Motion seconded by Commissioner Matarese, motion passed.**

#### **REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR**

**The Secretary's Report was accepted as prepared and explained by the Executive Director and approved on motion by Commissioner Lumnah and seconded by Commissioner Matarese, motion passed.**

#### **REPORT OF LEGAL COUNSEL**

**The Legal Council's Report was accepted as prepared and explained by the Mr. Surdet and approved on motion by Commissioner Lumnah and seconded by Commissioner Gulluscio, motion passed.**

#### **TENANT INPUT**

**Concerns were raised about the office drop box and parking signs. The E.D. explained the items are on order and will be installed once received.**

#### **BILL & COMMUNICATIONS**

**The Executive Director reported that all bills were paid.**

#### **REPORT OF COMMITTEES**

**None**

## **UNFINISHED BUSINESS**

**Flex Time Policy – The policy was motioned for acceptance on a month to month trail basis, by Commissioner Gulluscio and seconded by Commissioner Matarese.**

## **NEW BUSINESS**

**CFP 2014 – Commissioner Lumnah made a motion to move to workshop. Seconded by Commissioner Matarese, the motion passed.**

**Nam McKay Admin Plan and ACOP; 5 Year Plan – Motion to Table by Commissioner Lumnah. Seconded by Commissioner Gulluscio, the motion passed.**

**Union Contract - Commissioner Lumnah made a motion to move to workshop. Seconded by Commissioner Matarese, the motion passed.**

**NERC/ NARHO Conference June 7, 2014 – Motion for attendance for interested Commissioners by Commissioner Matarese and Seconded by Commissioner Gulluscio, Motion Passed.**

**Workshop – Motion to have a Workshop on April 15, 2014 to discuss the Union Contract and CFP 2014 made by Commissioner Lumnah and seconded by Commissioner Gulluscio, motion passed.**

## **EXECUTIVE SESSION**

**None**

## **ADJOURNMENT**

**The was motioned for the next meeting to be held at Park View Apartments, May 13, 2014 at 6 pm and then adjournment by Commissioner Gulluscio and Seconded by Commissioner Lumnah, motion passed.**