

CFDF Corporation

Minutes of Meeting

Tuesday, September 27, 2005

I. Call to Order: Meeting was called to order at 6:05 pm

II. Roll Call: Present were Gene Racquier, Maurice Brousseau, Casey Andrade, Augie O'Connor and Al Romanowicz. Also present were Wayne Salisbury, Chris Orton, and Tony Ventetuolo.

III. Secretary's Report: On a motion by Augie O'Connor seconded by Casey Andrade the Board voted 5-0 to accept the minutes of the August 30, 2005 business meeting.

IV. Treasurer's Report: On a motion by Gene Racquier seconded by Maurice Brousseau the Board voted 5-0 to accept Treasurers Report and Balance Sheet dated August 31, 2005. Mr. Ventetuolo noted that the format for the financials has been changed considerably in an effort to streamline the bookkeeping in concert with the Trustee agreement and the annual audit.

V. Executive Session: On a motion by Augie O'Connor seconded by Maurice Brousseau the Board voted 5-0 to go into Executive Session at 6:10 pm to discuss facility security issues under RIGL 42-46-5(a)3. The Board came out of Executive Session at 6:20 pm

VI. Old Business:

a. Project Financing: The IXIS Funding report for August 1, 2005 to August 31, 2005 was presented to the Board and noted approximately \$200,000 in interest was gained in all accounts.

b. Request for Proposals: Letters of notification to both First Southwest Financial and Public Asset Management were presented to the Board. It was also noted that Ray Meador from PAM had begun the process of streamlining the financial bookkeeping.

c. Progress Payment #2: The progress payment #2 report which supported the payment of \$381,000.00 to OAS was presented to the Board. It was also noted that approximately 7% of the project is now complete. Mr. Ventetuolo also noted that the project is about 3 weeks behind schedule at this point and that he has required OAS to discuss how they will get back on schedule at the next Owner's meeting which is to be held on Thursday, September 29th.

d. Project Status: Mr. Ventetuolo discussed the major developments in the project and presented the overall schedule as it stands at this point.

e. OD/T Status: Mr. V provided the Board with a letter that summarized the discussions that are taking place with Scott Stermer, OD/T. Noted was the coordination and discussion between Gina Chambers, USMS Headquarters, Warden Salisbury and Mr. Ventetuolo regarding the JPACs program.

VII. New Business:

a. Project FF & E: A letter provided to Correctional Industries requesting prices for approximately 1.2 million dollars in fixture furnishings and equipment was presented to the Board. It is hoped that Correctional Industries will be able to save some considerable funds from the Board on materials and equipment purchased.

b. Local and State Marketing Efforts: Warden Salisbury discussed the ongoing discussions that he's having with mental health agencies in an effort to put together a program for the State of Vermont. It was noted that a meeting with the Vermont officials should be scheduled shortly.

c. Major Change Orders: Mr. Ventetuolo discussed the two major change orders to date. One, unsuitable soil – advised the Board that we are moving forward on a time and material basis not to exceed \$420,000.00 to remove the unsuitable soil and substitute it with required soils. Two, fencing – Mr. Ventetuolo noted that there was a discrepancy in the RFP regarding the height of the temporary fencing required and as a result some additional perpendicular fencing that the facility is requiring a change order in the amount of \$40,000.00 will need to be approved.

IX. Other: On a motion by Maurice Brousseau seconded by Casey Andrade Board voted 5-0 to approve payment of requisitions #OMF-171, #GRA-100, #COI-102, #CIF-121, #ORA-101, and OMF-172.

X. Adjournment: On a motion by Maurice Brousseau seconded by Casey Andrade the Board voted 5-0 to adjourn at 6:50 PM.