

Middletown Technology Advisory Committee

Minutes for May 8, 2007

Attendees: At-Large: Jairo Rugel (Chair)-P, Tom Santos (Vice Chair)-P, Paul Zatz (Secretary)-P, John Fox-P, John Sirois-P, Dennis Turano; Library: Steve Arendt-P, Lynda Bronaugh; Schools: Edward Draper, William Coogan; Town Council: Louis DiPalma; Ex-Officio Departments: Barbara Comadeco, Linda Savastano, Matt Wainwright. (P = present).

Call to Order: The meeting was called to order at 6:10 P.M., with quorum present, in the Conference Room of the Middletown Public Library.

Minutes: The minutes for the meeting of March 13, 2007, were approved unanimously.

Unfinished Business:

1. Committee interest to collaborate with the Middletown School Technology Committee. Linda Savastano provided date of first meeting (May 23, 2:30). Paul will attend with Tom as back-up. Jairo, John Fox, John Sirois and Steve offered to participate in collaborations via email.

2. Assisting the municipal technology staff in developing a long term plan (based on request from the Town IT Director during February's

meeting). No assistance requested of us at this time.

3. Potential for a citizen request / complaint / incident report central repository and work assignment (“trouble ticketing system”) with open source software related information presented and discussed for possible use in Middletown. No progress reported. Implementation pending budget deliberations.

4. Survey to determine what information citizens want from the town. Discussion included: use of “Zoomerang” tool via www.middletownri.com; asking each of the Municipal Departments to provide the three most frequent requests; consulting with the Town Clerk’s office; consider efforts of other towns in the area. ACTION: each committee member to formulate 5 questions for the survey and present during brain-storming session at the next meeting.

5. Island-wide Information Technology committee to explore potential collaboration and partnership among the three communities. John Fox to follow up with Lou as to points of contact, status of discussions.

New Business: None.

Directors’ Reports:

- Jairo presented Matt’s April IT Department report (not repeated here).

Announcements:

- Next scheduled meeting is Tuesday, June 12, 2007, at 6:00 P.M. in

the Middletown Public Library.

Adjournment: Meeting adjourned at 7:22 P.M.

Respectfully Submitted by Paul Zatz, Secretary.