

Middletown Public Library Board of Trustees

Minutes of Meeting – November 18, 2014

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Steve Arendt, Chair; Ellrony Williams; Ernest Gibbons; Lucie-Anne Dionne-Thomas; Sally Gauch; Susan Hester; Robert Crump

Others Present: Theresa Coish, Library Director; Sue Connor; Candise Prewitt; Barbara VonVillas, Town Council liaison to the library.

Members Absent: None

--Meeting called to order at 6:02 P.M. by Steve Arendt, Chair.

Disposition of Minutes:

**--Minutes of October meeting reviewed. Motion to accept: Hester
Second: Williams. Unanimously carried.**

Executive Session: return to open session at 7:53 p.m.

Sally Gauch moved to seal minutes. Second: Hester Unanimously carried

Correspondence received: Library notified it had received permanent endowment from the RI Foundation through the Grossman fund; moneys will be used for general operating support. Thank you from Salve Regina nursing students who held wellness sessions for 3 months to educate patrons on health promotion. Letter from Richard Adams which included a donation in honor of Paul LaMond.

Director's progress and financial reports on the library: Theresa Coish orally reviewed information provided in her Director's Report. Additional information: Value of overdue materials is over \$9K and probably closer to double for materials not returned; Pawtucket and Greenville love using the service. Theresa spoke to Shawn Brown and Lynne Dible about what they thought of hiring a service to collect value of lost materials; both of them suggested that OSL network take this over instead of just Middletown. Theresa will present that proposal at her next meeting with the OSL network.

Motion to accept Director's Report: Gauch Second: Dionne-Thomas Unanimously carried.

Committee reports:

--Budget Committee: Susan Hester agreed to be new member of this

committee.

--Contract Negotiations: Ernest Gibbons, Lucie-Anne Dionne-Thomas, Robert Crump; Ernest Gibbons proposed general meeting will occur on Dec. 11th in lieu of Dec. 16. Second: Williams Unanimously carried.

--Director's Evaluation: No report.

--Friends Liaison: Next meeting Nov. 19th. Theresa will present "wish list." First Friday in March 6, 2015 will be annual dinner meeting Portofino. The speaker will be a person with expertise on what occurred in Middletown during the Revolutionary War.

--Policy Review: No report.

Unfinished Business: Use of building agreement by the Friends is still being scrutinized by the town. Karen Day, chair of tree commission, has indicated that 2 trees will be planted in April and May of 2015 as part of the garden design in honor of Paul LaMond. The LaMond family will look over garden design and provide input.

New Business: There was a national survey of libraries funded by Bill and Melinda Gates Foundation and we scored 780 out of 1,000 points. 30 out of 30 in some areas including: website links checked and updated at least monthly; subscription reviewed at least quarterly;

technology goals provided for in strategic plan.

Public presentation to or discussion with the Board: None

Announcements:

--The next regularly scheduled Board meeting will take place on Thursday, December 11, 2014 at 6:00 P.M., at the Library.

--Motion to adjourn: Hester Second: Dionne-Thomas

Unanimously carried

Meeting adjourned at 8:37 P.M.

Respectfully submitted,

/s/

Lucie-Anne Dionne-Thomas

Secretary