

Middletown Public Library Board of Trustees

Minutes of Meeting – May 15, 2018

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Steve Arendt, Chair; Susan Hester; Mark Nuytkens; Sally Gauch; Lucie-Anne Dionne-Thomas; and Ellrony Williams

Other(s) Present: Theresa Coish, Library Director; Sue Connor

Members Absent: Ernest Gibbons

Others Absent: Barbara Von Villas, Town Council liaison to the library

--Meeting called to order at 6:06 p.m. by Steve Arendt, Chair.

Disposition of Minutes:

Motion to accept minutes of April 17, 2018 meeting: Gauch. Second: Williams. Unanimously carried.

Enter executive session; return to open session at 7:21 p.m.

Motion to seal the minutes of the executive session: Gauch. Second: Dionne-Thomas. Unanimously carried.

Correspondence received:

--MLK Center sent letter of thanks for 104 lbs. nonperishable food.

Motion to accept correspondence: Dionne-Thomas. Second: Hester. Unanimously carried.

Director's progress and financial reports on the library: Theresa Coish orally reviewed information provided in her Director's Report.

She noted the library will be apprised of the results of the Jacobs Group May 8, 2018 meeting regarding inspection and assessment of the building's structure in 3 to 6 months.

She added that the Friends netted over \$1,000 in sales of note cards (donations from Joe Matose) and ceramics (donations from Rosemary Day's collection) between May 10 – 12 in celebration of the store's 10th anniversary.

Motion to accept/approve Director's Report: Gauch. Second: Hester. Unanimously carried.

Committee reports:

--Budget Committee: No report.

--Director's Evaluation: There will be a committee meeting with Director on May 29, 2018.

--Friends: Next meeting May 16, 2018. Sale mentioned above. Friends are very pleased with how this year has gone.

--Policy Review: Theresa is interested in inserting language into an existing policy about renewing/reissuing a library card that will clarify what is currently occurring, that is, that all past fines have to be satisfied whether the fines were incurred at Middletown or elsewhere in the Ocean State Library system prior to renewal/reissue of a library card. It was the consensus of the board to allow this language change/clarification to occur.

Unfinished Business: None.

New Business: It was the consensus of the board to allow the director to approve Shirley Fisher's request for 6 month unpaid LOA for the reasons articulated in Ms. Fisher's letter.

Public presentation to or discussion with the Board: None

Announcements:

--The next regularly scheduled Board meeting will take place on Tuesday, June 12, 2018 at 6:00 p.m. at the Library.

-- Motion to Adjourn: Dionne-Thomas. Second: Hester. Unanimously carried.

Meeting adjourned at 7:51 p.m.

Respectfully submitted,

/s/

Lucie-Anne Dionne-Thomas

Secretary