

PLANNING BOARD MINUTES

SPECIAL MEETING

July 27, 2010

Planning Board members present: Staff present:

Jan Eckhart, Vice Chairman Ron Wolanski, Town Planner

Audrey Rearick Alison Ring, Principal Planner

Richard Adams

B.J. Owen

Gladys Levine

Others present:

Liana Fenton, MEDAC

Jody Sullivan, Newport County Chamber of Commerce

Ken Schwartz, VHB

Geoffrey Morrison-Logan, VHB

The meeting was called to order at 10:00 am.

1. West Main/Coddington Development Center Master Plan - Meet with selected consultant to finalize scope of work.

Mr. Wolanski described the general scope of the project, the expected process. A steering committee must be created to assist with the process and ensure input from stakeholders. The Planning Board will sit as the steering committee with others invited to participate, such

as abutting property and business owners. MEDAC will also be encouraged to participate.

Ms. Fenton suggested that the School Dept. should also be included in the discussion as it may want to use the former JFK school, perhaps for a preschool program.

Mr. Wolanski stated that the project has assumed that the school has been closed, is no longer needed for use by the school department, and the building has reverted to Town control. That is his understanding of the current situation.

Ms. Fenton stated that the school department retains control of the building.

Mr. Schwartz and Mr. Morrison-Logan reviewed the scope of work and time frame for completion.

There was discussion of creating a website for the project. Mr. Wolanski stated that a page could be added to the town website.

Mr. Wolanski will provide additional information to the consultant. Based on discussions with the town, VHB will submit a revised scope of work, which will be referenced in the contract.

The meeting adjourned at 10:50am

Respectfully submitted:

Ronald M. Wolanski

Town Planner