

Middletown Tree Commission Meeting Minutes

For January 8th, 2015 Meeting

The meeting was called to order by Chairperson Karen Day at 3:00 in the Middletown Library Conference Room.

Those attending were: Karen Day, Bill DiMarco, Chuck DiTucci, Allan Kirby, Tom O'Loughlin, and BJ Northrup-Owen.

Finances:

1. There is approximately \$18,275 in the checking account. This does not include \$2,000 from the America the Beautiful grant which has been approved. A 2014 summary of revenue and expenses is given below.

REVENUES 2014

GRANT	AMOUNT PROJECTED	ACTUAL	PENDING
VBCF GRANT REQUEST	\$8,000	\$8,000 Deposited 12/9/13	
ALICE B. MAYER TRUST	\$2,000	\$2,000 Deposited 11/15/13	
TOWN OF MIDDLETOWN	\$7,500	\$7,500 Deposited 9/23/13	
AMERICA THE BEAUTIFUL	\$2,000 (matching \$3,000 awarded)	0	\$2000 has been approved 11/14, not yet received.
Paul LaMond Memorial Donations	0	\$775	
TOTAL	\$19,500	\$18,275	\$20,275

EXPENSES 2014

ITEM	AMOUNT	ACTUAL
TREE MAINTENANCE PRG.	\$5,000	\$5,654.93 (5/5/14)
TREE PLANTING INCENTIVE	\$5,000	\$4,796 (12/31/14)
TOWN TREE PLANTING	\$9,500	\$8,908 (12/31/14)
TOTAL	\$19,500	\$19,358.93

Projected 2015 Finances

REVENUES 2015

In addition to the above we expect \$20,000 for the Town center project

EXPENSES Budgeted 2015

ITEM	AMOUNT
TREE MAINTENANCE PRG.	\$5,000
TREE PLANTING INCENTIVE	\$5,000
TOWN TREE PLANTING	\$11,000
TOWN CENTER PROJECT	\$20,000
TOTAL	\$40,000

Old Business:

- Four bids were received in response to our winter tree maintenance RFP. They were opened at the meeting. As requested, bids were itemized by each vendor for 6 tasks. It was decided to split the task awards among 3 vendors. The winners will be listed on the site later as they are awarded.
- The tree planting this year will be concentrated in the Boulevard Avenue and Forest Avenue areas.

- A list of 2015 meeting dates was presented by Karen
- Bill reported on his conversation with Jacob Schmidt of Tree Map Vendor. It was decided to invite him to present their products to the commission at the February meeting.
- Tom reported that the Town center approval process is ongoing.
- Alan reported on a Tree planting list for the Town Center project.

The Meeting was adjourned at 4:00

Respectfully submitted,

Bill DiMarco, Secretary