

**Town of Westerly Housing Authority**

**5 CHESTNUT STREET, WESTERLY, RHODE ISLAND, 02891**

**TELEPHONE (401)596-4918 / FAX (401)348-0714**

**WORKSHOP MINUTES**

**BOARD OF COMMISSIONERS**

**TUESDAY, MAY 28, 2013**

**5:00 PM CHESTNUT COURT**

**CALLED TO ORDER**

The special meeting of the Board of Commissioners was called to order by the Chairman, Brian Lumnah. Present for roll call were Chairman Brian Lumnah, Commissioner Gary Murano, and Commissioner Lauren Matarese. Also present were the Executive Director William Valentine and Attorney George Comolli. Commissioner Michael Gulluscio and Commissioner Katherine Vacca were absent. The Chairman called the meeting to order at 5:00PM.

**WORKSHOP**

Part-Time employee contract needs to be rewritten to reflect current staffs work hours.

Easement Path and Security was discussed and it was determined that it would be placed on the regular meeting agenda for review when pricing was obtained.

**The Union Agreement regarding vacation time was discussed. Attorney George Comolli will create the addendum to the contract and discuss with the employees Union Representative.**

**The HUD regulations were reviewed and it was determined to be placed on the next regular meeting agenda.**

**The Misc. Items:**

- o Human Resources: Discussion regarding contracting HR Clerical vs HR Administration.**
- o Discussion concerning the congregation of HCVP in certain regions.**
- o Landlord amenities rental adjustments.**
- o Discussion regarding activity reports of Council and E.D.**

**Commissioner Murano made a motion to adjourn. Seconded by Commissioner Matarese, motion passed.**