

Central Falls Detention Facility Corporation Meeting Minutes
Tuesday, May 24, 2011
Donald W. Wyatt Detention Facility Training Building
935 High Street
Central Falls, RI 02863
6:30 P.M.
TDD/TTY 401-727-7450

A meeting of the Central Falls Detention Facility Corporation was held on the above date in the Training Building at 6:30pm.

1. Roll Call

Michael Golenia – Present
Antonio Barajas – Present
Phil St. Pierre – Present
Quorum Present

2. Executive session pursuant to R.I. General Laws § 42-46-5(a)(1) CEO UPDATE, PERSONNEL RELATED ISSUES, CORPORATIONS'S FINANCIAL STANDING, CONTRACT NEGOTIATIONS AND (2) PENDING LITIGATION AND R.I. General Laws §42-46-5(a)(4) INVESTIGATION

Motion to adjourn into executive session made by Director Golenia, seconded by Director St. Pierre, all agreed. So voted. Time: 6:35pm

Motion to reconvene and seal the minutes of executive session made by Director St. Pierre, seconded by Director Golenia, all agreed. So voted. Time: 7:05pm

Motion to adjourn into executive session made by Director Golenia, seconded by Director St. Pierre, all agreed. So voted. Time: 8:00pm

Motion to reconvene and seal the minutes of executive session made by Director Golenia, seconded by Director St. Pierre, all agreed. So voted. Time: 8:29pm

3. Old Business

No old business discussed.

4. New Business

Motion by Director St. Pierre to authorize Mr. Fair to approve and sign-off on the collective bargaining contract, seconded by Director Golenia, all agreed. Motion passed.

a. 2010 Financial Audit

Presented by Dave Dilulis, Principal and Shawn Huxley, Audit Manager from O'Connor & Drew
Directors questioned the auditors on different items.

Motion by Director St. Pierre to accept the audit presented by O'Connor & Drew, seconded by Director Golenia, all agreed. Motion passed.

b. Designated Attorneys for lawsuits handled by GenCorp – CEO recommends Vin Ragosta to handle labor relations issues; discussions continue internally for further assignments.

c. Schedule for future Board Meetings

All agreed upon the second Tuesday of each month @ 6:30pm. Calendar to be generated.

d. Adjustments to the Table of Organization

Safety Manager and the Locksmith will now report to the Maintenance Supervisor; Unit Manager added from within the Counselors' ranks (internal promotion)

Motion to accept the above-referenced changes to the Table of Organization made by Director Golenia; seconded by Director St. Pierre. All were in favor. Motion passed.

e. ACA Reaccreditation Schedule

Audit postponed to around November 1st; everything is on-track to have it done late September or early October.

f. Channel One May Breakfast

Facility provided the eggs, beans, and ham for the event at a cost of approximately \$415. CEO volunteered six hours cooking and serving at the event (Saturday, May 7th).

- g. Summer Jobs Program
Eight local youths will be hired to work at the facility for an eight-week period. Youth must be Central Falls residents to apply for a position.
- h. Average Daily Population
2010 - 609
2011 – 673 (to-date)
- i. Quarterly Report – First Quarter, 2011
Copies were available for Board Members to take.
- j. Annual Report
With tonight's acceptance of the 2010 financial audit, the annual report will be completed timely.
- k. Honor Guard
Participated in Warwick's St. Patrick's Day parade and won first place. They will be participating in a Memorial Day parade.
- l. Security Improvements
 - Added additional razor ribbon
 - Added PTZ (Pan, Tilt, Zoom) cameras to housing units
- m. Special Olympics
Facility Honor Guard was invited to present the colors at the Torch Run; Warden will be running in the event; Facility has raised over \$1,700 selling t-shirts for the event.
- n. Food Services Contract
We will be rebidding the contract. CEO will be requesting approval for an RFP in the next two - two and a half months.

5. Adjourn - Motion to adjourn made by Director Golenia, seconded by Director St. Pierre, all agreed. Time: 8:30pm.

Interpreters for the Hearing Impaired available upon 72 hour request made at the Office of the Chief Executive Officer. The CFDFC is an equal opportunity employer ADA/EOE.

TDD/TTY 401-727-7450. This notice posted at the facility and with the Secretary of State pursuant to Rhode Island General Laws. To review Notice of Citizen's Rights visit the Attorney General's webpage at: www.riag.ri.gov.