

Middletown Public Library Board of Trustees

Minutes of Meeting – May 21, 2013

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Paul LaMond, Chair; Steve Arendt, Vice-Chair; Ellrony Williams; Ernest Gibbons; Lucie-Anne Dionne-Thomas; Sally Gauch; Susan Hester

Others Present: Theresa Coish, Library Director; Sue Connor; Candise Pruitt; Barbara VonVillas, Town Council liaison to the library.

Members Absent: None

--Meeting called to order at 5:59 P.M. by Paul LaMond, Chair.

Disposition of Minutes:

--Minutes of April 16, 2013 meeting reviewed. Motion to accept: Arendt Second: Gauch. Unanimously carried.

Honor to Jean Smith for 24 years of service to the library. Book Textiles by Schoeser given to Jean; presented by Paul LaMond. Barbara Von Villas presented a gift tile from Town of Middletown. Lois

Murray, president of Friends of the Library, presented a gift of a leaf with Jean's name for the wall.

Short break for celebration snacks in honor of Jean Smith's service.

Correspondence received: Thank you from M.L.King, Jr. Food Pantry for March and April 2013 donations. RI Foundation thanks the Library Director for request for funding; the Foundation regrets that it will not be able to honor the request at the present time. Theresa spoke of feedback box...from mid-March, 21 comments. More than 80% are very favorable.

Director's progress and financial reports on the library: Theresa Coish orally reviewed information provided in her Director's Report. Additional comment: Theresa attended meeting of the Middletown Historical Society and learned more about the organization and its benefit to the town.

Motion to accept Director's Report: Hester Second: Dionne-Thomas Unanimously carried.

Unless voted upon by the board previously: Motion to use budgeted surplus funds towards unfunded pension liabilities by end of fiscal year.

Motion to accept: Arendt Second: LaMond Unanimously carried.

Committee reports:

--Budget Committee: Presentation was made to Town Council by Steve Arendt and Theresa. Heather and Candise Pruitt were in the audience. The presentation was well-received. Town Council has not decided how money will be spent. Appears Town Council will accept budget as presented. First public hearing is at Town Hall on May 22, 2013.

--Contract Negotiations: No report.

--Director's Evaluation: Sally Gauch mentioned survey conducted on library services. Library director evaluation will use same format as evaluation of the town. Meetings will be upcoming to establish evaluation of library director which will be finalized in June of 2013.

--Friends Liaison: Lois Murray spoke (early in the meeting, after discussion of correspondence) of endowment fund with RI Foundation. Folks from RI Foundation met with and spoke to Friends and explained the process. There is \$46,000 that constitutes an endowment. Friends also received money for a building fund. Investigating many areas and it's an active board. Paul La Mond noted how much the board appreciates what the Friends do for the library, financially and otherwise.

--Policy Review: No report.

Unfinished Business: Norman and Gillian Hall event is August 11, a Sunday. Start at 2 p.m. Date chosen by family. Committee spoke about the naming the room: Norman and Gillian Hall Community Room. Library, Garden Club, Middletown Historical Society, Friends of the Library, Library Board of Trustees, and Town Council will participate financially. There will be a Speakers Program. Working on guest list. Library will handle invitation and program. Family will indicate whom they would like to invite.

Public presentation to or discussion with the Board: None

Announcements:

--The next regularly scheduled Board meeting will take place on Tuesday, June 18, 2013 at 6:00 P.M., at the Library.

--Motion to adjourn: Gauch Second: Dionne-Thomas

Unanimously carried

Meeting adjourned at 7:07 P.M.

Respectfully submitted,

/s/

Lucie-Anne Dionne-Thomas

Secretary