

Middletown Public Library Board of Trustees

Minutes of Meeting –October 18, 2016

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Steve Arendt, Chair; Lucie-Anne Dionne-Thomas; Susan Hester; Sally Gauch; Christine Bagley

Other(s) Present: Theresa Coish, Library Director; Sue Connor; Barbara VonVillas, Town Council liaison to the library

Members Absent: Ellrony Williams; Ernest Gibbons.

Other(s) Absent: Candise Pruitt (on leave)

--Meeting called to order at 6:08 p.m. by Steve Arendt, Chair.

Disposition of Minutes:

Motion to accept minutes of September 20, 2016 meeting: Hester.

Second: Bagley. Unanimously carried.

Correspondence received: thanks from Sue Connor for remembrance in memory of her grandparent; Rosemary Day's family sent thanks for

the memorial in Rosemary's honor; law firm of Spivey and Fallon, representing the estate of Beatrice Bazarsky who died August 18, 2016, sent notice to the library that it had been named as beneficiary and provided the library director with notice of administration.

Motion to accept correspondence: Dionne-Thomas. Second Hester. Unanimously carried.

Director's progress and financial reports on the library: Theresa Coish orally reviewed information provided in her Director's Report. Additional information: meeting will take place at library for observation of month honoring disabled workers with positions in the community.

Motion to accept Director's Report: Dionne-Thomas. Second: Hester. Unanimously carried.

Sue Connor showed Printer On where folks from anywhere can send in a request for printed documents. She also displayed the section of the Middletown Library website that displayed photos of folks who signed up for library card. She also demonstrated Apple TV. Theresa also mentioned that the town is moving towards having its website be more similar to the one of the library.

Committee reports:

--Budget Committee: Shawn Brown prepared to meet with committee the week before Thanksgiving. The budget committee and the director will be meeting with the town administrator to discuss the preparation of the FY18 draft budget. The draft budget will be presented to the board either during the regular December or January meeting.

--Director's Evaluation: None

--Friends Liaison: None; Theresa reported balance in RI Foundation was over \$43,000 plus and they receive 4.5% revenue on that money.

--Policy Review: None

**Unfinished Business: William Jones donation: unable to catalog and maintain materials; \$200,000 would not go too far in creation of recital hall. Shawn spoke well of need and opportunity but may need input from Town Council before anything in future would be in order. If we do have a new library this might be included (including recital hall).
Materials: Shawn had not given much thought to those but there might be a college that would be more appropriate to house materials. May need to create committee of up to 3 from library board members and obtain persons in community who are respected in music world and try to draft specs that might make good use of proposed materials. If Town Council says it's worthwhile then library could spear-head the effort on behalf of the town. High School was**

hoping to have a recital hall with Salve some time ago and elementary schools do not have auditorium so a recital hall where there could be concerts or glee club might be a possibility; this donation may provide the incentive to establish a music program for Middletown schools whether choral or instrumental. The schools would need to be involved, too. Bottom line: need some clarification from council before proceeding. Another meeting with William Jones attended by Steve and Theresa will hopefully clarify the vision he has and details of quantities of materials he may wish to donate.

New Business: Motion to accept modifications to job description for circulation supervisor: Gauch. Second: Bagley. Unanimously carried.

Public presentation to or discussion with the Board: None.

Announcements:

--The next regularly scheduled Board meeting will take place on Tuesday, November 15, 2016 at 6:00 P.M. at the Library.

--Motion to adjourn: Dionne-Thomas. Second: Hester. Unanimously carried.

Meeting adjourned at 7:20 P.M.

Respectfully submitted,

/s/

Lucie-Anne Dionne-Thomas

Secretary