

At a Special Meeting of the Personnel Board held at the Middletown Town Hall, Council Chambers, 350 East Main Road, Middletown, RI 02842 on Wednesday, December 20, 2017 at 3:30 P.M.

Roll Call

Personnel Board Chair Lawrence Kestler, Presiding	Present
Personnel Board Member Michael Taber	Present
Personnel Board Member William Macioci	Absent

Others

Jack Kane, Building Official	Present
Cecilia Dursi, Human Resources Manager	Present

1. Approval of minutes regarding Special Meeting of the Personnel Board, November 28th, 2017.

On motion of Lawrence Kestler, duly seconded, it was voted unanimously to approve said minutes.

2. **Executive Session** - Pursuant to provisions of RIGL, Sections 42-46-2, 42-46-4 and 42-46-5 (a) (1) Personnel (Administrative Assistant – Interviews) and (1) Personnel (Certification of list for Administrative Assistant).

On motion of Lawrence Kestler, duly seconded, it was voted unanimously to recess open session and reconvene in executive session at 3:35 p.m.

On motion of Lawrence Kestler, duly seconded, it was voted unanimously to recess executive session and reconvene in open session at 4:05 p.m.

On motion of Lawrence Kestler, duly seconded, it was voted unanimously to certify the eligibility list for Administrative Assistant.

On motion of Lawrence Kestler, duly seconded, it was voted unanimously to seal the executive session minutes pursuant to RIGL Section 42-46-7.

On motion of Lawrence Kestler, duly seconded, it was voted unanimously to adjourn said meeting.