

Middletown Public Library Board of Trustees

Minutes of Meeting – January 19, 2016

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Steve Arendt, Chair; Lucie-Anne Dionne-Thomas; Susan Hester; Sally Gauch; Ellrony Williams; and Christine Bagley

Other(s) Present: Theresa Coish, Library Director; Sue Connor; and Candise Prewitt

Member(s) Absent: Ernest Gibbons

Others Absent: Barbara Von Villas, Town Council Liaison to the library

Meeting called to order at 6:07 p.m. by Steve Arendt, Chair.

Disposition of Minutes:

--Minutes of December 15, 2015 meeting were reviewed. Motion to accept: Gauch. Second: Williams. Unanimously carried.

Correspondence received: Letter from MLK Center expressed gratitude for donations of 97 lbs. of non-perishable food. Holiday card

from Margaret Kirschner, co-chair of US Navy Naval Station Newport Citizens and Regulatory Board, to thank the library staff for their courtesy and helpfulness.

Director's progress and financial reports on the library: Theresa Coish orally reviewed information provided in her Director's Report. Additional comments: Issue about traveling library and discussion regarding a pilot program for providing library books to a class at Forest Avenue School.; the issue appears to have arisen because there are no librarians in the school and the school library has been locked. Theresa also reported 56,000 hits for library website for 6 months of this year.

Motion to accept Director's Report: Dionne-Thomas. Second: Gauch. Unanimously carried.

Committee reports:

--Budget Committee: Steve discussed actions of budget committee...29 Jan library input is due to the Town Council. Steve circulated proposed FY-17 budget for the library. Motion that board approve capital improvement plan of \$20,000 for FY-17: Arendt. Second: Gauch. Unanimously approved. Steve went through several slides under consideration for the brief at an upcoming Town Counsel workshop on the proposed FY17 budget.

--Director's Evaluation: No report.

--Friends Liaison: Next meeting will occur on January 20, 2016.

--Policy Review: None

Unfinished Business: Friends asked for revision of Memorandum of Understanding for use of space and will likely ask for changes relative to insurance and duration for up to 5 years.

New Business: None.

Public presentation to or discussion with the Board: None.

Announcements:

--Calendar was circulated for meetings during 2016.

--The next regularly scheduled Board meeting will take place on Tuesday, February 16, 2016 at 6:00 p.m. at the Library.

--Motion to adjourn: Dionne-Thomas. Second: Bagley. Unanimously carried.

Meeting adjourned at 8:47 p.m.

Respectfully submitted,

/s/

Lucie-Anne Dionne-Thomas

Secretary