

Middletown Public Library Board of Trustees

Minutes of Meeting – August 21, 2018

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Sally Gauch, Chair; Susan Hester; Mark Nuytkens; Lucie-Anne Dionne-Thomas; Robert Crump; Ernest Gibbons; William Jones; and Ellrony Williams

Other(s) Present: Theresa Coish, Library Director; Barbara Von Villas, Town Council liaison to the library; and Sue Connor

Members Absent: None

Others Absent: None

--Meeting called to order at 6:02 p.m. by Sally Gauch, Chair.

Disposition of Minutes:

**Motion to approve minutes of June 12, 2018 meeting: Hester.
Second: Williams. Unanimously carried.**

Enter executive session; return to open session at 7:20 p.m.

**Motion to seal the minutes of the June 12, 2018 executive session:
Gauch. Second: Hester. Unanimously carried.**

**Motion to seal the minutes of the August 21, 2018 executive session:
Gibbons.**

Second: Nuytkens. Unanimously carried.

**Leslie Viruet's leave request from September 12 to October 24, 2018
was approved in executive session.**

Correspondence received:

**--Middletown Historical Society (MHS), Mary Redgate, Collection
Manager, sent letter of thanks for 2 books related to the history of St.
George's School donated by library to MHS.**

**--MLK Center sent thanks for 93 lbs. of non-perishable food received
on May 24, 2018 and 207 lbs. received on July 10, 2018.**

**Director's progress and financial reports on the library: Theresa
Coish orally reviewed information provided in her Director's Report.**

**She added that at the end of the fiscal year, June 30, 2018, 93% of
money had been expended and the remaining \$65,036 was included
in the unfunded pension liability.**

Motion to accept/approve Director's Report: Dionne-Thomas. Second: Gibbons. Unanimously carried.

Committee reports:

--Budget Committee: No report. Mark Nuytkens volunteered to be on it.

--Director's Evaluation: No report.

--Friends: Most recent meeting was held Wednesday, August 15, 2018. Friends are soliciting new members.

--Policy Review: None

Unfinished Business: None.

New Business: Election of Officers: Vice Chair: Robert Crump; Secretary: Mark Nuytkens.

No smoking policy around library: Barbara Von Villas will ask about town ordinance on beach or schools applying to library.

Public presentation to or discussion with the Board: None

Announcements:

--The next regularly scheduled Board meeting will take place on Tuesday, September 18, 2018 at 6:00 p.m. at the Library.

--This was Susan Hester's and Lucie-Anne Dionne-Thomas's last meeting after many years of service on the library board.

-- Motion to Adjourn: Dionne-Thomas. Second: Hester. Unanimously carried.

Meeting adjourned at 8:02 p.m.

Respectfully submitted,

/s/

Lucie-Anne Dionne-Thomas

Secretary