

Middletown Public Library Board of Trustees

Minutes of Meeting – July 19, 2016

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Steve Arendt, Chair; Lucie-Anne Dionne-Thomas; Susan Hester; Ellrony Williams, Sally Gauch, Ernest Gibbons; Christine Bagley

Other(s) Present: Theresa Coish, Library Director; Sue Connor; Barbara VonVillas, Town Council liaison to the library

Members Absent: None

Other(s) Absent: Candise Pruitt (on leave)

--Meeting called to order at 6:06 p.m. by Steve Arendt, Chair.

Disposition of Minutes:

Motion to accept revised minutes of April 19, 2016 meeting: Dionne-Thomas. Second: Gauch. Unanimously carried.

Motion to accept minutes of June 21, 2016: Gauch. Second: Williams.

Unanimously carried.

Motion to go into Executive session: Dionne-Thomas. Second: Hester. Unanimously carried.

Return to regular session: 6:25 p.m.

Motion to seal minutes of executive session: Gauch. Second: Hester. Unanimously carried.

Correspondence received: AARP wrote and reported Middletown had 509 accepted tax returns. AARP plans to return next year. There will be tax preparer training in the fall at the Middletown Public Library. MLK Center sent thanks for 81 lbs. of non-perishable food received May 25, 2015.

Motion to accept correspondence: Hester. Second: Bagley. Unanimously carried.

Director's progress and financial reports on the library: Theresa Coish orally reviewed information provided in her Director's Report. Additional information: Community Garden selected for tour on August 20, 2016 between 9 and 12 to showcase sample community gardens. People are invited to visit and find out more about community gardens. MLK Center is establishing one in NPT.

Cardozo Cleaning is the alternate cleaner that Theresa has been using and is performing well.

Reference Librarian reported that library is space-challenged at the moment for print and AV materials and there are some band-aids to carry forward for another year. Suggestion was to be consistent in explaining space difficulties to the town council and build cultural awareness of the problem.

Motion to accept Director's Report: Dionne-Thomas. Second: Gauch. Unanimously carried.

Committee reports:

--Budget Committee: Gratitude for additional funding received from the state.

--Director's Evaluation: None

--Friends Liaison: None; daughter of the late Nancy Corkery appreciated bench in entry hall with plaque that included Nancy's name; also sister of a volunteer who died spoke at her funeral about "doing what matters" and supporting one's library.

--Policy Review: Committee met and discussed 4 policies. After discussion of appropriate picture IDs with accurate addresses to be

used if patron is not in possession of library card, motions were made with respect to each policy.

Motion to accept circulation policy as amended: Williams. Second: Bagley Unanimously carried.

Motion to accept iPad policy: Dionne-Thomas. Second: Hester. Unanimously carried.

Motion to accept amendment to art policy: Bagley. Second: Williams. Unanimously carried.

Motion to accept amendment to Unattended Children's Policy: Bagley. Second: Williams. Unanimously carried.

Unfinished Business: Theresa sought input from entities that have used Martins Maintenance for cleaning services.

Motion to reject the bids and reopen the bidding process: Gauch. Second: Bagley. Unanimously carried.

New Business: See above regarding Policy Review.

Public presentation to or discussion with the Board: None.

Announcements:

--The next regularly scheduled Board meeting will take place on Tuesday, August 16, 2016 at 6:00 P.M. at the Library.

--Motion to adjourn: Dionne-Thomas. Second: Bagley. Unanimously carried.

Meeting adjourned at 8:24 P.M.

Respectfully submitted,

/s/

Lucie-Anne Dionne-Thomas

Secretary