

Middletown Technology Advisory Committee

Minutes for March 13, 2007

Attendees: At-Large: Jairo Rugel (Chair)-P, Tom Santos (Vice Chair), Paul Zatz (Secretary)-P, John Fox, John Sirois, Dennis Turano; Library: Steve Arendt-P, Lynda Bronaugh-P; Schools: Edward Draper, William Coogan; Town Council: Louis DiPalma-P; Ex-Officio Departments: Barbara Comadeco, Linda Savastano, Matt Wainwright. (P = present).

Call to Order: The meeting was called to order at 6:10 P.M., with quorum present, in the Conference Room of the Middletown Public Library.

Minutes: The minutes for the meeting of February 13, 2007, were approved unanimously.

Unfinished Business: Potential assignments to the committee (items have been numbered for ease of reference).

1. Committee interest to collaborate with the Middletown School Technology Committee (participants to be identified and assigned accordingly). No information received on meeting schedule as yet. Jairo to contact Linda before our next meeting.

2. Assisting the municipal technology staff in developing a long term plan (based on request from the Town IT Director during February's

meeting). No information received on the status of the outline of the 5-year technology plan. Jairo to contact Matt before our next meeting.

3. Potential for a citizen request / complaint / incident report central repository and work assignment (“trouble ticketing system”) with open source software related information presented and discussed for possible use in Middletown. No progress reported.

4. Survey to determine what information citizens want from the town. Discussion concluded that this item would likely proceed item 3. In future reports, position of these items and numbering will be exchanged. Ideas discussed included: asking each of the Municipal Departments to provide the three most frequent requests; consider efforts of other towns in the area.

New Business: Lou reported that the Town Council meeting of March 19 will address his recommendation to initiate formation of an Island-wide Information Technology committee to explore potential collaboration and partnership among the three communities. He will send an email to Paul, who is to forward to the committee.

Directors’ Reports:

- None.

Announcements:

- Next scheduled meeting is Tuesday, April 10, 2007, at 6:00 P.M. in the Middletown Public Library.

Adjournment: Meeting adjourned at 7:20 P.M.

Respectfully Submitted by Paul Zatz, Secretary.