

Middletown Public Library Board of Trustees

Minutes of Meeting – June 16, 2015

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Steve Arendt, Chair; Ernest Gibbons; Lucie-Anne Dionne-Thomas; Susan Hester; Sally Gauch; Ellrony Williams; and Christine Bagley

Other(s) Present: Theresa Coish, Library Director

Member(s) Absent: None

Other(s) Absent: Sue Connor; Candise Prewitt; Barbara VonVillas, Town Council liaison to the library

--Meeting called to order at 6:00 p.m. by Steve Arendt, Chair.

Disposition of Minutes:

--Minutes of May 19, 2015 meeting were reviewed. Motion to accept: Hester Second: Williams. Unanimously carried.

Enter executive session; return to open session at 6:30 p.m.

In executive session, a motion was made and carried to approve evaluation of the library director.

Motion to seal minutes of Executive Session: Hester Second: Williams. Unanimously carried.

Tim Cavazza, Esq. submitted to Theresa finalized Collective Bargaining Agreement (CBA). The board members all signed the document.

Correspondence received: MLK Center thanked library for generous gift of 85 lbs. food to the pantry.

Director's progress and financial reports on the library: Theresa Coish orally reviewed information provided in her Director's Report. Picnic is planned for July 11 for community gardeners. As of June 11, 2015, library budget is at 88% expended.

Motion to accept Director's Report: Gauch Second: Dionne-Thomas. Unanimously carried.

Committee reports:

--Budget Committee: Nothing to add; town council passed budget. Good to go on 1 July 2015.

--Contract Negotiations: CBA signed.

--Director's Evaluation: Completed evaluation for 2014-2015. Steve Arendt signed the document on behalf of the board.

--Friends Liaison: Next meeting is scheduled for June 17, 2015 and is expected to be routine. Vintage book sale is planned for July of 2015.

--Long Range Planning: The document was circulated to board members for review and comment. Corrected title of some of the committee members; added some language in mission statement to make specific reference to the importance of technology now and in the future and proposed the thought of having one or two message boards scrolling in strategic parts of the library. Motion to accept the five year plan as amended: Williams. Second: Gauch. Unanimously carried.

--Policy Review: No report. The committee needs an additional member.

Unfinished Business: Town Solicitor's decision regarding letter of agreement for use of building space for Friends Bookstore is still pending.

New Business: None

Public presentation to or discussion with the Board: None.

Announcements:

--The next regularly scheduled Board meeting will take place on Tuesday, July 21, 2015 at 6:00 p.m. at the Library.

--Motion to adjourn: Bagley. Second: Dionne-Thomas. Unanimously carried

Meeting adjourned at 8:26 p.m.

Respectfully submitted,

/s/

Lucie-Anne Dionne-Thomas

Secretary