

**Town of Westerly Housing Authority**

**5 CHESTNUT STREET, WESTERLY, RHODE ISLAND, 02891**

**TELEPHONE (401)596-4918 / FAX (401)348-0714**

**MEETING MINUTES**

**BOARD OF COMMISSIONERS**

**TUESDAY, AUGUST 13, 2013**

**6:00 PM CHESTNUT**

**COURT**

**CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

The regular meeting of the Board of Commissioners was called to order by the Chairman, Gary Murano. Present for roll call were Commissioner Brian Lumnah, Commissioner Lauren Materese and Commissioner Katherine Vacca. Also present were the Executive Director, William Valentine and Attorney George Comolli. Commissioner Mike Gulluscio was excused. The Chairman called the meeting to order at 6:00PM. The Chairman declared a quorum present.

**MINUTES**

Commissioner Lumnah made a motion to accept the minutes of the July 16, 2013 meeting. Seconded by Commissioner Materese, the motion passed.

**TREASURE'S REPORT**

**On motion made by Commissioner Materese, seconded by Commissioner Lumnah, the Treasurer's Report was accepted and after discussion regarding budget line items, motion passed.**

#### **REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR**

**The Secretary's Report was accepted as prepared and explained by the Executive Director and approved on motion by Commissioner Lumnah and seconded by Commissioner Materese, motion passed.**

#### **REPORT OF LEGAL COUNSEL**

**The Counsel's reported 2 upcoming hearings. Legal counsel's report approved on motion by Commissioner Lumnah and seconded by Commissioner Materese, motion passed.**

#### **TENANT INPUT**

**The tenants discussed the following items: Unit Transfer Policies, Chestnut Association fee collection for Cox Cable, Maintenance Job Duties and Hand Truck Storage.**

#### **BILL & COMMUNICATIONS**

**The Executive Director reported that all bills were paid. Commissioner Lumnah made a motion to accept the Bills and Communications report as presented. Seconded by Commissioner Materese, motion passed.**

#### **REPORT OF COMMITTEES**

**None**

## **UNFINISHED BUSINESS**

**iPad Selection Tabled for workshop, motion by Commissioner Lumnah and seconded by Commissioner Materese, motion passed.**

**Chestnut Court – Exterior Concrete Stair and Railing Contract tabled for workshop, motion by Commissioner Lumnah and seconded by Commissioner Materese, motion passed.**

**Chestnut Court – Fencing / Gate for Easement Pricing motioned to table for more bids and discussion of path upkeep obligation discussed, motion by Commissioner Lumnah and seconded by Commissioner Materese, motion passed.**

**HCVP Shortfall Funds – Due to the significant decrease in the award, it was determined WHA is not to be bound by the Shortfall Fund Regulations, Grant declined, motion by Commissioner Lumnah and seconded by Commissioner Materese, motion passed.**

## **NEW BUSINESS**

**Management Office – Work flow redesign tabled for workshop, motion by Commissioner Lumnah and seconded by Commissioner Materese, motion passed.**

**Board conference travel plans tabled for workshop, motion by**

**Commissioner Lumnah and seconded by Commissioner Materese, motion passed.**

**Workshop scheduled for September 3, 2013 at 5 pm at Chestnut Court to discuss tabled topics. Motion by Commissioner Lumnah and seconded by Commissioner Materese, motion passed.**

## **EXECUTIVE SESSION**

**None**

## **ADJOURMENT**

**The was motioned for the next meeting to be held at Park View Apartments, September 10, 2013 at 6 pm and then adjournment by Commissioner Materese and Seconded by Commissioner Lumnah, motion passed.**