

Middletown Public Library Board of Trustees – Budget Subcommittee

Minutes of Meeting – November 10, 2011

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Steve Arendt, Chair; Theresa Coish, Library Director; Paul LaMond, Trustee.

Members Absent: None.

--Meeting called to order at 4:35 P.M. by Steve Arendt, Chair.

- The Chair opened the meeting of the committee explaining the purpose thereof, which was to begin the preparation of the Fiscal Year 2013 budget. Theresa Coish then reviewed the schedule received from the Town Finance Director, of significant dates in the Town budget process, culminating in a final presentation to the Town for approval.

- The Chair distributed copies of the approved FY 2012 budget and suggested the committee review each line item for which the Trustees are responsible for setting in the FY 2013 budget. These will be included with the line item numbers that the Town will provide sometime in late December.

- Ms. Coish said that a review of the Library budget with the Town Council is scheduled for January 17, 2012, the date of the regularly scheduled meeting of the Library Board of Trustees. It was decided to address this at the December meeting of the Trustees.

- The Chair stated that he would contact the Town Administrator and the Finance Director to arrange an informal meeting to get some direction from the Town regarding the FY 2013 budget. A motion to authorize such action was duly made, seconded and unanimously approved.

- Meeting adjourned at 6:00 P.M.

Respectfully submitted,

Paul LaMond

Secretary,

Budget Subcommittee