

Middletown Public Library Board of Trustees

Minutes of Meeting – December 17, 2013

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Paul LaMond, Chair; Steve Arendt, Vice-Chair; Ellrony Williams; Lucie-Anne Dionne-Thomas; Sally Gauch; Susan Hester

Others Present: Theresa Coish, Library Director; Sue Connor; Candise Pruitt;

Members Absent: Ernest Gibbons

Others Absent: Barbara VonVillas, Town Council liaison to the library

--Meeting called to order at 6:08 P.M. by Paul LaMond, Chair.

Disposition of Minutes:

--Minutes of November 19, 2013 meeting reviewed. Motion to accept: Arendt Second: Hester. Unanimously carried.

Entered Executive Session at 6:09 P.M.

Return to regular session: 6:40 p.m.

Motion made to seal minutes of Executive Session: Arendt Second: Gauch Unanimously carried.

Announcement made to raise salary of library director's job to \$63,560 to put it in keeping with other library directors in RI and other town managers.

Correspondence received: M.L.King Jr. Food Pantry sent note of thanks for 161 non-perishable donations in November, 2013.

Director's progress and financial reports on the library: Discussed content of circulated report comments. Additional items: Theresa Coish mentioned self-check is successful but some patrons still prefer to talk to library staff when checking out books. The self-check process is still new. Theresa also commented on the impressive technology improvements that have occurred at the library over the last few years. Therefore, there is nothing of a capital nature (greater than \$20K) that library needs at the moment.

Motion to accept Director's Report: Gauch Second: Dionne-Thomas Unanimously carried.

Committee reports:

--Budget Committee: Dept. Budget Request input due Jan. 3, 2014. In preparation for providing input, Steve Arendt and Paul LaMond will meet with Theresa on Thursday, Jan. 2, 2014 at 10:00 A.M.

--Contract Negotiations: No report.

--Director's Evaluation: No report.

--Friends Liaison: Friends have purchased directors' and officers' insurance; Friends asked if the town could add Friends to its (town's) policy. Town's insurer said town cannot add Friends to its policy because the Friends organization is a separate legal entity. In addition, to the extent the Friends are using the library facility itself, the town is responsible for what occurs therein absent some willful wrongdoing on the part of a member of the Friends.

--Policy Review: No report. Ellrony and Paul constitute the policy committee.

Unfinished Business: None.

Public presentation to or discussion with the Board: None

Motions were made as follows:

- That Steve Arendt be nominated vice chair of the board; motion made: Hester. Second: Dionne-Thomas**

- That Lucie-Anne Dionne-Thomas be nominated secretary; motion made Gauch; Second: Williams.

Both motions unanimously carried.

New Business: all were in favor of accepting new deed of gift (art work) from Joe Matose.

Announcements:

--The next regularly scheduled Board meeting will take place on Tuesday, January 21, 2014 at 6:00 P.M., at the Library.

--Motion to adjourn: Dionne-Thomas Second: Gauch
Unanimously carried

Meeting adjourned at 8:16 P.M.

Respectfully submitted,

/s/

Lucie-Anne Dionne-Thomas

Secretary