

Middletown Public Library Board of Trustees

Minutes of Meeting – December 15, 2015

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Steve Arendt, Chair; Lucie-Anne Dionne-Thomas; Susan Hester; Sally Gauch; Ellrony Williams; and Christine Bagley

Other(s) Present: Theresa Coish, Library Director; Barbara Von Villas, Town Council liaison to the library; Sue Connor; and Candise Prewitt

Member(s) Absent: Ernest Gibbons

Others Absent: None

Meeting called to order at 6:05 p.m. by Steve Arendt, Chair.

Disposition of Minutes:

--Minutes of November 17, 2015 meeting were reviewed. Motion to accept: Hester. Second: Williams. One abstention: Gauch since not present at November meeting. Unanimously carried.

Correspondence received: Letter from MLK Center expressed

gratitude for donations of 163 lbs. of non-perishable food. Holiday card from Diana Skaggs of Maher Center expressed gratitude for internship of Steven who would like to return. Theresa reported Steven did a very good job for 6 weeks at the library; he took good care of equipment and expressed liking the Dewey decimal and filing. Card from Sally Gauch expressing gratitude for flowers sent by the library staff and board on the occasion of her husband's death.

Director's progress and financial reports on the library: Theresa Coish orally reviewed information provided in her Director's Report. Additional comments: Theresa heard from Ernie Gibbons who indicated he is scheduled to return to RI January 14, 2016.

Motion to accept Director's Report: Dionne-Thomas. Second: Gauch. Unanimously carried.

Committee reports:

--Budget Committee: Theresa shared with Town authorities that if the library were receiving its full formula percentage of Grant in Aid funds, the library would be fiscally in a better position. There will be a meeting of the Budget Committee on Dec. 16, 2015 at 3:30 p.m. at Town Hall to address overall budget considerations related to the library. Budget presentation schedule: CIP request due to town authorities Jan. 29, 2016. Library Board will review and hopefully approve budget at its February, 2016 meeting.

--Contract Negotiations: No report.

--Director's Evaluation: No report.

--Friends Liaison: Friends approved a donation of just under \$12K and that's \$2K more than last year.

--Long Range Planning: Report has been sent. There was no further report.

--Policy Review: 3-D printing policy presented for approval by Ron Williams. Second Gauch. Unanimously approved.

Unfinished Business: Friends board is reviewing Memorandum of Understanding and Theresa may obtain feedback at Dec. 16, 2015 meeting of the Friends.

New Business: None.

Public presentation to or discussion with the Board: None.

Announcements:

--The next regularly scheduled Board meeting will take place on Tuesday, January 19, 2016 at 6:00 p.m. at the Library.

--Motion to adjourn: Dionne-Thomas. Second: Gauch. Unanimously carried.

Meeting adjourned at 7:31 p.m.

Respectfully submitted,

/s/

Lucie-Anne Dionne-Thomas

Secretary