

Middletown Technology Advisory Committee

Minutes for February 13, 2006

Attendees: At-Large: Jairo Rugel (Chair)-P, Tom Santos (Vice Chair)-P, Paul Zatz (Secretary)-P, John Fox-P, John Sirois-P, Dennis Turano-P; Library: Steve Arendt-P, Lynda Bronaugh; Schools: Edward Draper, William Coogan; Town Council: Louis DiPalma; Ex-Officio Departments: Barbara Comadeco, Linda Savastano-P, Matt Wainwright-P. (P = present).

Call to Order: The meeting was called to order at 6:10 P.M., with quorum present, in the Conference Room of the Middletown Public Library.

Minutes: The minutes for the meeting of December 12, 2006, were approved unanimously.

Unfinished Business: Potential assignments to the committee.

- Committee interest to collaborate with the Middletown School Technology Committee (MSTC). Committee comments were in favor. Members expressed interest in participating in the shaping of the next 3-year technology plan. Startup is expected within the

next 2 months. Linda Savastano to provide information on meeting schedule. Committee representative(s) would be appointed thereafter.

- Assisting the municipal technology staff in developing a long term plan. Members expressed interest in participating in the development of the 5-year technology plan. Matt identified document management as one area to be emphasized. Outline is under review by Town Administrator (Gerry Kempen).

- Potential for a citizen request / complaint / incident report central repository and work assignment (“trouble ticketing system”). Committee expressed interest in participating. Jairo offered to initiate research into available open source application software for potential use.

- Survey to determine what information citizens want from the town. Committee expressed interest in pursuing: develop methods for getting community inputs and for dissemination of results.

New Business: None.

Directors’ Reports:

- Municipal: Matt to assume hosting duties for Library website.

- Schools: Linda referred the committee to her MPS

**Technology School Committee Monthly Update at
<http://www.ri.net/middletown/technologyhub/update/index.htm>.**

Announcements:

- Steve Arendt replaced John Grisham as a representative of the Library.**
- Next scheduled meeting is Tuesday, March 13, 2007, at 6:00 P.M. in the Middletown Public Library.**

Adjournment: Meeting adjourned at 7:35 P.M.

Respectfully Submitted by Paul Zatz, Secretary.