

Middletown Technology Advisory Committee

Feb. 8, 2005 Minutes

Attendees: Library: Steve Arendt-P (Chair); Schools: Ned Draper, Bill Coogan, At-Large: Bill Fink, Jairo Rugel-P, Dennis Turano-P, Eileen Spillane-P (Vice Chair); Council: L. DiPalma; Ex-Officio Depts.: Robert Balliot-P, Matt Wainwright, Linda Savastano (P or underlining = present)

Meeting called to order by Chair (Steve) at 4:50 p.m. in the Town Hall Conference Room.

Minutes : Motion: Approve minutes Jan., 2005. Duly made & seconded. Unanimously approved.

Correspondence: None.

Directors' Reports: 1. Robert addressed the state's continuing progress towards the Open Meetings website. Robert also addressed the town's current website. He will furnish us with a current status of features. We will then all add to this & make suggestions to advance these features. This will then be sent to Gerry for further input.

2. Matt's report was received. The IT section specifying that we were responsible for GIS was questioned. Steve is going to e-mail Gerry asking for a more specific task & how this feature will be utilized by the town.

Committee Reports:

1. Audio-Visual Project (Dennis):

a. Dennis discussed the initial web-streaming project during the last Library Board meeting. Improvements will be made & we will try it again at the next Library Board meeting (Tues., Feb. 15, at 6 p.m.). We are also going to try a few more tests.

b. Dennis is going to schedule 1-2 more meetings. We discussed problems of storage & maintaining these archives. Jairo is going to do a flow chart of same.

c. We need to come up with a budget figure in March for improving the Chamber system.

d. We will meet next time at MHS. Maybe Linda will have a report & we can view their video setup.

2. Tracking software (Bill): no report.

Old Business:

1. Mission statement: 1 small change was made & discussed. It will be referred to Gerry.

New Business: Dennis is interested in an e-mail list that people could subscribe to for town notices. He is also interested in streaming sports events.

Announcements: Next meeting is Tues., March 8, 2005 at 4:30 in Room 212 of Middletown High School.

Meeting adjourned at 6:10 p.m.

Respectfully submitted by Eileen Spillane, Secretary