

Middletown Public Library Board of Trustees

Executive Session Minutes – July 21, 2015

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

**Members present: Steve Arendt, Chair; Sally Gauch; Ellrony Williams;
and Christine Bagley**

**Others present: Theresa Coish, Library Director; Barbara VonVillas,
Town Council liaison to the library**

**Members absent: Ernest Gibbons; Lucie-Anne Dionne-Thomas;
Susan Hester**

Others absent: None

Executive session began at 6:03 P.M.

**Motion was made to approve executive session meeting minutes of
June 16, 2015. Bagley. Second: Williams. Unanimously carried.**

**Correspondence from the Union representatives requesting a change
in the number of vacation days (Appendix B) for Library Assistants
(LA) was discussed. They would like to add one additional vacation
day for a Library Assistant whose hours have increased from 20 to**

25. Since the contract was signed and agreed upon by all parties, it is the consensus of the membership that the negotiating team should reconvene, ask them to review issue and return back to the full membership with a recommendation. During that time, Theresa Coish will hold off scheduling any LA for 25 hours. Theresa mentioned Article XI of the contract addresses Holiday pay and might resolve the issue.

Employee Job Descriptions were reviewed. They included Head of Technical Services, Reference Librarian, Circulation supervisor, Head of Children's Services, and the Library Page. After some discussion consensus was reached to approve the changes.

Based upon Theresa Coish's annual evaluation, the Board decided that on her anniversary date of hiring, her salary would reflect a 2% annual raise.

Motion to vote this increase: Bagley Second: Williams. Unanimously carried.

Motion to adjourn executive session: Bagley Second: Williams. Unanimously carried.

Executive session adjourned at 7:25 p.m.

Respectfully submitted,

/s/

Sally Gauch, for the Secretary