

Middletown Public Library Board of Trustees

Minutes of Meeting – September 17, 2013

Middletown Public Library

700 West Main Road

Middletown, Rhode Island 02842

Members Present: Paul LaMond, Chair; Steve Arendt, Vice-Chair; Ellrony Williams; Lucie-Anne Dionne-Thomas; Sally Gauch; Susan Hester; Ernest Gibbons

Others Present: Theresa Coish, Library Director; Susan Connor; Candise Pruitt; Barbara VonVillas, Town Council liaison to the library.

Members Absent: None

Others Absent: None

--Meeting called to order at 6:10 P.M.

For the record there will be an informal extension of terms for 2 trustees, Sally Gauch and Steve Arendt, for another month until Town Council approves extension/renewal of their terms.

There was a motion made to postpone election of officers another month until trustees are extended and/or changed.

Motion made: Steve Second: Williams Unanimously carried.

Disposition of Minutes:

--Minutes of regular and executive July 16 and August 20, 2013 meetings were reviewed.

Motion to accept: Arendt Second: LaMond. Unanimously carried.

--Executive Session began at 6:24P.M.

--End executive session: 7:23 P.M.

Motion to seal minutes of executive session: Arendt Second: Williams Unanimously carried.

Correspondence received: Thank you from Hall family for dedication of room to their parents. Thank you for 9-week water color class from Judy Livingston. Thank you for watercolor for beginners class from Christine Leon which included special thanks to Heather Huggins for organizational efforts associated with the watercolor classes. Thank you from Marilyn Warren, Executive Director of MLK center, for Feed a Friend food pantry contributions. There were 200 non-perishable items collected in July and 119 non-perishable items collected in August (through August 19th) at the library for MLK center.

Director's progress and financial reports on the library: Discussed content of circulated report comments. Additional items: Harvest Supper October 4 at 5 p.m. There was a proposal for the library to be

a “maker space” which would allow persons to implement ideas and bring products of creative thought into being. This would be offered for all ages. The director asked Lynne Dible how to account for surplus funds to maximize state aid. Consideration will be given to establishing an account to deposit special revenue funds which might be used as a building and renovation fund in the future.

Motion to accept Director’s Report: Gauch Second: LaMond. Unanimously carried.

Committee reports:

--Budget Committee: No report.

--Contract Negotiations: No report.

--Director’s Evaluation: No report

--Friends Liaison: Will meet Sept. 18; looking at liability insurance for themselves or in case someone falls in book store. Considering staff scholarship. Considering life membership card for Friends or simple membership card even for those who are not life members. Friends have formed an investment committee so that they make good decisions about their finances other than funds deposited into the RI Foundation. Friends are working on a budget for the year and interested in a request from director for possible funding needed for

the whole year. The Friends are developing a Handbook of Friends of Middletown Public Library which will include by-laws which the Friends are currently creating.

--Policy Review: No report.

Unfinished Business: Motion to accept Deeds of Gift for art from Joseph Matose and Rosemary Day: Dionne-Thomas Second: Williams Unanimously carried.

Motion to accept Middletown Public Library Technology Plan 2014-2016: Dionne-Thomas Second: Hester Unanimously carried.

New Business: Election of Officers and Committee appointments postponed as noted above.

Public presentation to or discussion with the Board: None

Announcements:

--The next regularly scheduled Board meeting will take place on Tuesday, October 15, 2013 at 6:00 P.M., at the Library.

--Motion to adjourn: Gauch Second: Hester Unanimously carried

Meeting adjourned at 8:20 P.M.

Respectfully submitted,

/s/

Lucie-Anne Dionne-Thomas

Secretary